

# Directory of Commonwealth Organisations



Official and unofficial organisations  
of the Commonwealth  
1991

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Commonwealth  
Organisations**

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unofficial  
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of the  
Commonwealth

1991



Commonwealth Secretariat  
London, Britain

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# Introduction

*Commonwealth Organisations* was first published by the Commonwealth Secretariat in 1977. It was designed as a simple source of reference to the bodies which provide Commonwealth co-operation. It aims to promote appreciation of the extent of the Commonwealth network, to facilitate links among unofficial bodies, and between them and governmental organisations.

Each edition has been prepared from information supplied by the organisations themselves. Some have been omitted because information was not available.

The Commonwealth Secretariat much appreciates the help and advice received from many organisations and individuals, and the good response to requests for information. It welcomes comments, amendments and additions which could be of use for future editions of the *Directory of Commonwealth Organisations*.

Please help us to keep up to date by letting us know of any changes to organisations listed, or about new or other organisations not included here but which fall within the criteria for inclusion (see below).

## **Organisations included**

The directory lists non-commercial organisations which promote Commonwealth co-operation. It includes:

*Governmental organisations* These are: pan-Commonwealth organisations, regional governmental bodies with a wholly or largely Commonwealth membership, and national agencies of Commonwealth countries which support development in other Commonwealth countries.

*Non-governmental organisations* This includes national, regional or intergovernmental voluntary bodies with objectives in sympathy with those of the Commonwealth, which are based in a Commonwealth country and, by membership or function, have an interest in Commonwealth countries.

Also included are national bodies whose main function is to promote or otherwise advance Commonwealth interests.

Purely national organisations, organisations linking only two Commonwealth countries and international bodies with headquarters outside the Commonwealth are not included.

# Commonwealth Secretariat and associated bodies

## COMMONWEALTH SECRETARIAT

Marlborough House, Pall Mall, London SW1Y 5HX, Britain

Tel: (44) 071 839 3411; Fax: (44) 071 930 0827; Telex: 27678

COMSECGEN

### Secretary-General

Chief Emeka Anyaoku

### Founded

1965; before that, most Commonwealth affairs were organised by the British Government.

### Organisation

The Commonwealth Secretariat is the main official organisation of the Commonwealth. It facilitates consultation and exchanges of information between member governments, organises meetings of Heads of Government, ministers and officials, and carries out programmes of co-operation.

The Commonwealth Fund for Technical Co-operation (CFTC), the Commonwealth Youth Programme, and the secretariat of the Commonwealth Science Council are separately funded by contributions from governments but form part of the Commonwealth Secretariat. Entries on these organisations follow on pages 5 to 9.

Other wholly or partly separately-funded specialised programmes managed by the Secretariat or CFTC are listed at the end of this section. These are: the Commonwealth Media Development Fund, the Commonwealth Industrial Training and Experience Programme, The Special Commonwealth Programme for Mozambique, the Enhanced Commonwealth Programme of Technical Assistance for Namibia, the Langkawi Awards for Environment, the Commonwealth Nassau Fellowships Scheme, the Commonwealth Scholarship and Fellowship Plan and the Commonwealth Consultative Group on Technology Management.

The Secretary-General and his two deputies are elected by Heads of Government. Other staff are appointed by the Secretary-General. Total staff number around 400, currently drawn from 33 Commonwealth countries.

### Activities

The Secretariat is active in international political and economic affairs and in the main areas of development. Its divisions and programmes work with governments in these areas:

● *International Affairs*

The International Affairs Division helps to promote and facilitate consultation among Commonwealth governments on international issues. In association with the host Government, it organises the two-yearly meetings of Heads of Governments and of Senior Officials, and the meetings of the Commonwealth Foreign Ministers Committee on Southern Africa. The division monitors progress on international issues and includes a Human Rights Unit set up in 1985 to promote understanding and respect for human rights in the Commonwealth. The division helped to establish and administers the Joint Office of Commonwealth Permanent Missions to the United Nations in New York.

● *Economic Affairs*

The Economic Affairs Division assists consultation on economic issues, including consultations of Heads of Government and of finance and labour/employment ministers. It publishes bulletins on commodities, the development policies of international institutions and capital markets. It services the expert groups set up by governments to report on economic and related issues and organises consultations between officials and financiers in such areas as access to capital markets, policy development for economic adjustment, debt management and foreign investment. It administers the support unit of the Commonwealth Consultative Group on Technology Management and co-ordinates support for the Commonwealth-Government of Guyana Programme of Sustainable Tropical Forestry.

● *Human Resource Development*

The Human Resource Development Group (HRDG) brings together six programmes concerned with education, training, health, management, and the involvement of women and young people in development. This co-ordinating mechanism initiates joint projects and training activities in multidisciplinary areas including drugs, AIDS, and enterprise and disaster management. It also assists governments in an advisory capacity in the preparation of human resource development policies.

● *Education*

The Education Programme, building on Commonwealth-wide similarities in education systems, works in formal, non-formal and higher education. Distance education has been prominent in its concerns: it helped launch the Commonwealth of Learning (page 74) and works closely with it. Its areas of activity include quality improvement in basic education, science, technology and mathematics education, educational development in small states, education for entrepreneurship, teacher management and support, and higher education co-operation including student mobility.

The Education Programme also provides the secretariat for the Commonwealth Standing Committee on Student Mobility and Higher Education Co-operation and for the Donors to African Education Working Group on the Teaching Profession, and works with the As-



sociation of Commonwealth Universities on the Commonwealth Scholarships and Fellowships Plan (page 12).

● *Training*

The Fellowships and Training Programme of the CFTC operates within the HRDG. It provides awards, training places and work attachments for nearly 5,000 people each year, most of them officials at middle or senior management level, and nominated by governments for training to enhance their capabilities. (See also page 6).

The Programme manages the Commonwealth Nassau Fellowships Scheme for South Africans disadvantaged by apartheid, the Commonwealth Industrial Training and Experience Programme, the Enhanced Commonwealth Programme of Technical Assistance for Namibia and the Langkawi Awards for Environment (pages 11-13).

● *Health*

The Health Programme assists governments to strengthen their health services. It organises the annual and three-yearly meetings of health ministers, supports regional health organisations and undertakes consultancy work.

● *Management*

The Management Development Programme, financed by the CFTC, helps governments improve management and administration in government departments and public enterprises with training through workshops and manuals and consultancy advice.

● *Women*

The Women and Development Programme supports national efforts to give women a fairer share of training, access to credit, paid employment and income and to enhance their contributions to and benefits from development. It organises the three-yearly meetings of Ministers Responsible for Women's Affairs, advises governments, runs training workshops and publishes manuals and reports. It also advises on implementation of the Secretariat segment of the Commonwealth Plan of Action on Women and Development.

● *Youth*

The Youth Programme similarly assists governments to involve young people in nation building. It operates regional youth training centres in Zambia (providing courses and workshops for Africa), India (for Asia), Guyana (for the Caribbean) and the South Pacific (see Commonwealth Youth Programme, page 8).

● *Law*

The Secretariat's Legal Division assists co-operation among Commonwealth jurisdictions in such fields as extradition and the reciprocal enforcement of judgments. It runs a Commercial Crime Unit whose concerns include illicit drugs trafficking. It trains legislative draftsmen and assists in the exchange of information on law reform, taxation policy, copyright and other areas. It also services the meetings of law ministers.

The Division administers the non-governmental Commonwealth Legal Education Association (page 75).

### ● *Food Production*

The Food Production and Rural Development Division, financed by the CFTC, helps governments towards self-sufficiency in food and better earnings from agriculture. Its programmes are concerned with farming, fisheries, agricultural policy and management and combating drought and desertification. Environmental issues, small farmers and women farmers are central to its concerns. It provides operational support for the Commonwealth–Government of Guyana Programme of Sustainable Tropical Forestry.

### ● *Science*

The secretariat of the Commonwealth Science Council (page 7), which fosters collaboration in the use of science and technology for development, acts as the Science Division of the Commonwealth Secretariat.

### ● *Information*

The Secretariat's Information Division works with the public and the media to increase awareness of the Commonwealth and the work of the Secretariat and CFTC. It conducts press briefings and issues news releases, feature articles, radio and television programmes and films. Its publications include brochures, books, leaflets and the magazine *Commonwealth Currents*.

The Division manages the Commonwealth Media Development Fund (page 10).

### **Publications**

*The Commonwealth Today* (illustrated booklet), Report of the Commonwealth Secretary-General (two-yearly), reports of Commonwealth expert groups, directories, and technical, policy and conference reports. Periodicals and journals include *Commonwealth Currents* (two-monthly), *Commonwealth Law Bulletin* (quarterly), *Commonwealth Education News* (four-monthly), *Link-in* (on women and development; six-monthly), *International Development Policies* (quarterly), *Basic Statistical Data* (on countries with fewer than 5 million people; annual), *Capital Markets Review* (quarterly), and commodity bulletins. Publications catalogue lists current titles.

### **COMMONWEALTH FUND FOR TECHNICAL CO-OPERATION (CFTC)**

**Marlborough House, Pall Mall, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 3411; Fax: (44) 071 930 0827; Telex 27678**

### **Managing Director**

William H Montgomery

### **Founded**

1971

### **Organisation**

The CFTC is financed by voluntary subscriptions from Commonwealth governments, which are all represented on its governing body, the Board of Representatives; the Board is assisted by a Committee of Management. The CFTC functions as part of the Commonwealth Secretariat and its Managing Director is an Assistant Secretary-

General of the Secretariat, responsible to the Secretary-General.

Commonwealth developing countries, including associated states and dependent territories, and Commonwealth regional organisations, are eligible for CFTC assistance.

The CFTC manages the Special Commonwealth Fund for Mozambique (page 14) and, through the Fellowships and Training Programme, the Enhanced Commonwealth Programme of Technical Assistance for Namibia, the Langkawi Awards for Environment, the Commonwealth Industrial Training and Experience Programme and the Commonwealth Nassau Fellowships Scheme (listed at the end of this section).

### **Activities**

The CFTC works to advance economic and social development by providing technical expertise and training. The CFTC was a pioneer of Technical Co-operation Among Developing Countries (TCDC); the majority of its experts are drawn from developing countries and most of its training takes place in developing country institutions. The CFTC also finances the Secretariat's Food Production and Rural Development Division and its Management Development Programme, and supports development work undertaken by other Secretariat programmes.

#### ● *Expertise*

The CFTC's General Technical Assistance Division supplies some 300 experienced specialists, at the request of governments, each year. They fill important developmental posts for which no qualified national is available, or provide short-term technical help. Their assignments run from a few weeks to two or three years. Most often, they help governments to upgrade systems or technologies or to introduce new ones. Their specialities range from economic planning and computerisation to agricultural management or telecommunications, among many other fields. Their responsibilities include counter-part training for local staff.

#### ● *Training*

The Fellowships and Training Programme, which operates as part of the Secretariat's Human Resource Development Group, is one of the core CFTC programmes (see also page 2). Each year, it helps to upgrade the skills of some 5,000 people, most of them middle or senior level officials working in areas crucial to development. Where other CFTC projects bring about a need for new skills, at the request of governments, it provides the necessary training.

The CFTC also supports training work (mainly workshops) undertaken by the Secretariat, and reaching some 3,000 people each year.

#### ● *Exports*

The CFTC's Export Market Development Division conducts some 60 trade development projects each year. These range from large-scale buyer-seller meets - where selected potential exporters are introduced to buyers in a selected potential market in a programme culminating in a trade fair - to small scale assistance in upgrading

products and selling them successfully. These projects have helped countries upgrade exports, secure many millions of dollars in sales, create many thousands of jobs and launch numbers of small entrepreneurs.

The Division also assists governments to participate in multilateral and bilateral or commercial trade negotiations.

