

PART III

CONTACT POINTS, PUBLICATIONS AND DOCUMENTATION

Contact Points, Publications and Documentation

EUROPEAN COMMISSION OFFICES

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1049 Brussels
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DIRECTORATES-GENERAL OF THE COMMISSION	
DG I	External Relations
DG II	Economic and Financial Affairs
DG III	Internal Market and Industrial Affairs
DG IV	Competition
DG V	Employment, Social Affairs and Education
DG VI	Agriculture
DG VII	Transport
DG VIII	Development
DG IX	Personnel and Administration
DG X	Information, Communication and Culture
DG XI	Environment and Nuclear Energy
DG XII	Science, Research and Development
DG XIII	Telecommunications, Information Industries and Innovation
DG XIV	Fisheries
DG XV	Financial Institutions and Company Law
DG XVI	Regional Policy
DG XVII	Credit and Investments
DG XIX	Budgets
DG XX	Financial Control
DG XXI	Customs Union and Indirect Taxation
DG XXII	Coordination of Structural Instruments
DG XXIII	Enterprise Policy, Distributive Trades, Tourism & Cooperatives

EUROPEAN STANDARDISATION BODIES

CEN (European Committee for Standardisation)

Rue de Stassart 36

B-1050 Brussels

Belgium

Tel: +32 2 519 6811

Fax: +32 2 519 6819

CENELEC (European Committee for Electrotechnical Standardisation)

Rue de Stassart 35

B-1050 Brussels

Belgium

Tel: +32 2 519 6871

Fax: +32 2 519 6919

EOTC

European Organisation for Testing and Certification

Rue de Stassart 33, 2nd Floor

B-1050 Brussels

Belgium

Tel: +32 2 519 6969

Fax: +32 2 519 6919/63

EUROPEAN STANDARDS BODIES - MEMBERS OF CEN

Austria

ON

Österreichisches Normungsinstitut

Postfach 130

Heinstrasse 38

A-1021 Wien 2

Austria

Tel: +43 222 267 535

Fax: +43 222 267 552

Tlx: (047) 115960 norm a

Belgium

IBN/BIN

Institut Belge de Normalisation

Ave. de la Brabanconne-laan 29

B-1040 Brussels

Belgium

Tel: +32 2 734 9205

Fax: +32 2 733 4264

Tlx: 23877 benor b

Denmark

DS

Dansk Standardiseringsråd

Baunegardsvej 73

DK-2900 Hellerup

Denmark

Tel: +45 39 770 101

Fax: +45 39 770 202

Tlx: 15615 dansta dk

Finland	SFS Suomen Standardisoimisliitto r.y. P.O. Box 116 SF - 00241 Helsinki Finland Tel: +358 064 5601 Fax: +358 064 3147 Tlx: (057) 122303 stand sf
France	AFNOR Association Francaise de Normalis Tour Europe Cedex 7 F-92080 Paris la Defense France Tel: +33 1 42 91 5555 Fax: +33 1 42 91 5656 Tlx: (042) 611974 afnor f
Germany	DIN Deutsches Institut fur Normung e.V. Postfach 11 07 Burggrafenstrasse 6 D-1000 Berlin 30 Germany Tel: +49 30 2 6011 Fax: +49 30 2 601231 Tlx: (041) 184273 din d
Greece	ELOT Ellinikos Organismos Typopoiisis Acharnon 313 GR-11145 Athens Greece Tel: +30 1 201 5025 Fax: +30 1 202 5917 Tlx: (0601) 291621 elot gr
Iceland	STRI Technological Institute of Iceland Keldnaholt IS-112 Reykjavik Iceland Tel: +354 1 687000 Fax: +354 1 687409 Tlx: (0501) 30241 istech is
Ireland	NSAI National Standards Authority of Ireland Ballymun Road Glasnevin IRL-Dublin 9 Ireland Tel: +353 1 370101 Fax: +353 1 369821 Tlx: (0500) 32501 olas ei

