

Further information on Maltese Public Administration and Public Management

A. Papers, Journals and Conference Proceedings

Requests for copies of the documents listed in this section of the bibliography should be addressed in the first instance to Edward Warrington at the Department of Public Policy, University of Malta, Msida MSD06.

Busuttil, Anne Marie: *Improving Managerial Effectiveness in the Maltese Public Service* (Manchester: Institute for Development Policy and Management, 1993 – unpublished dissertation)

Institute of Public Policy and Administration: *Administrative Review* (Malta, Spring 1992, Summer 1992)

Polidano, Charles: *Politics and the Public Service – A Study of the Relationship Between the Civil Service and the Political Executive in Malta* (Malta, University of Malta, 1989 – unpublished dissertation)

von Brockdorff, Philip: *Privatisation in Malta – Opting for the Middle Road* (Presented at the Annual Conference of the International Association of Schools and Institutes of Administration, Hong Kong, July 1994)

Warrington, Edward: *Implementing Administrative Reforms Linked to Economic Changes – The Case of Malta* (Brussels: International Institute of Administrative Sciences, 1987 – Working Paper No 7)

Warrington, Edward: *Taking Account of Small Scale and Insularity in Administrative Reform Strategies - The case of Malta, 1988-1990* pp 221-232 in R Baker (ed.): *Public Administration in Small and Island States* (Hartford, Ct: Kumarian Press, 1992)

Warrington, Edward (ed.): *Towards a New Public Service for Malta: An Assessment of Contemporary Administrative Initiatives in Economic and Social Studies* – Journal of the Faculty of Economics, Management and Accountancy, University of Malta, Volume 6, 1991/1992

B. Reports and studies

Requests for copies of the documents listed in this section of the bibliography should be addressed to the organisation under which they are listed.

Management Systems Unit Ltd. (Chairman, Villa Portelli, Kalkara CSP10)

Annual Report 1991/1992

Annual Report 1992/1993

Business Plan 1993

Business Plan 1994

Business Plan 1995

Business Planning Guide

Directive and Guidelines on Performance Management Programme

Financial Delegation Framework: Working Paper

Office of the Prime Minister (Permanent Secretary, Auberge de Castille, Valletta)

Category 'A' Officers: Performance Agreement – Assessment Guidelines for 1994

Top Structures: Papers on Structures, Responsibilities and Performance Agreements, June 1992

Information Systems Strategic Plan for the Government of Malta, July 1990 (2 volumes)

A New Public Service for Malta: A Report on the Organisation of the Public Service – July 1989

Further Proposals on Administrative Structures, Grading, Staff Development, Selection and Compensation – February 1990

Supplementary Papers – January 1990

Staff Development Organisation (Director, 3 Castille Place, Valletta CMR02)

Training Activity Plan September 1991 – December 1992

Training for a Better Service – Training Review 1991

Towards Better Performance – Training Review 1992

Towards a Safe Haven – Training Review 1993

C. Official Publications

Obtainable from the Government Bookshop, Department of Information, Castille Place, Valletta CMR02.

Economic Survey (annual)

Financial Estimates (annual)

Report of the Director of Audit (annual)

Reports on the Working of Government Departments (annual, one volume)

The Change continues ... White Paper, November 1993

D. Legislation, Regulations and Manuals of Procedure

Obtainable from the Government Bookshop, Department of Information, Castille Place, Valletta CMR02.

Constitution of Malta

Public Service Commission Regulations, 1960

Public Service Commission (Disciplinary Procedure) Regulations,
1977

Interpretation. Act VII.1975 (Cap. 249)

Ministers (Delegation of Functions), Act XVI.1988

Financial Administration and Audit, Act I.1962 (Cap.174)

General Financial Regulations, 1966

Estacode

Manual on Office Management

Code of Ethics for Employees in the Public Sector (Cabinet Office, 1994)

Contact addresses

This country profile was compiled by the Management Systems Unit Ltd. of the Government of Malta. Enquiries should be addressed to:

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Villa Portelli Kalkara CSP 10
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Further publications from the Management and Training Services Division

Management of the Privatisation Process

A guide to policy making and implementation, 1994

Capacity Building for Management of Privatisation

Report of the regional consultation workshop held at ZIPAM, Zimbabwe, March 1994

Economic Management and Planning

Case studies of selected Commonwealth countries

Bakul H Dholakia and Ravindra H Dholakia, 1994

price £7.95

Administrative and Managerial Reform in Government: a Commonwealth Portfolio of Good Practice

Proceedings of a pan-Commonwealth Working Group Meeting held in Kuala Lumpur, April 1993

Choices in Decentralisation

An overview and curriculum for central government officials responsible for the reorganisation of administration at the local level

Brian Smith, 1993

Government Information Technology Policies and Systems

Success strategies in developed and developing countries

Chun Kwong Han and Geoff Walsham, 1993

Information Technology Policies and Applications in the Commonwealth Developing Countries

Mayuri Odedra and Shirin Madon, edited by G Harindranath and Jonathan Liebenau, 1993

price £8.00

The Changing Role of Government: Administrative Structures and Reforms

Proceedings of a Commonwealth Roundtable held in Sydney, February 1992

Public Administration in Small Island States

edited by Randall Baker, 1992

Successful Decentralisation

Proceedings of a Roundtable held in Male, December 1992

Performance Contracts: A Handbook for Practitioners

This handbook provides detailed information on the planning and implementation of performance contracts and includes selected cases from Commonwealth and non-Commonwealth countries, 1995

Accessing and Using the COMNET-IT Notice Board, Sajda Qureshi, Rodgers W ' Okot-Uma, 1994

Commonwealth Network of Information Technology for Development: Computer Networking Primer, 1994

Other forthcoming publications include:

Organisational structure in the public sector: choosing options for change

Cabinet profiles of selected Commonwealth countries

These and many other publications of practical value to managers, administrators, advanced students and academics requiring in-depth insights into the trends and opportunities confronting government are available from:

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Commonwealth Secretariat
Marlborough House
Pall Mall
London SW1Y 5HX

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