● **Industries**

The CFTC's Industrial Development Unit helps to set up, upgrade or revive over 100 industries each year. Its focus is on small and medium scale enterprises in the public and private sectors, on the reactivation of existing industries, and helping small or particularly disadvantaged countries.

Its support covers all stages in industrial development, from identifying opportunities, securing credits, helping plan and construct the plant and transferring technology, to hands-on production assistance. The Unit normally continues assistance until the plant is self-reliant.

● **Consultancy services**

Consultancy advice is provided by all CFTC divisions. The Technical Assistance Group is the CFTC's in-house consultancy. It assists governments to negotiate with multinationals on the development of their oil, gold and other minerals as well as other natural resources. It also helps governments develop macro-economic policies, improve their financial management and their taxation and statistical systems, and negotiate maritime boundaries.

The Group has also developed a computerised debt management system for a country's external debt which is now in use in, or has been requested by, some 30 countries.

**Publications**

*Commonwealth Skills for the Nineties*, an illustrated booklet. The Secretary-General's Report (two-yearly) covers CFTC activities. Technical publications and manuals are produced by the Export Market Development Division and Industrial Development Unit.

**COMMONWEALTH SCIENCE COUNCIL**

**Marlborough House, Pall Mall, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 3411; (44) Fax: 071 930 0827; Telex: 27678**

**Secretary**

Dr Ulric Trotz

**Founded**

1946 as the Standing Committee of the British Commonwealth Scientific Official Conference; renamed in 1958 and 1964. Present name adopted 1975.

**Organisation**

A governmental organisation linking the national science organisations of 36 countries. It is managed by a Council of Members and an executive committee, elected at the full two-yearly Council meetings. The CSC secretariat functions as the Science Division of the Com-

monwealth Secretariat (see page 5). The CSC Secretary is Science Adviser to the Commonwealth Secretary-General.

All 50 Commonwealth countries are entitled to take part in its programmes. Some non-Commonwealth countries also participate

**Aims**

To promote collaboration between member countries of the Commonwealth to increase national capabilities to use science and technology for economic, social and environmental development.

**Activities**

The CSC organises collaborative projects, linking scientists and technologists within a Commonwealth region, in eight programme areas. These are: agriculture, biological resources, energy, environmental planning, science management and organisation, technology and industrial support, water and mineral resources, and awareness of rapid advances in science and technology.

Many of its projects focus on small countries, the rural poor and ecological issues.

**Publications**

Biennial report, seminar and conference proceedings, technical papers, how-to manuals, *Science and Technology News* (quarterly), *Earth Sciences Programme Newsletter* (two-monthly). Publications catalogue available.

**COMMONWEALTH YOUTH PROGRAMME**

**Marlborough House, Pall Mall, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 3411; Fax: (44) 071 930 0827; Telex 27678**

**Director**

Raja G Gomez

**Founded**

1973

**Organisation**

The CYP, financed by Commonwealth governments, is administered by the Commonwealth Secretariat and directed by the Commonwealth Youth Affairs Council, representing all member governments, which meets every two years. It operates as the Youth Programme within the Human Resource Development Group of the Commonwealth Secretariat.

The CYP has four regional centres which conduct training programmes. These are:

CYP Africa Centre, P O Box 30190, Lusaka, Zambia

*(director: Joseph Massallay)*

CYP Asia Centre, P O Box 78, Chandigarh, India

*(director: Devendra Agochiya)*

CYP Caribbean Centre, P O Box 101063, Georgetown, Guyana

*(director: Ivan Henry)*

CYP South Pacific Centre, c/o University of the South Pacific,

P O Box 1168, Suva, Fiji

*(director: Hannington Alatoa)*

**Aims**

To assist governments in the fuller involvement of young people in national development.

**Activities**

The four regional centres provide training, for youth workers and officials concerned with youth, through residential diploma courses, distance learning courses and workshops and training courses held in different countries of the regions they serve. The CYP awards fellowships for study visits, gives grants to help income-generating projects set up by young people, and manages the Youth Service Awards Scheme to honour work by youth groups to benefit their communities. It also acts as a consultancy advising governments and other agencies on youth policy development. The CYP conducts programmes dealing with issues of youth enterprise and employment, youth health and welfare, young women and development, literacy and the environment, as well as issues specific to regions.

**Publications**

*In Common* (four-monthly newsletter), manuals, policy and learning materials, reports and other publications of the regional centres.

**ASSOCIATED FUNDS AND SCHEMES****COMMONWEALTH CONSULTATIVE GROUP ON TECHNOLOGY MANAGEMENT**

c/o Economic Affairs Division, Commonwealth Secretariat,  
Marlborough House, Pall Mall, London SW1Y 5HX, Britain  
Tel: (44) 071 839 3411; Fax: (44) 071 930 0827; Telex: 27678

**Chairman**

Datuk Dr Omar Abdul Rahman, Science Adviser to the Prime Minister of Malaysia

**Founded**

September 1990

**Organisation**

An operational network, managed by a co-ordinating committee, of senior policy-makers and managers responsible for science and technology plans and programmes, in both public and private sectors, in Commonwealth countries. The facility may also draw on the expertise of leading economists, planners and environmentalists in Commonwealth countries. Funding is by participating governments with contributions from the Commonwealth Secretariat and CFTC.

The network developed out of the Commonwealth Science Council's ComManSat initiative (Commonwealth Project on Strategic Management and Planning of Science and Technology).

**Aims**

To help Commonwealth member countries draw on each other's experience to manage technological change in such a way as to promote sustainable development.

### **Activities**

Provides advice, information and other assistance in such areas as the strategic management and planning of science and technology and its integration into national development. Areas of activity include technology assessment and transfer, the incorporation into technology policy of environmental concerns, and the interrelationships between these issues and economic policy.

### **COMMONWEALTH INDUSTRIAL TRAINING AND EXPERIENCE PROGRAMME (CITEP)**

**c/o Fellowships and Training Programme, Commonwealth Secretariat, Marlborough House, Pall Mall, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 3411; Fax: (44) 071 930 0827; Telex: 27678**

### **Contact**

Chief Project Officer, Fellowships and Training Programme

### **Founded**

1986

### **Organisation**

A hands-on industrial training facility within the Fellowships and Training Programme funded by the Commonwealth Fund for Technical Co-operation (CFTC), member governments and industrial enterprises.

### **Activities**

CITEP arranges for industrial management and technical staff in Commonwealth developing countries to receive training at the plants and training institutions of other Commonwealth countries where similar industries are more strongly established. It also organises training workshops. Some of its trainees are staff at industrial enterprises which the CFTC's Industrial Development Unit is helping to upgrade.

### **Publication**

Brochure.

### **COMMONWEALTH MEDIA DEVELOPMENT FUND**

**c/o Information Division, Commonwealth Secretariat, Marlborough House, Pall Mall, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 3411; Fax: (44) 071 930 0828; Telex: 27678**

### **Contact**

Director of Information

### **Founded**

1980, following an Australian initiative at the 1979 Commonwealth Heads of Government meeting in Lusaka.

### **Organisation**

A media training facility funded primarily by the British and Australian Governments and administered by the Information Division of the Commonwealth Secretariat.

**Activities**

The CMDF supports efforts to improve the skill of journalists, broadcasters, media technicians and managers by funding courses organised by well-established Commonwealth non-governmental bodies. Most courses are short training workshops or in-house training conducted in a developing country; others are designed for participants drawn from several Commonwealth countries.

**COMMONWEALTH NASSAU FELLOWSHIPS SCHEME**

**c/o Fellowships and Training Programme, Commonwealth Secretariat, Marlborough House, Pall Mall, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 3411; Fax: (44) 071 930 0827; Telex: 27678**

**Contact**

Director, Fellowships and Training Programme

**Founded**

1986. Commonwealth Heads of Government, at their summit at Nassau, Bahamas, in 1985, issued the Commonwealth Accord on South Africa. The Nassau Fellowships Scheme is part of the Accord's programme to help end apartheid.

**Organisation**

The scheme consists of two parts: bilateral awards, offered by individual Commonwealth governments; and multilateral awards funded by voluntary governmental contributions and administered by the Commonwealth Secretariat's Fellowship and Training Programme (FTP).

**Aims**

To provide study and training fellowships for South Africans disadvantaged by apartheid.

**Activities**

Under the bilateral part of the scheme, Commonwealth governments offer scholarships for study mainly in the training institutions of their own countries. The Commonwealth Secretariat arranges training and work placements largely in Southern Africa and other Commonwealth developing countries. Both South African exiles in settlements in African countries and people disadvantaged by apartheid resident inside South Africa are eligible. Applicants must be normally over 16, have qualifications at least up to 'O' level standard, and be eligible for study at an appropriate university or other training institution. By 1991, 600 multilateral awards had been made.

**Publication**

*Commonwealth Programme for South Africans: Nassau Fellowships* (leaflet).

**COMMONWEALTH SCHOLARSHIP AND FELLOWSHIP PLAN  
c/o Higher Education Unit, Education Programme, Commonwealth Secretariat, Marlborough House, Pall Mall, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 3411**

**Contact**

Chief Project Officer, Higher Education

**History**

The Plan, recommended by a 1958 Commonwealth Trade and Economic Conference, was launched by the first Commonwealth Education Conference in 1959; scholars took up awards in 1960.

**Aims**

The CSFP was created to enable Commonwealth students of high intellectual promise to study in Commonwealth countries other than their own so that they could make a distinctive contribution to life in their own countries and to mutual understanding in the Commonwealth.

**Operation**

There is no single authority controlling the Plan which works through bilateral arrangements. Awards are offered at present by Australia, Bahamas, Britain, Canada, Cyprus, Ghana, Guyana, Hong Kong, India, Jamaica, Kenya, Malaysia, Malta, New Zealand, Nigeria, Papua New Guinea, Sierra Leone, Sri Lanka, Trinidad and Tobago and Zimbabwe. The total number of awards is set to rise to about 1,900 in 1991. There are two main types of award. Visiting professorships or fellowships are intended for scholars of established reputation and achievement and are made by invitation only. Scholarships are mainly for postgraduate study at university, though awards for undergraduate study can be made to students from countries where there are no universities or whose universities do not offer certain courses. Candidates under 28 years are preferred by some awarding countries. In addition, Britain makes awards to university teachers on the nomination of their vice-chancellors.

**Publications**

Annual reports on the Plan are available from the Commonwealth Secretariat. Addresses of its agencies in Commonwealth countries are listed in the annual reports, in the Commonwealth Universities Yearbook or can be obtained from the Association of Commonwealth Universities (see page 27).

**ENHANCED COMMONWEALTH PROGRAMME OF TECHNICAL ASSISTANCE FOR NAMIBIA**

**c/o Fellowships and Training Programme, Commonwealth Secretariat, Marlborough House, Pall Mall, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 3411; Fax: (44) 071 930 0827; Telex: 27678**

**Contact**

Chief Project Officer, Fellowships and Training Programme

**Founded**

1975

**History**

Commonwealth assistance to Namibians began with the provision of fellowships for study in other Commonwealth countries and support in setting up distance education schemes in exile settlements. With Namibia's independence in 1990, the programme was broadened to include technical assistance inside Namibia.

**Organisation**

Funded by voluntary contributions from Commonwealth governments, international agencies and NGOs and administered by the Commonwealth Fund for Technical Co-operation (CFTC). All assistance is provided at the request of the Namibian government.

**Aims**

Originally to prepare trained personnel for a future independent Namibia; now to assist in all areas of the country's social and economic development.

**Activities**

From 1975 up to independence, the Commonwealth Programme enabled some 1,500 Namibians to study in other Commonwealth countries and over 7,000 exiles to take courses in refugee settlements. Since 1990, it has provided over 50 experts in a broad range of sectors together with awards for more than 400 Namibian officials on courses, work attachments and study visits.

**Publications**

The reports of the Commonwealth Secretary General and the CFTC's publication *Commonwealth Skills for the 1990s* contain further details about the Namibia Programme.