taly	UNI Ente Nazionale Italiano di Unificazione Via Battistotti Sassi 11 I-20133 Milano Italy Tel: +39 2 700 241 Fax: +39 2 701 06106 Tlx: (043) 312481 uni i
Luxemburg	ITM Inspection du Travail et des Mines Bte Postale 27 rue Zithe 26 L-2010 Luxembourg Tel: +352 49 9212106 Fax: +352 49 1447 Tlx: :(0402) 2985 mintss lu
Netherlands	NNI Netherlands Normalisatie Instituut P.O. Box 5059 Kalfjeslaan 2 NL-2600 GB Delft Netherlands Tel: +31 15 690 390 Fax: +31 15 690 190 Tlx: (044) 38144 nni nl
Norway	NSF Norges Standardiseringsforbund P.O. Box 7020 Homansbyin N-0306 Oslo 3 Norway Tel: +47 2 446 094 Fax: +47 2 464 457 Tlx: (056) 19050 nsf n
Portugal	IPQ Instituto Portugues da Qualidade rua José Estevao 83-A P-1199 Lisboa Codex Portugal Tel: +351 1 52 39 78 Fax: +351 1 53 00 33 Tlx: 404 13042 Qualit P
Spain	AENOR Asociacion Espanola de Normalizacion y Certificacion Calle Fernandez de la Hoz 52 E-28010 Madrid Spain Tel: +34 1 410 4851 Fax: +34 1 410 4976 Tlx: (052) 46545 unor e

Sweden	SIS Standardiseringkommissionen i Sverige P.O. Box 3295 Tegnergatan 11 S-10366 Stockholm Sweden Tel: +46 8 613 5200 Fax: +46 8 117 035 Tlx: (054) 17453 sis s
Switzerland	SNV Schweizerische Normen-Vereinigung Muhlebachstrasse 54 CH-8008 Zurich Switzerland Tel: +41 1 384 4747 Fax: +41 1 384 4774 Tlx: (045) 755931 snv ch
United Kingdom	BSI British Standards Institution 2 Park Street London. W1A 2BS United Kingdom Tel: +44 71 629 9000 Fax: +44 71 629 0506 Tlx: (051) 266933 bsilon g

EUROPEAN STANDARDS BODIES - MEMBERS OF CENELEC

Austria	OEK Osterreichisches Elektrotechnisches Komitee beim Osterreichischen Verband fur Elektrotechnik (OVE) Eschenbachgasse 9 A-1010 Wien Austria Tel: +43 222 5876373 Fax: +43 222 5674 08
Belgium	CEB/BEC Comite Electrotechnique Belge/ Belgisch Elektrotechnisch Comité 3 Galerie Ravenstein, bte 11 B-1000 Brussels Belgium Tel: +32 2 512 0028 Fax: +32 2 511 2938
Denmark	DEK Dansk Elektroteknisk Komite Strandgade 26, st DK-1401 Kobenhavn K Denmark Tel: +45 31 575050 Fax: +45 31 576350

Finland	SESKO Finnish Electrotechnical Standards Association P.O. Box 134 SF-00211 Helsinki 21 Finland Tel: +358 0 69631 Fax: +358 0 6925474
France	UTE Union Technique de l'Electricité Cedex 64 F-92052 Paris la Defense France Tel: +33 1 47 68 50 20 Fax: +33 1 47 89 47 75
Germany	DKE Elektrotechnische Kommission im DIN und VDE Stresemannallee 15 D-6000 Frankfurt/Main 70 Germany Tel: +49 69 6 3080
Greece	ELOT Ellinkos Organismo Typopoisies Didotuo 15 GR-10680 Athens Greece Tel: +30 1 360 9517/9947 Fax: +30 1 364 4569
Iceland	Institute of Iceland Technological Keldnaholt 15-110 Reykjavik Iceland Tel: +354 1 68 7000 Fax: +354 1 68 7409
Ireland	ETCI Electro-Technical Council of Ireland Ballymun Road IRL-Dublin 9 Ireland Tel: +353 1 37 6773 Fax: +353 1 36 9821
Italy	CEI Comitato Elettrotecnico Italiano Viale Monza 259 I-20126 Milano Italy Tel: +39 225 7731 Fax: +39 225 773222

