

Annex 2

Baseline Questionnaire

Name of Region

Name of questionnaire administrator

Email and Phone Contact

Stakeholders interviewed:

Country	Name of respondent	Institution

Note: If there is no data available/found for a country, please indicate this in each question as N/A, if there is data, but the researcher has not been able to access it, say 'not accessible'.

1. Trend Analysis: Provide a brief for the eight selected countries for the region in terms of trends in youth work policy and highlighting the most remarkable achievements, the greatest challenges and ways to overcome challenges and ways forward (no more than 500 words).

.....

2. National/Regional Youth Work Bodies: Please fill in below core national public body recognized for policy and legislation in youth work, and for implementing youth work.

Country/sub-national/region	Key national youth work policy body – i.e. Youth Ministry etc.	Key national youth work implementing body – i.e. National Youth Council etc.

3. Policy and legislation: Please fill in the chart below (refer to guidelines)

Country/sub-national/region	Current youth policy exists and if so, duration	Current youth policy indicates commitments to youth work	Specific youth work policy exists	Youth Act exists	Youth Work Act exists	Other

Explain all affirmative answers below and attach relevant documents in soft copy form, with a summary observation of salient points in youth work policy and legislation for the region, particularly if qualifications need to be made in relation to data above. *Also mention if youth work is framed in ways that are empowering and engaging young people:*

.....

4. Guidelines and Supporting Mechanisms in the State youth work: Please tick as applicable and attach relevant documents. Explain answer. (refer to guidelines)

Country/ sub- national/ region	Official definition of youth work	Competency/ occupational standards for youth work exists	State guidelines on youth work	State ethical standards for youth work	Youth Safeguarding/ Youth protection policies in State youth sector	Occupational health and safety standards for youth work in State sector	Criminal history vetting for youth workers	Youth Worker licensing/ ID card as a youth worker

Elaborate on your answers in the matrix and attach relevant documents. Mention all pertinent observations. Also mention if easily identifiable and utilized non-state guidelines and supporting structures as mentioned above exists.

.....

5. No. of youth workers in the state youth sector. This refers to youth workers in the main State body/bodies holding the youth portfolio.

Country	Total population	Total youth population	Male youth workers	Female youth workers	Total youth workers

6. Accredited Courses in Youth Work: These are for courses that carry credits only. Please fill in data below with relevant attachments on youth work education and training. Tick where the relevant qualification exists. Please also indicate names of universities, or training institutes running these courses. (refer to guidelines). Please note that qualifications referred to here have to be youth work qualifications, and not general youth studies qualifications.

Country 1 – 8 Name: (Box per country)							
University/ Institution	Short	Certificate Course	Diploma	BA	MA	PhD	Other (explain)

7. Non-accredited training on youth work: Indicate the most prominent short courses directly linked to developing the skills of youth workers and youth development practitioners that were conducted, or continuously available for the past two years (these can be limited to short courses managed by the relevant State youth sector body, and any other dominant youth sector bodies including UN agencies). This is meant to be an indicative, rather than exhaustive, list.

Country	Name of Course and target trainees (youth workers, youth work managers, policy makers etc)	Training Institute with address, email and phone numbers
Country 1 – 8		
Country 2 etc		

8. Minimum qualifications: Indicate below the minimum qualification required for State youth workers, and any predominant qualification required for non-state youth workers. This does not include qualifications required for youth work management. Indicate where this requirement is mentioned.

Country	Minimum qualification for government youth workers including specification of area of studies (ie general degrees, or do they require specific youth work related degrees?	Minimum qualification for non- government youth workers including specification of area of studies (i.e. general degrees, or do they require specific youth work related degrees?

9. Youth Workers' Associations: Fill in below where active regional, or national or sub-national youth workers associations exist (please tick and attach any supporting documents as relevant) (refer to guidelines). Active=currently operational and has evidence of activity for the past two years.

Country/ sub- national/ region	Active Youth Workers Association exists, if so, name and address with email and phone numbers	Plans underway – if so explain status + plus contact details	Membership			Key Activities and achievements
			Male	Female	Total	
Country 1 Name:						
Country 2 Name:						
Country 3 Name:						
Country 4 Name etc:						
Country 5 Name:						
Country 6 Name:						
Country 7 Name:						
Country 8 Name:						

10. Training of teachers: Teacher training for youth work academics and trainers

Country	Nature of teacher training for youth work academics/Trainers

11. Course accreditation: Fill in below professional accreditation processes for youth work education and training for each country, and highlight good practices (please see guidelines).

Country	Nature of professional accreditation of youth work qualifications

12. State youth work practice: Describe predominant youth work practice methods in the State sector, and if there are any linkages with the non-state sector. i.e. is there sustained engagement with groups of young people through youth clubs etc., through well-defined methodologies? Any strengths? Weaknesses? *Does practice generally reflect empowering, asset-based approaches to youth work?* You can be broad in this answer as this is for a general understanding only. Key informants may contribute to this question.

Country	Existence (or not) of clear empowering asset based approaches to youth work in the State sector, and evidence for this	Existence of partnerships with the non-governmental sector if any in implementing youth work. Explain – name of agency, nature of partnership and nature of work

13. Youth work supervision: Fill in below government supervision processes for youth work if any, and whether supervision guidelines exists.

Country	Formal supervision exists. If so how is this indicated?	Supervision guidelines exists	Qualifications exist for youth work supervision

14. Youth work programmes and plans: Please list and attach links or documents where available of any key programmes and plans for youth work in the country that are not included in the questionnaire above, with a brief explanation. These

could be either governmental or non-governmental initiatives and could be either linked or not linked to existing legislation and policy.

Country	Youth Work Programme/Plan

15. Non-Governmental sector: List any key non-governmental organizations/institutions recognised as working in youth work in the region/country, with a brief explanation of the work they do, including advocacy on youth work with government, and any significant policy or practice impact they have had in the region.

Sub-National level/ Country/Region	Name of NGO/INGO/ Institution with address, email and phone numbers	Activities at sub-national, national or regional level

16. Government spending on professionalizing youth work: What percentage of the Youth Ministry/Youth portfolio agency budget is set aside for professionalizing the youth work sector including investments for education and training of youth workers and supporting sustained field practice with young people through youth clubs etc. (refer to guidelines). This should be for the last financial year for which a budget is available.

17. Youth worker remuneration:

Country	Average salary of a mid-level state sector school teacher	Average salary of a mid-level state-sector youth worker	Source/s of information

18. Influence of the Commonwealth Secretariat/Commonwealth Youth Programme (CYP): Do any States attribute the gains they have made in professionalizing youth work to the Commonwealth? If so, please indicate in which dimension of the six indicated in 'dimensions of professionalization' above (section 4), and how? (please note that those with adequate institutional memory need to be tapped to respond to this question).

Country/sub-national/region	Parameter of influence by Commonwealth, and how?

19. General trends: Please provide a qualitative analysis of general trends in youth work practice in relation to the empowerment of young people in the region (about a 1000 words). Mention specific country good practice.

.....

20. Challenges: Provide a summative analysis of challenges in youth work education and training and youth work policy, legislation and practice in the region (key informants may contribute to this question).

.....

21. Overcoming challenges: What, in the consultants' opinion, and in relation to discussions with stakeholders, are key means of overcoming challenges, and moving towards the full professionalization of the sector?

.....

22. Challenges in implementing survey methodology/data collection.

.....