**LANGKAWI AWARDS FOR ENVIRONMENT**

**c/o Commonwealth Fund for Technical Co-operation, Marlborough House, Pall Mall, London SW1Y 5HX, Britain.**

**Tel: (44) 071 839 3411; Fax: (44) 071 930 0827; Telex: 27678**

**Contact**

Director, Fellowships and Training Programme

**Founded**

1989, by Commonwealth Heads of Government meeting in Malaysia.

**Organisation**

Funded by the Government of Canada, to mark the fortieth year of the

modern Commonwealth; administered by the Secretariat's Fellowships and Training Programme.

**Activities**

Provides 40 scholarships a year for five years, preferably in environment studies. Most awards so far have been made to government officers and other specialists working in environment-related fields, to help them learn from the experience of other Commonwealth countries.

**SPECIAL COMMONWEALTH FUND FOR MOZAMBIQUE**

**c/o Commonwealth Fund for Technical Co-operation,**

**Marlborough House, Pall Mall, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 3411; Fax: (44) 071 930 0827; Telex: 27678**

**Contact**

Co-ordinator, Managing Director's Office

**Founded**

1987, by Commonwealth Heads of Government. Although Mozambique is not a Commonwealth country, Commonwealth countries sought to assist it in gratitude for its principled stand in supporting freedom for Zimbabwe prior to 1980 and because its ports, railways and oil pipeline are vital to the development of Commonwealth countries in Southern Africa.

**Organisation**

Funded by voluntary contributions by (currently) 17 Commonwealth governments, international agencies and NGOs and administered by the Commonwealth Fund for Technical Co-operation. A target of £10 million has been set by the Commonwealth Secretary-General for the Fund. All assistance is provided at the request of the Mozambique government.

**Aims**

To assist in Mozambique's reconstruction by deploying the special capabilities of the CFTC in areas in which other agencies may find it difficult to work; to help strengthen the development of the Southern African region.

**Activities**

Providing expertise to help Mozambique manage its debt, exploit its mineral wealth, attract investment, resuscitate or develop industries, strengthen exporting and develop its human resources by providing training in a variety of fields.

# A

# A

## **ACTIONAID**

**Hamlyn House, Archway, London N19 5PG, Britain**

**Tel: (44) 071 281 4101 Fax: (44) 071 272 0899;**

**Telex: 266373 ACTAID G**

### **Chief Executive**

R R Hodson

### **Founded**

1972

### **Aims**

To help identify, fund and manage long-term integrated rural development programmes designed to overcome poverty and improve the quality of life. To work directly with children, families and communities in the poorest countries. To provide emergency relief when required.

### **Activities**

Integrated rural development programmes in Bangladesh, The Gambia, India, Kenya, Sierra Leone, Uganda and other countries.

## **AFRICA CENTRE**

**38 King Street, Covent Garden, London WC2E 8JT, Britain**

**Tel: (44) 071 836 1973**

### **Director**

Nigel Watt

### **Founded**

1963

### **Organisation**

Governed by a Council of Management which includes representatives of three African High Commissions in London; the membership includes organisations, High Commissions and individuals.

### **Aims**

To provide public education about Africa, and to provide a centre where Africans in Britain and people interested in Africa can meet.

### **Activities**

Educational and cultural: talks, seminars, conferences, evening classes, films, musical concerts, theatre, exhibitions of African art and literature.

Social: the Centre has a restaurant offering African cuisine and a bar.

### **Publication**

*Centrepoint* gives news of functions.

**AFRICA EDUCATIONAL TRUST**

**38 King Street London WC2E 8JS**

**Tel: (44) 071 836 5075/7940; Fax (44) 071 379 0090**

**Director**

Kees Maxey

**Founded**

1958 by Rev Michael Scott

**Organisation**

Policy set by board of ten Trustees (Chairman: Prof Kenneth Kirkwood) and implemented by full-time staff of eight.

**Aims**

To provide education for Africans.

**Activities**

The Trust currently runs three major programmes: a full-time scholarship programme for refugees and others from South Africa, and for a few from other parts of Africa; a part-time scholarship programme for refugees from all parts of Africa; and an emergency assistance programme providing small one-off grants (of a few hundred pounds) to students from independent Africa who get into financial difficulties. All these programmes are for study in Britain only.

**AFRICAN ADULT EDUCATION ASSOCIATION**

**Kenyatta Conference Centre, P O Box 30746, Nairobi, Kenya**

**Tel: (254) 2 331580**

**Executive Secretary**

E A Ulzen

**Founded**

1968

**Organisation**

Membership is made up of 18 national associations, 45 affiliated institutions and 400 individuals. The AAEA is managed by an executive committee of 12 members; two other committees deal with the programme and administration. There are two executive and two professional staff. Funds come from international donor agencies, trusts and foundations.

**Aims**

To encourage the co-ordination in member countries, as well as the integration of adult education in the development effort through the formation of national associations or councils of adult education; to study problems of adult education; to provide information, education and training to members; and to assist in networking and the exchange of views, ideas and experiences in adult education.

**Activities**

Biennial conferences, regional workshops, national seminars and conferences, research, exchange and dissemination of professional and programme information, consultancy work, travel and exchange.

**Publications**

*SPIDER Newsletter*, tri-annually; *AALAE Journal*, twice a year.

**THE AFRICAN CENTRE FOR EDUCATIONAL EXCHANGE**  
**PMB 1150 Yaba, Lagos, Nigeria**  
**International Office: 44 Old Lagos Road,**  
**Obabende, Ijebu-Ode, Nigeria**  
**Tel: (234) 037 433636**

**President**

Dipo Sanusi

**Founded**

1970 as Nigerlink Bureau; adopted present name in 1977.

**Organisation**

15,000 members, 80 per cent in Nigeria, the rest worldwide. The Centre has five departments: information, youth hostels, student exchange, educational travel service and international affairs; 12 members of staff. The Centre is recognised as the only representative youth and student travel organisation in Nigeria; it co-operates with UNESCO, the OAU and other agencies.

**Activities**

World-wide low-cost travel programme; information and printing service; travel insurance facilities; youth hostel accommodation; negotiation of student grants for exchange; film shows and lecture meetings; work camps and language/holiday courses; art exhibitions and festivals.

**Publications**

*African Centre Bulletin*: quarterly newsletter; *NATA Guide to Nigeria*; *IAESTE Nigeria* (brochure).

**AFRICAN MEDICAL AND RESEARCH FOUNDATION (AMREF)**

**Wilson Airport, P O Box 30125, Nairobi, Kenya**

**Tel: (254) 2 501301**

**Director-General**

Michael S Gerber

**Founded**

1965. Amref registered in New York as a tax-exempt foundation and subsequently set up in Britain, Kenya, Tanzania, Germany, Holland, Italy, Canada, Sweden and France as a charitable organisation.

**Aims**

To investigate, develop and implement new methods of delivering preventive and curative health care to the rural poor of developing countries, including the design of low-cost, replicable rural health systems and training programmes, and to demonstrate and teach others the methods and systems which prove beneficial.

**Activities**

Designing and conducting continuing/refresher education training programmes for rural health workers, including the development and printing of teaching materials; studying behavioural aspects of specific diseases and health problems and implementing appropriate health education programmes for their resolution; operating mobile medical units for sparsely populated areas, and regularly scheduled

medical and surgical specialist services by air to remote rural mission and government hospitals in Kenya and Tanzania; providing demonstrations and advice on methods of health care.

**Publications**

Annual Reports; *AFYA*, a journal for medical auxiliaries; *Defender*, a journal for lay readers; rural health series training manuals for health auxiliaries (including *Child Health*, *Health Education*, *Obstetric Emergencies*, *Pharmacology & Therapeutics*, and *Mental Health*), Amref project progress reports, technical reports.

**AFRICAN SOCIAL AND ENVIRONMENTAL STUDIES PROGRAMME  
P O Box 44777, Nairobi, Kenya**

**Tel: (254) 2 747960**

**Executive Director**

Dr P Muyanda-Mutebi

**Founded**

1968

**Organisation**

Member countries: Botswana, Ethiopia, The Gambia, Ghana, Guinea-Bissau, Kenya, Lesotho, Liberia, Malawi, Nigeria, Sierra Leone, Somalia, Sudan, Swaziland, Tanzania, Uganda, Zambia and Zimbabwe. The governing body is a co-ordinating committee representing all member countries; an executive committee of six oversees activities. There are ten full-time staff,

**Aims**

To promote the development of new curricula in social and environmental studies in African schools, and to increase awareness of the value of such studies; to raise professional standards in social science education.

**Activities**

Provides a secretariat for education ministries, disseminating information on social and environmental studies projects in Africa and elsewhere and assisting liaison between countries. Organises conferences, meetings and research projects, awards scholarships, assists training, travel and exchanges, and encourages professional contact and friendship.

**Publication**

*ASESP Forum*.

**AFRO-ASIAN RURAL RECONSTRUCTION ORGANISATION  
A-2/31 Safdarjung Enclave, New Delhi 110 029, India  
Tel: (91) 11 672045/600475; Telex: 31 72326 AARO-IN;  
Cable: RURALORGAN NEW DELHI**

**Secretary-General**

B C Gangopadhyay

**Organisation**

Ten African and twelve Asian countries are members and the Institute of Rural Development (Kenya) is an Associate Member.

**Aims**

To act as a catalyst activating members to co-operate in restructuring rural societies, revitalising rural economies and social and cultural life; to develop understanding among members of each other's problems and to explore, collectively, opportunities for promoting welfare and for eradicating illiteracy, disease and poverty among rural people; to assist organisations of farmers and other rural people, and to help establish a healthy relationship between them and the governmental agencies responsible for rural development.

**Activities**

Promotes collaborative research on development issues; co-ordinates training and field training; provides technical assistance for pilot projects; project formulation and consultancy; action research programmes; field studies; assistance in the dissemination and exchange of information. Awards fellowships at nine leading institutes in six countries in Africa and Asia.

**Publication**

*Rural Reconstruction*, bi-annual; *AARRO Newsletter*, bi-annual; annual report; seminar and workshop reports.

**ALL AFRICA CONFERENCE OF CHURCHES (AACC)**

**P O Box 14205, Nairobi, Kenya**

**Tel: (254) 2 742281/742293/742296; Fax: (254) 2 742352;**

**Telex: 22175 AACC**

**Secretary-General**

Rev Jose B Chipenda

**Information Officer**

Dr Rev Andre Karamaga

**Founded**

1963 with 30 member churches; now has 137 member churches.

**Organisation**

Managed by the Executive Committee acting on behalf of the General Committee which is elected every 5 years by the General Assembly.

**Aims**

To place before the churches Africa-wide concerns and seek consensus for the voice of the churches vis-a-vis the worldwide ecumenical movement.

**Activities**

Present projects include: Selfhood of the Church, Women's Programme, Refugee Programme, Youth Programme, Information Activities and International Affairs Programme.

**Publications**

*TAM-TAM*, bi-monthly newsletter of church activities; *African Challenge*, a book series on African theology; occasional publications.

**AMNESTY INTERNATIONAL**

**International Secretariat, 1 Easton Street, London WC1X 8DJ, Britain**

**Tel: (44) 071 833 1771; Telex: 28502;**

**Telegrams: Amnesty London WC1**

**Secretary-General**

Ian Martin

**Founded**

1961

**Aims**

Worldwide movement of volunteers in over 150 countries working for international protection of specific universal human rights: the release of prisoners of conscience (people imprisoned solely for their beliefs or origins), fair trials for political prisoners, an end to torture and executions in all cases.

**Activities**

Carries out research into cases of prisoners and other victims whose rights have been violated; publishes reports and mobilises international publicity and campaigns to protect victims; sends missions to countries to make representations to governments.

**Publications**

*Amnesty International Newsletter*, monthly; *Amnesty International Report*, yearly; briefing papers and occasional reports.