Luxembourg	Service de l'Energie de l'Etat B.P. No 10 L-2010 Luxembourg Tel: +352 442 030, ext. 20 Fax: +352 442 051
Netherlands	NEC Nederlands Electrotechnisch Comité Kalfjeslaan 2 Postbus 5059 NL-2600 GB Delft Netherlands Tel: +31 15 690390 Fax: +31 15 690190
Norway	NEK Norsk Elektroteknisk Komite Harbizalleen 2A Skoyen Postboks 280 N-0212 Oslo 2 Norway Tel: +47 2 526950
Portugal	Instituto Portugues de Qualidade rua Jose Estevao 83A PT-1199 Lisbon Cedex Portugal Tel: +3511 153 9891 Fax: +3511 53 0033
Spain	AEE Asociacion Electrotecnica y Electronica Espanola Comite Espanol del CENELEC Avenida de Brasil 7 E-Madrid 20 Spain Tel: +34 1 2704400 Fax: +34 1 2704972
Sweden	SEK Swedish Electrotechnical Commission Kistagangen 19 Box 1284 S-164 28 Kista Stockholm Sweden Tel: +46 8 750 7820 Fax: +46 8 751 8470

Switzerland	CES Comite Electrotechnique Suisse Postfach CH-8034 Zurich Switzerland Tel: +41 1 384 9111 Fax: +41 1 55 1426
United Kingdom	British Electrotechnical Committee 2 Park Street GB-London. W1A 2BS United Kingdom Tel: +44 71 629 9000 Fax: +44 71 629 0506

WORLD ORGANISATIONS

International Organisation for Standardisation (ISO)
 Bureau Central
 1 rue de Varembe
 Case Postale 56
 CH-1211 Geneva 20
 Switzerland
 Tel: +41 22 749 9011
 Fax: +41 22 733 3430

Organisation responsible for worldwide product standardisation.

Economic Commission for Europe (ECE)
 United Nations
 Palais des Nations
 1211-Geneva 10
 Switzerland
 Tel: +41 22 7346011
 Fax: +41 22 7349825

United Nations Regional Commission which promotes cooperation through agreements signed by member countries on issues of environment, transportation, trade, etc.

The ECE publishes periodic statistical bulletins on a number of commodities such as timber, steel, iron, etc.

Food and Agriculture Organisation (FAO)
 Via delle Terme di Caracalla
 00100 Rome
 Italy
 Tel: +39 6 57971
 Fax: +39 6 57973152

Coordinating Agency for development programmes in food and agriculture. FAO has published a number of technical studies on various agricultural products.

International Trade Centre (ITC)
UNCTAD/GATT
54-56 rue de Montbrillant
1202 Geneva 10
Switzerland
Tel: +41 22 734 6021
Fax: +41 22 733 4439
Tlx: 414118 MNS-CH

ITC publishes a number of market surveys, export promotion handbook and technical materials available free of charge to public and private trade-related institutions and firms in developing countries.

It also operates a Market News Service (MNS) giving current price and market information for commercial and statistical purposes.

United Nations Conference on Trade and Development (UNCTAD)
Palais des Nations
1211-Geneva 10
Switzerland
Tel: +41 22 734 6011
Fax: +41 22 733 6542

UN Agency responsible for promoting international trade particularly of developing countries with a view to accelerate economic development.

General Agreement on Tariffs and Trade (GATT)
Centre William Rappard
154 rue de Lausanne
1211-Geneva 21
Switzerland
Tel+ 41 22 739 3111
Fax +41 22 731 4206

Multilateral treaty aiming to liberalise world trade against unfair competition and tariff and non-tariff barriers.

International Maritime Organisation (IMO)
4 Albert Embankment
London. SE1 7SR
United Kingdom
Tel: +44 71 735 7611
Fax: +44 71 587 3210

Specialised agency to facilitate cooperation among governments on technical matters effecting international shipping.

International Telecommunications Union (ITU)
Plais des Nation
1211-Geneva 20
Switzerland
Tel: +41 22 730 5111
Fax: +41 22 733 7256

Organisation which aims to encourage world cooperation in the use of telecommunications, to promote technical development and harmonise national policies in this field.