**ANTI-APARTHEID MOVEMENT**

**13 Mandela Street, London NW1 0DW, Britain**

**Tel: (44) 071 387 7966; Fax: (44) 071 388 0173**

**President**

Archbishop Trevor Huddleston, CR

**Founded**

1959, as the Boycott Movement; assumed current name following the Sharpeville Massacre, 1960.

**Organisation**

Approximately 17,000 individuals and 980 organisations. Policy-making national committee meets 5-6 times a year; annual general meeting. Funded by members' subscriptions and fund-raising.

**Aims**

To inform people about apartheid and what it means to the peoples of Southern Africa; to campaign for international action against apartheid; to co-operate with and support Southern African organisations campaigning against apartheid.

**Activities**

Campaigns against apartheid; promotion of understanding of Commonwealth and UN policies in this area. Undertakes research, organises meetings and conferences, supports local anti-apartheid groups in most major British towns and cities; collaborates with groups in other Commonwealth countries to promote co-ordinated international activity; prepares briefings for Members of Parliament,

governments, press, etc. In addition to attacking apartheid as a whole, the movement conducts campaigns on such related activities as the arms embargo and sports boycott. Initiated (1979) the World Campaign against Military and Nuclear Collaboration with South Africa.

**Publications**

*Anti-Apartheid News* (monthly newspaper), research papers, pamphlets, leaflets.

**ANTI-SLAVERY SOCIETY FOR THE PROTECTION OF HUMAN RIGHTS**

180 Brixton Road, London SW9 6AT, Britain

Tel: (44) 071 582 4040

**Director**

Lesley Roberts

**History**

Aborigines Protection Society (founded 1837) and the British and Foreign Anti-Slavery Society (founded 1839) merged in 1909 to form the present Society.

**Organisation**

Registered as a charity in Britain; it has no political or religious bias, has members world-wide, is supported by private subscription and grants from foundations, and has consultative status at the UN Economic and Social Council.

**Aims**

To eradicate slavery in all its forms; to promote the well-being of indigenous peoples; and to defend human rights in accordance with the Universal Declaration of Human Rights 1948.

**Activities**

Monitors observance of international treaties on human rights, proposing remedies. Sends to governments evidence of violations and when necessary presents that evidence, particularly on indigenous peoples and on slavery and kindred practices, to the UN Commission on Human Rights and its subordinate bodies.

**Publications**

Annual Report; *The Reporter*. List of publications available.

**ARCHBISHOP OF SYDNEY'S OVERSEAS RELIEF AND AID FUND**

St Andrew's House, Sydney Square, Sydney, NSW 2000, Australia

Tel: (61) 02 265 1505; Fax (61) 02 264 6552

**Administrator**

Chris Gardiner

**Aims**

The provision of relief and development aid to developing countries.

**Activities**

The Fund's aid is generally channelled through agencies of the Christian church. It provides financial support for emergency assistance for natural disasters, for refugee work and for development



projects, in partnership where possible with local church development agencies.

**ASIA-PACIFIC FOUNDATION OF CANADA**

**666-999 Canada Place, Vancouver V6C 3E1, Canada**

**Tel: (1) 604 684 5986; Fax: (1) 604 681 1370; Telex: 04 5332**

**Founded**

1984; the Canadian Parliament passed legislation setting up the Foundation, an independent non-profit institution which serves as a bridge between Canada and the Asian and Pacific countries.

**Organisation**

The Foundation has a volunteer Board representing business, labour and academic sectors from across Canada. Funding is received from the Federal and Provincial Governments and large corporations.

**Aims**

To promote awareness of the cultures and aspirations of the Asia-Pacific region and Canada and their effects on each other's societies; to support development co-operation; to promote private and public sector collaboration; to promote trade between Canada and Asia-Pacific countries; to promote scholarship; to collect and disseminate information.

**ASIAN BUREAU AUSTRALIA**

**173 Royal Park Parade, Parkville, Victoria 3052, Australia**

**Tel: (61) 3 347 8211**

**Founded**

1971, by a group of Australian Jesuits interested in international development and justice.

**Aims**

To make Australians more aware of the developing economic, social, cultural and political life of the Asia-Pacific region.

**Activities**

Provides a contact point for church-related bodies, research organisations, development agencies and private individuals in Australia, Asia and the Pacific. Supplies video-cassettes, teaching aids and training courses.

**Publications**

Books, manuals, *ABA newsletter* (quarterly) and *Link*.

**ASIAN-SOUTH PACIFIC BUREAU OF ADULT EDUCATION**

**P O Box 1225, Canberra ACT 2601, Australia**

**Tel: (61) 62 494505; Fax: (61) 62 573421**

**Secretary-General**

Dr W M K Wijetunga

**President**

Lim Hoy Pick

**Founded**

1964

### **Organisation**

The Bureau operates through four sub-regional units: South Asia, East Asia, Southeast Asia and the Pacific. The executive committee comprises the chairman of each region plus other elected officers.

### **Aims**

To provide services to non-formal educators in member countries where they need regional or international assistance or exchange; to encourage interest in and the development of adult education; to assist in improving provision for adult education; to stimulate co-operation and co-ordination of efforts between departments and agencies, and to set up national associations where appropriate.

### **Activities**

Regional and national conferences, publications, travelling scholarships, research.

### **Publications**

*Courier Service* three times a year, newsletters, occasional publications.

## **ASSISTANCE MEDICALE INTERNATIONALE**

**3450 rue de Lorimeier, Montreal, Quebec H2K 3X6, Canada**

**Tel: (1) 514 526 3211**

### **Director-General**

Ginet Touzel

### **Founded**

1967; received Federal Charter in 1970.

### **Organisation**

The AMI is governed by an administrative council and managed by the Director-General.

### **Aims**

To improve the health of people in the developing world.

### **Activities**

Despatch of medicine and medical supplies to the developing world; annual meetings of members.

## **ASSOCIATED COUNTRY WOMEN OF THE WORLD**

**Vincent House, Vincent Square, London SW1P 2NB, Britain**

**Tel: (44) 071 834 8635; Cable: ASCOWORLD LONDON**

### **General-Secretary**

Miss J Pearce

### **Founded**

1930, on the basis of a Liaison Committee of Rural Women's and Homemakers' Organisations, established by the International Council of Women.

### **Organisation**

A world-wide association of 8-9 million countrywomen and homemakers in 500 societies and 71 countries. Policy is decided at triennial conferences; management between conferences is handled by the annual council, board, executive and standing committees.

### **Aims**

To promote international goodwill, friendship and understanding between the women of the world; to raise the standard of living of women and their families and to be a forum for countrywomen on international affairs.

### **Activities**

Triennial conferences; liaison among members through correspondence group links, exchange programmes and introductions; regional conferences; leadership training courses; seminars and individual scholarships. Provides financial assistance to member societies; makes available information about the United Nations, and puts the organisation's views before the UN on matters such as food, nutrition, education and culture, child care, economic and social problems. Sponsors nutrition education projects in developing countries, as well as other long-term development projects.

### **Publications**

*The Countrywoman*, quarterly journal; information leaflets.

## **ASSOCIATION OF AFRICAN UNIVERSITIES**

**P O Box 5744, Accra-North, Ghana**

**Tel: (233) 21 663670; Fax:(233) 21 774338; Telex: 2284 ADUA GH**

### **Secretary-General**

Prof Donald E U Ekong

### **Founded**

1967

### **Organisation**

AAU was formed by 34 universities which adopted its constitution and formally inaugurated its association at a founding conference in Rabat, Morocco. It now has 95 members from 39 African countries. The secretariat in Accra is the permanent executive organ of the Association and operates under the direction of the Secretary-General. There is also an executive board consisting of a president, three vice-presidents and nine other members, all of whom are chosen at the quadrennial general conference.

### **Aims**

To promote interchange, contact and co-operation among African universities; to disseminate information on higher education and research in Africa; to enhance co-operation among African institutions in curriculum development and in the determination of equivalence of degrees.

### **Activities**

AAU serves as the apex organisation and principal forum for consultation and exchange of information and co-operation among universities in Africa. Its programmes cover: documentation and information; human resource development and; reinforcement of teaching and research capacities. AAU works in close collaboration with international assistance organisations and national non-university

institutions. It conducts training workshops, seminars and conferences and organises staff and student exchange.

**Publications**

*AAU Newsletter* (three times a year), *Directory of African Universities*, reports of conferences, seminars, workshops and meetings.

**ASSOCIATION OF APEX CLUBS**

**925 Botany Road, Mascot NSW 2020, Australia**

**Tel: (61) 317 3211**

**Aims and Activities**

The Association, a young men's organisation with ideals of service, citizenship and fellowship, provides cash aid through Apex Clubs in Asia for student bursaries, medical clinics and emergency relief.

**ASSOCIATION OF COMMONWEALTH ARCHIVISTS AND RECORDS MANAGERS (ACARM)**

**c/o Institute of Commonwealth Studies, 28 Russell Square, London WC1B 5DS**

**Tel: (44) 071 580 5876; Fax: (44) 071 255 2160**

**Chairman**

Mrs Zakiah Hanum Nor

**Executive Secretary**

Ms Emma Quick

**Founded**

1984

**Membership**

National archives and other institutions, individuals.

**Aims**

To promote the development of professional archival standards in the Commonwealth; to reaffirm the importance archives should have in the national heritage and national development; to permit archivists with a common archival heritage to exchange experience; to facilitate dissemination of information; to promote understanding of the Commonwealth through the exploitation of archives in teaching.

**Activities**

Planned: regional records management workshops in Ghana and Sierra Leone; training videos; registry training in The Gambia.

**Publications**

Newsletter; *Guides to Commonwealth Sources*.

**ASSOCIATION FOR COMMONWEALTH LITERATURE AND LANGUAGE STUDIES (ACLALS)**

**c/o Department of English, University of the West Indies, Kingston 7, Jamaica**

**Tel: (1) 809 927 6661**

**Chairman**

Professor Edward Baugh

**Founded**

1965

**Organisation**

The majority of the membership is organised into national and regional associations in Canada, East Africa, Europe, India, Malaysia, Singapore, Sri Lanka, the South Pacific, West Africa and the West Indies. The executive consists of the chairpersons of these associations. There are no paid executive staff.

**Aims**

To encourage study and research in Commonwealth literatures and languages including comparative studies, the relationships between literature in English and indigenous literatures and languages, new kinds of English, and the use of mass media.

**Activities**

Triennial conferences (the next in Jamaica, 1992) and regional meetings; visits and exchanges by writers and scholars; collection and classification of source research materials; distribution of literature through High Commissions; recording and filming writers; publication of research papers and other information.

**Publication**

*Aclals Bulletin*, twice yearly; regional association journals; occasional publications and conference reports. ACLALS is associated with the publication of the *Journal of Commonwealth Literature*.

**CANADIAN BRANCH, ACLALS**

**University of Saskatchewan, Saskatoon, Saskatchewan S7N 0W0, Canada**

**EUROPEAN BRANCH, ACLALS**

**c/o English Department, University of Aarhus, 8000 Aarhus C, Denmark**

**INDIAN BRANCH, ACLALS**

**c/o English Department, University of Mysore, Manasagangotri, Mysore, 570 006, India**

**SOUTH PACIFIC BRANCH, ACLALS**

**c/o Dr Kateryna Arthur, Department of English and Comparative Literature, Murdoch University, Murdoch WA 6150, Australia**

**SINGAPORE BRANCH, ACLALS**

**c/o Professor Edwin Thumboo, National University of Singapore, Bukit Timah Road, Singapore 10**

**ASSOCIATION OF COMMONWEALTH UNIVERSITIES (ACU)**

**John Foster House, 36 Gordon Square, London WC1H 0PF,  
Britain**

**Tel: (44) 071 387 8572; Fax: (44) 071 387 2655;**

**Cable: ACUMEN LONDON WC1**

**Secretary-General**

Dr A Christodoulou

**Founded**

1913 (Universities Bureau of the British Empire); name changed in 1948 to Association of Universities of the British Commonwealth; and in 1963 to present title.

**Organisation**

The Association has 344 member universities in 30 Commonwealth countries or regions (203 in developing countries), and is governed by an annually elected 30-member council representing universities in the various Commonwealth countries. Full-time executive staff of 44.

**Aims**

To serve the interests of Commonwealth universities and, in particular, to promote, in practical ways, contact and co-operation between them.

**Activities**

*Meetings:* quinquennial congresses, conferences of university executive heads, and annual meetings of the council, all providing university people with opportunities for personal contact and informal exchange of views and experience as well as formal discussion.

*Information:* ACU provides factual information about Commonwealth universities and access to them; free personal information service; awards information service; documentation service.

*Exchange:* ACU promotes the movement of students and of academic and administrative staff within the Commonwealth:

(i) It provides the secretariat for the Commonwealth Scholarship Commission in Britain, which administers the British part of the Commonwealth Scholarship and Fellowship Plan (see page 12). The ACU also draws up the annual reports of the CSFP and compiles its handbook; it administers ODA Shared Scholarships, the Commonwealth Foundation and certain other Medical Electives bursaries, and several other scholarship programmes;

(ii) Through its academic appointments service; the ACU/CIDA Women's Programme (workshops, fellowships); ACU Development Fellowships; ACU/Carnegie Corporation Senior Fellowships; two programmes of travelling fellowships for university administrators and academics with administrative responsibilities; and a programme of academic exchanges between member institutions in developing countries.

**Publications**

*Commonwealth Universities Yearbook, What Can We Do For Our Countries? The Contribution of Universities to National Development* (Report of proceedings of 14th ACU Congress, Perth); *The Common-*



*wealth of Universities: the Story of the Association of Commonwealth Universities, 1963-88; Community of Universities: An Informal Portrait of the Association of the Universities of the British Commonwealth, 1913-1963; Who's Who of Commonwealth University Vice-Chancellors, Presidents, and Rectors; Awards for Commonwealth University Academic Staff; Awards for Postgraduate Study at Commonwealth Universities (formerly 'Scholarships Guide for Commonwealth Postgraduate Students'); Grants for Study Visits by University Administrators and Librarians; Financial Aid for First Degree Study at Commonwealth Universities; ACU Bulletin of Current Documentation (5 a year; closed circulation); List of University Institutions in the Commonwealth; Annual Report of the Council of the ACU; Study Abroad series of student information papers. Also, for UK Committee of Vice-Chancellors and Principals, British Universities' Guide to Graduate Study and University Entrance: the Official Guide and (published by Longman) Higher Education in the United Kingdom: a Handbook for Students and their Advisers. Publications list available.*

**ASSOCIATION OF COMMONWEALTH WORKERS WITH THE HEARING IMPAIRED**

**128 St George Street, St Paul's Bay, Malta**

**Chairman**

Ms Antoinette Galea

**Organisation**

This organisation will come into being in mid-1991..

**AUSTRALIAN BAPTIST WORLD AID**

**P O Box 122, Frenchs Forest, NSW 2086, Australia**

**Tel: (61) 02 452 3694; Fax: (61) 02 452 4720**

**National Director**

Rev David Groves

**Organisation**

ABWAid is the aid and relief agency of the Baptist Union of Australia and the Australian Agency for Baptist World Aid. It is funded through the Christmas Day offering in Baptist Churches throughout Australia, and receives other funds from national and voluntary bodies and personal donations. It has paid officers supported by honorary workers.

**Aims and Activities**

To inform Australian Baptists about aid, relief and development needs and situations; to support the programme of Baptist World Aid; to raise funds for these purposes; to determine, evaluate, fund and nurture aid and relief projects anywhere in the world and particularly in Third World Countries, and to co-operate with other voluntary agencies.

**Publication**

Newsletter (three times a year).

**AUSTRALIAN CATHOLIC RELIEF**

**19 Mackenzie Street, North Sydney NSW 2060, Australia**

**Tel: (61) 02 9565799; Fax: (61) 02 9565782; Telex: AA126669**

**PANAT**

**National Director**

Michael Whiteley

**Aims and Activities**

Australian Catholic Relief was set up to provide a co-ordinated approach to Catholic overseas aid activities, in co-operation with other voluntary aid and church organisations in Australia and overseas. Funds are raised to assist self-help community development projects, chiefly in Asia, Africa and the South Pacific, and emergency disaster relief is provided worldwide.

**AUSTRALIAN COUNCIL FOR OVERSEAS AID**

**P O Box 1562, Canberra City ACT 2601, Australia**

**Tel: (61) 062 47 4822; Fax: (61) 062 47 5536**

**Executive Director**

Russell Rollason

**Founded**

1965

**Organisation**

Membership comprises 90 Australian voluntary aid agencies. A governing council meets annually and elects an executive which meets quarterly, supported by 12 executive staff.

**Aims**

To provide for consultation and co-operation between member organisations; to liaise with the Commonwealth and State Governments, the United Nations and its agencies in the field of overseas aid and development issues; to bring the need for, and purposes and results of overseas aid before member organisations, the Australian community and governments; to prepare and disseminate information on aid activities and development.

**Activities**

Education programmes; research into specific issues; seminars and consultations; publications; resource centre and library; mail order service; liaison with Governments, universities, schools and the community.

**Publications**

*Development Dossier; ACFOA News; occasional special reports.*



**AUSTRALIAN EXECUTIVE SERVICES OVERSEAS PROGRAMME LIMITED (AESOP)**

**P O Box E50, Queen Victoria Terrace ACT 2600, Australia  
Tel: (61) 06 285 1686; Fax: (61) 06 285 1424; Telex: AIZT AA 10723013**

**Founded**

1981

**Activities**

Supplies experienced Australian personnel to take up short-term technical assignments as volunteers in developing countries, at the request of businesses, organisations and institutions in the country concerned. By mid-1990, the Programme had undertaken over 200 assignments in a wide range of technical, managerial and professional fields. Activities are concentrated in the developing countries of the Indian and Pacific Oceans, Southeast Asia and China.

**AUSTRALIAN FOUNDATION FOR THE PEOPLES OF THE SOUTH PACIFIC**

**9 Leichhardt Street, Darlinghurst 2010, Australia  
Tel: (61) 02 332 1036; Fax: (61) 02 361 3652**

**Executive Director**

Harold A Webber

**Organisation**

In addition to a head office in New South Wales, the Foundation has representatives in Fiji, Tonga, Western Samoa, Papua New Guinea, Vanuatu, Kiribati and Solomon Islands. It has sister organisations in Britain, Canada and the United States.

**Aims and Activities**

Provides aid to the islands of the Pacific Basin to help close the gap between available finance and the growing demands of education, health, welfare, industry, agriculture, housing and community development. In co-operation with governments and peoples of the region, the Foundation assists in identifying areas of hardship, evaluating such problems and promoting self-help projects in line with the people's aspirations. It helps develop means to execute such projects and provides advisory services until they are established.

**AUSTRALIAN INTERNATIONAL DEVELOPMENT ASSISTANCE BUREAU**

**P O Box 887, Canberra City ACT 2601, Australia  
Tel: (61) 062 76 4000; Fax: (61) 062 48 7521; Telex: AA 62631;  
Telegrams: ADAID**

**Founded**

1974 as the Australian Development Assistance Agency to administer Australia's development assistance programme, previously handled by several government departments.

## **Organisation**

An independent unit within the Department of Foreign Affairs. A central office in Canberra has prime responsibility for aid planning and programming as well as an oversight of individual aid activities; offices in each Australian state undertake placement and supervision of overseas students; the Bureau also maintains a centre for Pacific Development and Training (ACPAC) in Sydney. A small number of aid officers attached to diplomatic missions abroad monitor individual aid programmes. Associated with the Bureau is the Australian Centre for International Agriculture Research which is funded by the Australian Aid Programme.

## **Functions**

The Bureau is responsible for: the development of aid policies and programmes worth around A\$1 billion per year; the appraisal, administration and evaluation of aid for developing countries and regional organisations; regional aid agencies and subsidies for the overseas aid activities of non-governmental organisations.

## **Activities**

About 75 per cent of Australia's official development assistance is on a government-to-government basis. The major recipients are its regional neighbours in the South Pacific and South-East Asia, particularly Papua New Guinea.

A

## **B**

### **BOYS' BRIGADE**

**1 Galena Road, London W6 0LT, Britain**

**Tel: (44) 081 741 4001; Fax: (44) 081 741 1721**

#### **Secretary**

Sydney Jones

#### **Founded**

1883

#### **Organisation**

Over 270,000 members, more than half of them outside Britain. The Brigade's world conference has 60 member countries. The governing body and executive are based in London, where the headquarters has a staff of 50. Funded mainly from annual subscriptions received from Boys' Brigade companies.

#### **Aims**

To help boys develop as individuals, to use their leisure time creatively and to discover the relevance of Christianity to their daily lives.

#### **Activities**

Local companies hold weekly meetings where a wide range of activities are organised under four groups: adventure, community interests, physical and leadership.

#### **Publications**

*The Boys' Brigade Gazette*, bi-monthly, for company leaders.

### **BRITISH CARIBBEAN ASSOCIATION**

**c/o the West India Committee, 18 Northumberland Avenue,  
London WC2 N5RA, Britain**

**Tel: (44) 071 631 3223**

#### **Honorary Secretary**

W R Murray JP

#### **Founded**

1958

#### **Organisation**

The membership of 800 includes 50 members of both British Houses of Parliament. A central council is elected annually and consists of equal numbers of British and West Indian members. No paid executive staff.

**Aims**

To maintain and strengthen friendship between the peoples of Britain and the Commonwealth Caribbean.

**Activities**

Meetings held in the House of Commons; conferences; social events.

**Publications**

Occasional newsletter.

**BRITISH COMMONWEALTH EX-SERVICES LEAGUE**

**48 Pall Mall, London SW1Y 5JY, Britain**

**Tel: (44) 071 930 8131**

**Secretary-General**

Brigadier M J Doyle, MBE

**Founded**

1921 (The British Empire Service League); assumed present name in 1958.

**Organisation**

Fifty-three member ex-service organisations in 47 Commonwealth countries represent around 12 million ex-servicemen and women. Between triennial conferences executive control is vested in the Commonwealth Council which meets in London, on which each country is entitled to two representatives. An executive committee is appointed by the council and administers the League's affairs through two executive staff.

**Aims**

To help Commonwealth ex-servicemen in need; to assist member organisations and co-ordinate their activities.

**Activities**

Aid programme for member organisations and financial assistance to needy ex-servicemen; triennial conferences.

**Publications**

Triennial Report; Veterans Charter, and occasional tour summaries.

**BRITISH COUNCIL**

**10 Spring Gardens, London SW1A 2BN, Britain**

**Tel: (44) 071 930 8466; Telex: 8952201**

**Director-General**

Sir Richard Francis, KCMG

**Founded**

1934; incorporated by Royal Charter in 1940.

**Organisation**

The Council is governed by a board consisting of up to 30 members, two of whom are nominated by Ministers; there are advisory committees for Scotland and Wales, and for the main branches of the Council's work. 1,880 staff operate in Britain and 2,530 overseas (about 300 of the latter London-appointed, the remainder locally engaged) and in addition 1,550 contract teachers overseas. Financed mainly by a grant from the British Foreign and Commonwealth Office.

**Aims**

To promote an enduring understanding and appreciation of Britain in other countries through cultural, educational and technical co-operation.