World Intellectual Property Organisation (WIPO)
34 Chemin des Colombettes
1211-Geneva 20
Switzerland
Tel: +41 22 730 9111
Fax: +41 22 733 5428

WIPO is responsible for promoting the protection of intellectual property (patents and trademarks) and copyrights (literary, musical, audiovisual, etc.)

PUBLICATIONS

"Yearbook of International Organisations"

Published by: Saur Verlag KG
Ortlerstrasse 8
D-8000 Munchen
Germany

Lists all International organisations and agreements. 3 volumes

"Trade Shows Worldwide"

Published by: Gale Research Centre Inc.
835 Penobscat Building
Detroit MI 48226
U.S.A.
Tel: +1 800 347 GALE
Fax: +1 313 9616815

Lists trade shows and exhibitions worldwide. Published yearly.

"International Trade Show Directory"

Published by: Duetscher Fachverlag
Mainzer Landstrasse 251
P.O. Box 10 15 28
W-6000 Frankfurt Main 1
Germany
Tel: +49 69 7 57502
Fax: +69 75 9 51280
+49 69 75951280

Lists of international trade shows and exhibitors with information on Fair managers, number of exhibitions and visitors.

"Calendar of Events - Trade Fairs and Exhibitions"

Published by: Deutsche Lufthansa AG
Marketing Cooperation Activities
Von-Gablenz-Strasse 2-6
D-5000 Koln 21
Germany

Chronological list of International trade fairs and exhibitions. Provides only name, date and location of fairs.

"Official Journal"

Published by: Office of the Official Publications of the European Community
2 rue Mercier
L-2985 Luxembourg
Tel: +352 499231
Fax: +352 490003
+352 495719

Official publication of the European Commission. Provides public notice of legislation, European Parliament proceedings, European Court of Justice rulings, Notices of Public Contracts and invitations to tender.

"Directory of European Community and Professional Associations"

Published by: Office of the Official Publications of the European Community
2 rue Mercier
L-2985 Luxembourg
Tel: +35 2 499281
Fax: +35 2 488573

"CERTIFICAT"

AFNOR

Tour Europe - Cedex 7

F-92049 Paris la Defense

France

Tel: +33 1 42 91 55 55

Fax: +33 1 42 91 56 56

Certificat is a compilation of data concerning bodies (names, addresses, activities); certification systems (products, personnel, quality); product certification description of procedure); bibliography of the reference texts. Available in printed form or diskettes on an annual subscription with quarterly updates.

OTHER SOURCES OF INFORMATION

Export Market Development Division

Commonwealth Fund for Technical Cooperation

Commonwealth Secretariat

Marlborough House

Pall Mall

London. SW1Y 5HX

Tel: +44 71 839 3411

Fax: +44 71 930 0827

The EMD of the Commonwealth Secretariat has published the following to assist Commonwealth exporters:

Guidelines for Exporters of Selected Fruits and Vegetables to the German Market

Guidelines for Exporters of Selected Vegetables to the UK Market

Guidelines for Exporters of Selected Fruits and Vegetables to Sweden, Denmark, Norway and Finland

Guidelines for Exporters of Cut Flowers to the UK Market

Guidelines for Exporters of Avocados, Mangoes, Pineapples, Papayas and Passion Fruit to the UK Market.

Office of the Official Publications of the European Community

2 rue Mercier

2985 Luxembourg

Tel: +352 499281

Fax: +352 490003

+352 495719

Telex: 1324 PUBOF LU

Publishers of official documents of the Commission of European Communities.

ITC Publications
International Trade Centre UNCTAD/GATT
54-56 rue de Montbrillant
1202 Geneva 10
Switzerland

Tel+ 41 22 734 6021
Fax +41 22 733 4439

ITC publishes a quarterly magazine entitled "International Trade FORUM". It focuses on export marketing and trade promotion techniques, import methods and trade promotion services available to developing countries. It is available in English, French and Spanish free of charge to public and private trade related institutions and firms in developing countries.

ITC also has the following:

- ◆ *Trade promotion handbooks*
- ◆ *Directories and bibliographies*
- ◆ *Market surveys and commodity handbooks*
- ◆ *Monographs on trade channels*
- ◆ *Short market surveys*
- ◆ *Training material*
- ◆ *Other technical materials.*