**Activities**

Information and advice on: all branches of education, research and training in science, medicine, technology, engineering, agriculture, social sciences etc; consultancy and management services on overseas educational projects; administration of: advisory and lecture tours by British specialists abroad, overseas visitors programmes in Britain, exchange schemes, scholarship and training awards for overseas students in Britain; administration of 116 British Council libraries, library development and books presentation programmes; promotion of British books and periodicals; assistance to non-Council libraries; promotion of British drama, music, ballet, opera, fine arts; and organisation of tours by British companies and exhibitions abroad. The Council has offices in 90 countries, 22 of which are Commonwealth; it also operates in a number of other Commonwealth countries, particularly those in the Caribbean. In 1981 the Technical Education and Training Organisation for Overseas Countries and the Inter-University Council were incorporated into the British Council, so strengthening its resources in the fields of technical education and training, management development, public administration, higher education and industrial training.

**Publications**

The Council disseminates information through journals, reference works, books, bibliographies, information packages and general material. Its publications include *British Book News*, monthly; *British Medical Bulletin* and *English Language Teaching Documents*, three times a year; *Media in Education and Development* and *English Language Teaching Journal*, quarterly. It also produces publications for and about students, and a number of titles on English literature.

**BRITISH EXECUTIVE SERVICE OVERSEAS**

**10 Belgrave Square, London SW1X 8PH, Britain**

**Tel: (44) 071 235 0991; Fax: (44) 071 235 5627; Telex: 918802**

**DP G**

**Director**

Gordon Wilson CBE

**Founded**

1972

**Aims**

To provide advice to small and medium sized businesses and public sector organisations in developing countries.

**Activities**

Providing advice to private and public sector organisations on project implementation. Current projects include: wet fish processing in Barbados, footwear production in Pakistan, beekeeping in Sierra

Leone, fruit canning in Swaziland, and training in leather tanning in Zimbabwe.

**BRITISH INSTITUTE OF INTERNATIONAL  
AND COMPARATIVE LAW**

**Charles Clore House, 17 Russell Square, London WC1B 5DR,  
Britain**

**Tel: (44) 071 636 5802; Fax: (44) 071 323 2016**

**Director**

J P Gardner

**Founded**

1958, with the merger of the Society of Comparative Legislation and International Law and the Grotius Society.

**Organisation**

The Institute is a registered company, and a registered charity, with a total membership of 1,650. It is managed by a council of management (elected by members at Annual General Meetings) which is representative of British and overseas members, and supported by an executive staff of seven.

**Aims**

To provide an international centre for studying the practical application to current problems of public and private international law, and comparative law (the latter with special reference to Commonwealth law and the law of the European Communities).

**Activities**

Lecture meetings, seminars, and conferences; research; annual international conference on a subject of topical interest; annual conference for Commonwealth law students (recent subjects include law reform in the Commonwealth, human rights in the Commonwealth, administrative law and tribunals, compensation for criminal injuries, and the legal framework of natural resource development); publications on aspects of public and private international law, the law of the European Communities, Commonwealth law, and comparative law.

**Publications**

*The International and Comparative Law Quarterly*; *Bulletin of Legal Developments*, fortnightly; Newsletter, usually quarterly, and numerous special publications and proceedings of Institute conferences.

## C

### **C·A·B INTERNATIONAL (CABI)**

**Wallingford, Oxon OX10 8DE, Britain**

**Tel: (44) 0491 32111; Fax: (44) 0491 33508; Telex: 847964**

**COMAGG G**

#### **Director General**

Don Mentz

#### **Founded**

1929 as the Commonwealth Agricultural Bureaux, changed name and constitution in 1985.

#### **Organisation**

CABI is an intergovernmental organisation, with membership open to any interested government, which provides information, scientific and development services on agriculture and related disciplines throughout the world.

#### **Aims**

Five Subject Specialist divisions act as an effective clearing house for the collection, collation and dissemination of information of value to research workers worldwide. The abstracted, bibliographic information is published in more than 50 subject specific abstract journals, and is also available in floppy disc, CD-ROM and on-line form. The database, known as CAB ABSTRACTS, contains over 2,500,000 records and is increasing by approximately 150,000 per annum. In addition CABI has three biosystematic institutes (Entomology, Mycology and Parasitology), which are centres of excellence for research and identification of organisms of agricultural and economic importance. A fourth institute undertakes research and implementation of biological control in integrated pest management programmes throughout the world.

### **CANA (CARIBBEAN NEWS AGENCY)**

**Beckles Road, St Michael, Barbados**

**Tel: (1) 809 429 2903; Fax: (1) 809 429 4355; Telex: WB2228**

#### **Chairperson**

Owen Baptiste

#### **Founded**

1976. Started with Wire Service - introduced Radio Service in 1984; started Financial Newsletter in 1989.

#### **Organisation**

There is a board of 7 directors representing the 12 shareholding print

and electronic media companies. The day-to-day running of the company is controlled by its General Manager who is assisted by department heads.

**Aims**

To disseminate accurate information to the Caribbean and beyond.

**Activities**

Supplies news and information to the Caribbean region, North and South America, and to subscribers catering to the Caribbean community in England. On-the-spot coverage of major events.

**Publication**

*CANABUSINESS*, monthly financial newsletter.

**CANADIAN COUNCIL FOR INTERNATIONAL CO-OPERATION**

**1 Nicholas Street, Suite 300, Ottawa, Ontario K1N 7B7, Canada  
Tel: (1) 613 236 4547; Fax: (1) 613 236 2188; Telex: 0636700492**

**Executive Director**

Tim Broadhead

**Founded**

1968

**Organisation**

A coalition of over 100 Canadian voluntary organisations, including co-operatives, unions, religious and educational organisations and professional societies. Decision making is by a 29-member board elected by the membership. A small secretariat is based in Ottawa.

**Aims**

To achieve global development in a peaceful and healthy environment, with social justice, human dignity and participation for all.

**Activities**

Supports development programmes in Africa, Asia and the Americas, and runs public education programmes in Canada to inform and educate Canadians about development and the Third World.

**Publications**

*Contact*, bi-monthly newsletter; *The I.O. Profile*, a directory of Canadian NGOs; *Making a World of Difference*, a directory of women in Canada specialising in global issues; publications on development-related issues. Catalogue available.

**CANADIAN EXECUTIVE SERVICE ORGANISATION (CESO)**

**Head Office: 1980 rue Sherbrooke Ouest, 350, Montreal,  
Quebec H3H 1E8, Canada**

**Tel: (1) 514 931 0255**

**Operations Centre: 415 Yonge Street, Toronto,  
Ontario M4S 1Y5, Canada**

**Tel: (1) 416 596 2376; Fax: (1) 416 596 1098**

**President**

Romney H Lowry

**Founded**

1967, by Canadian business executives interested in providing

advisory services overseas on request and where most needed.

**Organisation**

CESO is a non-profit corporation established under the auspices of the Government of Canada and managed by a group of Canadian business leaders as an element of the Canadian International Development Agency (CIDA), and with its financial support.

**Aims**

To assist developing countries to achieve economic growth by helping them to strengthen and improve the effectiveness of their own organisations and institutions; to provide opportunities for experienced Canadians to make a voluntary contribution to the welfare of their fellows by placing their know-how and experience at the service of enterprises in developing countries.

**Activities**

Recruiting Canadian volunteers who have technical, professional or executive skills and are willing to go abroad to work in developing countries in response to specific requests received from overseas organisations in either the public or private sector.

**CANADIAN INTERNATIONAL DEVELOPMENT AGENCY (CIDA)**  
**200 Promenade du Portage, Hull, Quebec K1A 0G4, Canada**  
**Tel: (1) 819 997 6100**

**President**

Marcel Masse

**Founded**

The Canadian International Development Agency (CIDA) was originally established as the External Aid Office by an order of the Governor in Council in 1960 and was renamed in 1968.

**Organisation**

CIDA is a federal government agency responsible to the Canadian Parliament through the Secretary of State for External Affairs and the Minister for External Relations and International Development for implementing Canada's official development assistance (ODA) policies and administering most of the ODA budget.

**Aims**

To help the people of developing countries achieve self-sustainable economic and social development in accordance with their needs and environment; to provide humanitarian assistance and contribute to Canada's political and economic interests abroad in promoting social justice, international stability and long-term economic relationships.

**Activities**

Administers and operates Canada's official international development assistance programme: the Partnership Programme supports initiatives and programmes shaped by CIDA's Canadian and international partners in development such as universities, co-operatives, international financial institutions, non-governmental organisations, businesses and multilateral organisations; the National Initiatives Programme consists of bilateral assistance (government-to-govern-

ment) in the form of programme and project assistance, including support for scholarships and other training programmes.

**CANADIAN ORGANISATION FOR DEVELOPMENT THROUGH EDUCATION (CODE)**

**321 Chapel Street, Ottawa, Ontario K1N 7Z2, Canada**

**Tel: (1) 613 232 3569; Fax: (1) 613 232 7435;**

**Telex: 06 369 00 24**

**National Director**

Robert Dyck

**Founded**

1968, incorporated 1970 (originally Overseas Book Centre).

**Organisation**

CODE is governed by a board of directors with representatives elected from across Canada, as well as the Third World and the United States. In addition to three field offices in Africa, it has nine volunteer centres in Canada.

**Aims**

To enable people to learn by developing partnerships that provide resources for learning, promote education and awareness and encourage self-reliance.

**Activities**

Provides nearly one million new or slightly used books to over 40 countries in Africa, the Caribbean and the Pacific. It also provides paper, equipment and supplies for indigenous publishing and funds for human resource development projects. In the 15 core countries eligible for all of CODE's support, the agency targets specific areas, usually isolated and disadvantaged, for increased impact. Wherever possible, CODE forms local advisory committees to approve projects under C\$50,000 and counterpart organisations to implement these projects. In Canada, it engages in development education and fund-raising activities.

**CARIBBEAN COMMUNITY (CARICOM) SECRETARIAT**

**3rd Floor, Bank of Guyana Building, Georgetown, Guyana**

**Tel: (592) 2 69280/9; Fax: (592) 2 56194/66091;**

**Telex: 2263 CARISEC GY; Cable: CARIBSEC GUYANA**

**Secretary-General**

Roderick Rainford

**Deputy Secretary-General**

Frank Abdulah

**Founded**

1973, by agreement of Commonwealth Caribbean Heads of Government, on the signing of the Treaty of Chaguaramas. CARICOM superseded the Caribbean Free Trade Association (CARIFTA) which was established in 1968.

**Organisation**

Member countries and territories are Antigua and Barbuda, Baha-

mas, Barbados, Belize, Dominica, Grenada, Guyana, Jamaica, Montserrat, St Kitts-Nevis, St Lucia, St Vincent and the Grenadines, and Trinidad and Tobago. The Conference of Heads of Government is the supreme authority of the Community and determines its policy. A Common Market Council of Ministers is responsible for the development and operation of the Common Market, and the settlement of problems arising out of its functioning.

### **Aims**

Economic integration through the Caribbean Common Market; common services and co-operation in functional matters such as health, education and culture, communications and industrial relations; and co-ordination of foreign policies among the independent member states.

### **Activities**

Annual conferences, tri-annual meetings of the Common Market; meetings of CARICOM Ministers and Officials; meetings of institutions of CARICOM established by the Conference, seminars, working parties, and lecture tours.

### **Publications**

Treaty establishing the Caribbean Community, Chaguaramas, 4 July 1973, and others.

### **Organisations Associated with CARICOM**

Caribbean Agricultural Research Development Institute (CARDI), Caribbean Development Bank, Caribbean Examinations Council, Caribbean Food Corporation (page 41), Caribbean Food and Nutrition Institute, Caribbean Meteorological Organisation (page 41), Council of Legal Education, Organisation of Eastern Caribbean States (OECS) (page 121), University of Guyana, University of the West Indies, West Indies Shipping Corporation (WISCO).

## **CARIBBEAN CONSERVATION ASSOCIATION**

**Savannah Lodge, The Garrison, St Michael, Barbados**

**Tel: (1) 809 436 5373**

### **Executive Director**

Calvin A Howell

### **Founded**

1967, with headquarters in St Thomas, US Virgin Islands, and funded mainly by the American Conservation Association. Headquarters moved to Barbados in 1974 and since then funding has been largely from within the Caribbean.

### **Organisation**

Members include governments, conservation organisations, and individuals. The CCA is governed by a board of directors representative of full, associate, and government members. There are three full-time professional staff. The bulk of funding for running costs comes from member governments; projects are sometimes funded by a variety of organisations.

**Aims**

To co-ordinate environmental activities; to collect environmental information; to seek technical and financial assistance for member organisations; and to create an awareness of the significance of the cultural and natural heritage.

**Activities**

Environmental education; listing of environmental legislation; museum and historic site programmes; natural areas management.

**Publication**

*Caribbean Conservation News*, quarterly.

**CARIBBEAN FOOD CORPORATION (CFC)**

**30 Queen's Park West, P O Bag 264, Port of Spain, Trinidad**

**Tel: (1) 809 622 5211/5827/5232; Fax: (1) 809 622 4430;**

**Telex: 3000 POST LX WG**

**Managing Director**

Dr H A D Chesney

**Founded**

1976, as the main implementing agency for the Regional Food Plan (now the Caribbean Community Programme for Agricultural Development).

**Organisation**

Owned by the twelve CARICOM member states; managed (a) at the highest level by a Board of Governors, comprising the Ministers responsible for agriculture of member states; (b) by the Board of Directors, eleven persons responsible for general policies and over-viewing the affairs of the Corporation; (c) by the management team headed by the Managing Director, which is responsible for day-to-day operations.

**Aims**

Facilitating greater self-sufficiency through increased food production, augmented foreign exchange earnings through exports and improved nutritional levels throughout the region.

**Activities**

Project promotion, financing, implementation and management.

**Publications**

Annual report, quarterly newsletter.

**CARIBBEAN METEOROLOGICAL ORGANISATION**

**P O Box 461, Port of Spain, Trinidad**

**Tel: (1) 809 624 4481; Fax: (1) 809 623 3634**

**Co-ordinating Director**

Mr C E Berridge

**Founded**

1951 as British Caribbean Meteorological Service, adopted current name in 1973.

**Organisation**

The Caribbean Meteorological Organisation is a regional organisation



of 16 English-speaking Caribbean States. There are 4 organs in the CMO: the Caribbean Meteorological Council of Ministers which meets at least annually to establish policy and determine budget; the CMO Headquarters which is the administrative office; the Caribbean Meteorological Institute/Caribbean Operational Hydrological Institute which conducts training, research, a climatological centre and equipment maintenance for its members; and the CMO Foundation.

**Aims**

To promote and develop meteorology, hydrology and allied sciences in the region; to co-ordinate severe weather, aeronautical and marine watch and warning services, as well as routine operational services.

**Activities**

The CMO co-ordinates regional meteorology/hydrology activities, and undertook a programme to develop improved Telecomms and implemented the Radar Network for Hurricane and Severe Weather Watch and Warning Services. Actively participates in WMO activities. Recent projects include studies on wind and solar energy, development of hydrological networks, updating meteorological services by improving data availability, sending staff to work in large numerical prognostic centres in order to develop more appropriate models for the Caribbean.

**Publications**

Research papers, climatological summaries.

**CARNEGIE CORPORATION OF NEW YORK**  
**437 Madison Avenue, New York, NY 10022, USA**  
**Tel: (1) 212 371 3200**

**Secretary**

Dorothy W Knapp

**Activities**

Approximately 7.5 per cent (currently about US\$3.3 million) of its grants may be used for research and education benefiting selected countries in Africa and the Caribbean that are or have been members of the British Overseas Commonwealth.

The purpose of the Corporation is to promote the advancement and diffusion of knowledge and understanding among peoples of the USA and parts of the Commonwealth, through grants to non-profitmaking projects to increase such understanding. The current programme on human resources in developing countries focuses on: maternal and child health; application of science and technology for development; and promotion of health and educational opportunities for black South Africans. In the US, through self-initiated projects only, it attempts to improve understanding among the general public and policymakers of development issues.

**CATHOLIC FUND FOR OVERSEAS DEVELOPMENT**

**2 Romero Close, Stockwell Road, London SW9 9TY, Britain**

**Tel: (44) 071 733 7900; Fax: (44) 071 274 9630**

**Director**

Julian Filochowski

**Founded**

1962 as the national representative body of the Catholic Church in England and Wales for overseas development.

**Organisation**

Governed by a board of trustees and a national committee of lay organisations.

**Aims**

To provide development grants for self-help projects in communities of the developing world, without distinction of race or creed; and to provide relief for disasters and emergencies.

**Activities**

Receipt and analysis of grant applications; organisation of development education activities and development training in Britain.

**Publications**

A range of materials for development education including teachers' handbook and study packs; a full list is available on request.

**CATHOLIC INSTITUTE FOR INTERNATIONAL RELATIONS**

**22 Coleman Fields, London N1 7AF, Britain**

**Tel: (44) 081 354 0883**

**Secretary-General**

Dr Ian Linden

**Organisation**

An independent Roman Catholic organisation which is a registered charity, with a subscribing membership.

**Aims**

To promote understanding within Britain of international affairs, with particular concern for the Third World.

**Activities**

In addition to its education programme in Britain, the Institute sends qualified workers overseas as part of the British programme.

**CENTRE D'ETUDE ET DE COOPERATION INTERNATIONALE (CECI)**

**4824 Chemin de la Côte des Neiges, Montreal, Quebec H2A 1H1, Canada**

**Tel: (1) 514 875 9911**

**Director-General**

Jean-Claude Desmarais

**Founded**

1968

**Organisation**

Administered by a 10-member council supported by a Head Office

staff of 30, regional offices in 7 countries and 100 volunteers working in 30 countries.

**Aims**

To provide education about development issues in Quebec; to recruit and train volunteers for development projects, and to manage and staff rural development projects.

**Activities**

Organisation of training courses for CECI volunteers, and for other Canadian agencies; maintenance of a library open to people interested in the Third World; sending of volunteers overseas to work on development projects; management of rural development projects.

**Publications**

Analysis of international events through articles in periodicals and newspapers; books on international development.

**CENTRE FOR AFRICAN STUDIES (DALHOUSIE UNIVERSITY)**

**Halifax, Nova Scotia B3H 3H9, Canada**

**Tel: (1) 902 494 3814; Telex: 019 21863**

**Founded**

1975

**Organisation**

Part of Dalhousie University, it is an important centre in Canada for the study of, in particular, Anglophone sub-Saharan (Commonwealth) Africa. Some 20 associated faculty and fellows hold primary appointments; 50 post-graduate students per year, the majority from Africa.

**Activities**

Co-ordinates undergraduate, seminar, research, publications and policy programmes in African studies mainly in the humanities and social sciences areas. Arranges workshops and conferences with African and Canadian institutions; associated with a range of development studies in and beyond the university. African graduate students contribute to undergraduate classes with guest presentations. The Centre has an active African Students Association.

**Publications**

*Dalhousie African Studies Series* (7 volumes, 1975-9) co-published with the University Press of America; new titles in preparation. *Dalhousie African Working Papers*, approximately six per year.

**CENTRE FOR INTERNATIONAL BRIEFING**

**Farnham Castle, Farnham, Surrey GU9 0AG, Britain**

**Tel: (44) 0252 721194; Fax: (44) 0252 711283**

**Director**

Richard Hobbs

**Founded**

1953 (Overseas Service College); assumed current name in 1962-3.

**Organisation**

The Centre is directed by a board of governors with representatives

of the British Government, industry and commerce, churches, and bodies with international interests; it has a permanent staff of over 50, supplemented by a panel of some 400 specialist visiting speakers.

**Aims**

To provide comprehensive briefings on living and working conditions in over 135 countries; to enable men and women to adjust, speedily and effectively, to life in a new environment; and to promote understanding of and respect for other peoples and cultures.

**Activities**

Residential briefing courses; short seminars on commerce, trade and export markets, and on cross-cultural communication; briefing for foreigners coming into Britain; providing a resource centre facility on life in the developing world; language training.

**CENTRE FOR WORLD DEVELOPMENT EDUCATION**

**Regent's College, Inner Circle, Regent's Park, London NW1 4NS**

**Tel: (44) 071 487 7410; Fax: (44) 071 487 5438**

**Director**

Derek Walker

**Founded**

1977, taking over activities of the Voluntary Committee on Overseas Aid and Development.

**Organisation**

Directed by a Council of Management, and funded by the British Government, EC, industry and commerce, NGOs and sales of publications; full-time staff of seven.

**Aim**

To educate the British public about world development, the interdependence of North and South and Britain's links with developing countries.

**Activities**

Provides a resource centre which advises teachers, journalists, NGOs, parliamentarians, etc.; organises conferences and seminars; assists in-service teacher education; maintains a photograph library; produces teaching resources related to the national curriculum; organises awards for business.

**Publications**

*Checklist*, quarterly; handbooks for teachers; factsheets for schools; *Catalogue* (free).

**CHRISTIAN AID**

**P O Box 100, London SE1 7RT, Britain**

**Tel: (44) 071 620 4444; Fax: (44) 071 620 0719; Telex: 916504**

**Director**

Rev Michael H Taylor

**Founded**

1944 as Christian Reconstruction in Europe; changed to Inter-Church Aid in 1948. Adopted present title in 1964.

### **Organisation**

A division of the British Council of Churches until 1990. Thereafter an agency of the British Churches. Governed by a Board of Trustees appointed by the churches, funded by voluntary donations and using British Government and EC funding. Staff of just over 200.

### **Aims**

To relieve and combat poverty, predominantly in the Third World.

### **Activities**

Fundraising for its charitable objects; funding of development and relief programmes in developing countries planned and administered by local organisations (largely national councils of churches, but also secular groups where the Christian Church is not present or not able to act); development education in Britain and Ireland.

### **Publications**

*Christian Aid News*, quarterly newspaper with circulation of 170,000; Annual Report and many educational and information publications.

## **CHRISTIANS ABROAD**

**1 Stockwell Green, London SW9 9HP, Britain**

**Tel: (44) 071 737 7811**

### **Secretary**

Colin South

### **Founded**

1973, amalgamating the Overseas Appointments Bureau, Catholic Overseas Appointments, Christian Preparation for Work Abroad and the Christian Overseas Information Service.

### **Organisation**

Membership in Britain and Ireland; executive staff of three. Funding by grants from aid and mission agencies, ODA, trusts, individual donations and income earned for recruitment from overseas.

### **Aims**

To help people engage in mission and development as part of their everyday lives within the world Christian community.

### **Activities**

Information and advice about opportunities overseas through a wide variety of organisations (for people of any faith or none), recruitment of Christian professionals to work overseas (teachers, health workers, etc.), introduction to the church overseas for those going to live abroad.

### **Publications**

*Opportunities Abroad*; bi-annual lists of vacancies through 40 agencies. Information leaflets in two series: *A Place for you Overseas?*, *A Place for you in Britain?* Countrywise information on a variety of countries; *European Directory of Places of Worship*.

**COLOMBO PLAN FOR CO-OPERATIVE ECONOMIC AND SOCIAL DEVELOPMENT IN ASIA AND THE PACIFIC (THE COLOMBO PLAN)**

**Colombo Plan Bureau, P O Box 596, Colombo 4, Sri Lanka**  
**Tel: (94) 1 581813/581853/581754; Fax: (94) 1 580721; Telex: 21537 Metalix CE; Telegrams: SACTEC, Colombo**  
**Colombo Plan Staff College for Technician Education**  
**P O Box 7500, Domestic Airport Post Office, Domestic Road, Pasay City, 1300 Metro Manila, Philippines**  
**Tel: (63) 2 673 0886/92; Fax: (63) 2 673 0891; Telex: ITT 43175 SCOTEC PM**

**Director of Bureau**

Dr Gilbert H Sheinbaum

**Director of Staff College**

Dr Thamrongsak Moenjajak

**History**

The Colombo Plan was conceived at the Commonwealth Conference on Foreign Affairs, 1950, and launched in 1951; staff college founded 1974.

**Organisation**

Originally seven Commonwealth nations — Australia, Britain, Canada, Ceylon (now Sri Lanka), India, New Zealand and Pakistan — now an international organisation of 26 including Bangladesh, Malaysia, Maldives, Papua New Guinea, Singapore and non-Commonwealth Afghanistan, Bhutan, Cambodia (Kampuchea), Fiji, Indonesia, Iran, Japan, South Korea, Laos, Myanmar (Burma), Nepal, Philippines, Thailand, USA.

**Aims**

To promote interest in and support for the economic and social development of Asia and the Pacific; to keep under review economic and social progress in the region and the flow of development assistance with a view to accelerating development through co-operative efforts; and to facilitate development assistance to and within the region.

**Activities**

Human Resource Development has been the most important activity of the Colombo Plan since its inception. Activities are in progress on: small-scale entrepreneurship development; assessment of training needs of developing member countries; enhancement of operation and maintenance skills; science and technology; natural disasters and environmental degradation.

**Publications**

*Colombo Plan Newsletter*, quarterly; *The Entrepreneur*, quarterly; Report on Assessment of Training Needs in Developing Member Countries of the Colombo Plan, 1988-1992; Annual Report of the Colombo Plan Council; Proceedings and Conclusions of Consultative Committee Meetings\*; Special Topic Paper\*; Major Issue Paper\*; Development Perspectives: Country Issues Paper\*; Colombo Plan

Council's Report to the Consultative Committee Meeting\*.

*\*(documents published in connection with the biennial meetings of the Consultative Committee).*

**COMMONWEALTH AIR TRANSPORT COUNCIL**

**2 Marsham Street, London SW1P 3EB, Britain**

**Tel: (44) 071 276 5436; Fax: (44) 071 276 5390; Telex: 22221**

**DOEMAR G**

**Secretary**

Miss P Braunton

**Founded**

1945

**Organisation**

Membership is open to the governments of all Commonwealth countries and British dependent territories. The Council's secretariat was until May 1991 housed in and staffed by the British Government department responsible for civil aviation and is financed by member governments.

**Aims**

To keep under review the progress and development of civil aviation communications; to serve as a medium for exchange of views and information between Commonwealth countries on civil air transport matters, and to consider and advise on civil aviation matters which governments refer to the Council.

**Activities**

The Council meets every three years; between meetings the secretariat maintains contact on policy matters and provides an information service to member states. The thirteenth triennial meeting of the Council was held in Ottawa, Canada in 1987.

**Publications**

*Training Facilities in Commonwealth Countries*, triennial; *Information on Sources of Technical Aid*, triennial.

**COMMONWEALTH ASSOCIATION OF ARCHITECTS**

**66 Portland Place, London W1N 4AD, Britain**

**Tel: (44) 071 636 8276/7596; Fax: (44) 071 255 1541;**

**Telex: 22914 ref C0001**

**Secretary**

George Wilson

**Founded**

1964

**Organisation**

The CAA represents 50,000 architects through 33 member and associate-member institutes. The governing body is a General Assembly of delegates representing each member institute, together with members of council. Management is by a council representing all five regions. An executive committee handles day-to-day matters.

### **Aims**

To advance architecture throughout the Commonwealth by promoting co-operation between national associations of architects within the Commonwealth; encouraging the study of common problems by member institutes and associate members on a regional basis; developing professional standards and codes of conduct; maintaining the recognition system for schools of architecture; exchanging information, and promoting the interchange of architects and students.

### **Activities**

Biennial conference; operation of visiting boards to schools of architecture; slide lectures, audio visual material on architecture, building and environment.

### **Publications**

*CAA News*; *CAA Handbook*; *Architectural Education*; *Survey of Schools*; *Issues in Architectural Practice*; *Qualifications in Architecture Recommended for Recognition by CAA*; and publications and audio-visual material on architecture, building and the environment.

## **COMMONWEALTH ASSOCIATION FOR DEVELOPMENT (CAD)**

**Export House, 168 Tower Bridge Road, London SE1 3LS, Britain**  
**Tel: (44) 071 357 7015; Fax: (44) 071 357 7113**

### **Chief Executive**

Dr Charles I Kejeh

### **Founded**

1987; launched in 1988 as a multi-disciplinary organisation.

### **Organisation**

Country representatives in many countries of the Commonwealth.

### **Aims**

To help developing countries of the Commonwealth accelerate their national development programmes through a distinctive utilisation of natural resources, local knowledge and skills in the areas of science, technology, medicine, trade, investment, finance, economics, education, etc.

### **Activities**

Carrying out, and facilitating the financing of, original research; disseminating knowledge for targeted problem-solving in Commonwealth countries; when invited by government to help with policy formulation; establishing a database of experts from which to feed other organisations and making experts available for policy-oriented research and consultancy support; organising seminars and conferences focusing on topical issues.

### **Publications**

*CADNEWS*, *Research Bulletin*, *Directory of Experts* and working papers.

**COMMONWEALTH ASSOCIATION FOR EDUCATION IN JOURNALISM AND COMMUNICATION**

**c/o Faculty of Law, University of Western Ontario, London, Ontario N6A 3K7, Canada**

**Tel: (1) 519 661 3348; Telex: 21 064 7134**

**President**

Vijay Menon

**Secretary/Treasurer**

Robert Martin

**Founded**

1984; inaugural meeting held April 1985, in Tanzania. Meetings in Singapore (1988) and Hyderabad (1990).

**Membership**

400 organisations and individuals involved in education or research in journalism and communication.

**Organisation**

Constitution adopted at inaugural meeting. No full-time staff. Funding from Canadian universities, CIDA and the Commonwealth Foundation.

**Aims**

To foster and promote high standards of journalism and communication education and research in Commonwealth countries; to encourage provision of facilities; to promote contacts and co-operation between institutions and professionals; to assist or help set up national organisations; to disseminate information, promote research and compile registers and directories; to facilitate exchanges of teachers, researchers and students and of materials; to promote education programmes; and to organise conferences for teachers and other professionals.

**Publications**

Professional journal, annual; newsletter, annual; *Directory* (1987). Database being established.

**COMMONWEALTH ASSOCIATION FOR THE EDUCATION AND TRAINING OF ADULTS (CAETA)**

**c/o Department of Adult Education, University of Zimbabwe, P O Box MP 167, Mount Pleasant, Harare, Zimbabwe**

**Tel: (263) 4 303211; Fax: (263) 4 732828; Telex: 26580**

**President**

Margaret Whitlam

**Chairman**

Paul Mhaiki

**Secretary-General**

Dr Meshack Matshazi

**Founded**

1987. Inaugurated in 1988 at Ukai Dam, Gujarat, India.

**Organisation**

The Association is a voluntary non-governmental organisation. The

administrative body is the Council consisting of 24 members; management is by a Management Executive Committee consisting of eight members. Financed by Commonwealth Foundation, membership fees and fundraising.

**Aims**

To develop links among individuals involved in education and training of adults in the Commonwealth; to maintain and improve professional standards; to identify various needs; to seek solutions to problems facing adult educators and trainers.

**Activities**

Fundraising, encouraging and organising conferences, seminars, workshops, research studies and other relevant activities.

**Publications**

*Educating Adults: Resources and Needs* (Ukai Dam Report); *Adult Health Education Workshop* (Arusha, Tanzania, 1989); monthly newsletters; quarterly reports.

**COMMONWEALTH ASSOCIATION OF GENEVA**

**Case 69, 1211 Geneva 20, Switzerland**

**Tel: (41) 22 733 6717**

**Treasurer**

Cyril Ritchie

**Founded**

1957

**Organisation**

Annual general meeting elects chairman, treasurer and variable number of committee members and approves accounts.

**Aims**

To bring together Commonwealth citizens in the Geneva region; to promote knowledge of the Commonwealth and to encourage links with Swiss citizens.

**Activities**

Annual Commonwealth Day Dinner with speaker; sports tournaments to promote friendship and goodwill; national cultural evenings of Commonwealth countries to expand knowledge.

**Publications**

Occasional texts of speeches.

**COMMONWEALTH ASSOCIATION OF LEGISLATIVE COUNSEL**

**Legislative Counsel Office, 2nd floor, 9833 - 109 Street, Edmonton, Alberta T5K 2E8, Canada**

**Tel: (1) 403 427 2217; Fax: (1) 403 422 7366**

**President**

Mrs V S Rama Devi (India)

**Secretary**

Peter J Pagano, QC (Canada)

**Founded**

1983 at the Commonwealth Law Ministers Conference.

### **Organisation**

There is an elected Council consisting of a president, a vice-president, a secretary and four other members.

### **Aims**

To promote co-operation among Parliamentary draftsmen throughout the Commonwealth.

### **Activities**

Periodic general meetings and the circulation of newsletters with articles and discussion of matters of interest and concern to the draftsmen of legislation in jurisdictions within the Commonwealth.

### **Publication**

Periodic newsletter, *The Loophole*.

## **COMMONWEALTH ASSOCIATION FOR MENTAL HANDICAP AND DEVELOPMENTAL DISABILITIES (CAMHADD)**

**CAMHADD Secretariat, c/o Nimhans, P O Box 2900, Bangalore 560 029, India**

### **President**

Professor N O Bwibo

### **Secretary-General**

Dr V R Pandurangi

### **UK Representative/Treasurer**

Dr I B Sardharwalla

### **Membership**

Individual professional and non-professional members in 38 Commonwealth and 6 non-Commonwealth countries.

### **Organisation**

An executive committee of 12 members who elect a president, vice-president, secretary-general, British representative and treasurer. Elections to the Executive Committee are made by nominating members from different regions of the Commonwealth once in four years.

### **Aims**

Fostering and supporting the activities of professional and non-professional workers that are directed towards the prevention and amelioration of mentally handicapping conditions and related developmental disabilities in developing countries; encouraging research into such conditions; supporting programmes that attempt to ensure the highest standard of care in this field; assisting in the establishment of professional links between workers within different developed and developing countries.

### **Publications**

Newsletters, directory; reports.

**COMMONWEALTH ASSOCIATION OF MUSEUMS**

**c/o the Secretary, CAM, Canadian Museums Association, Suite 202, 200 Metcalfe Street, Ottawa, Ontario K2P 1R7, Canada**

**President**

Mrs Lois Irvine

**Secretary**

Ms Dianna Thompson

**Founded**

1974

**Organisation**

Member associations and institutions exist in 18 Commonwealth countries and dependencies. The governing body is a general assembly which meets every three years. Management is by an executive council comprising officers and seven members as widely representative of the Commonwealth as possible.

**Aims**

To maintain and strengthen links between members of the museum profession within the Commonwealth; to encourage and assist members to attend appropriate professional seminars and conferences; and to collaborate with and encourage the establishment of national or regional museums associations.

**Activities**

CAM has concentrated on establishing contact with professionals throughout the Commonwealth; its attention is now focused on training programmes for entered professionals.

**COMMONWEALTH ASSOCIATION OF PLANNERS**

**Suite 404, 126 York Street, Ottawa K1N 5T5, Canada**

**Tel: (1) 613 233 2105; Fax: (1) 613 233 1984**

**Secretary**

David H Sherwood

**Founded**

1971

**Organisation**

The CAP represents 15,000 professional planners through 21 member organisations. The governing body is the conference which meets approximately every two years (Hong Kong, 1988; Trinidad and Tobago, 1991); the managing body is the executive committee, comprising the president and six regional representatives.

**Aims**

To further the contribution of physical planning to the well-being of society and to a satisfactory environment; to encourage the use of planning in the development and management of land; to promote education for planning; to encourage the formation of national institutes and regional co-operation; to co-operate with other associations on an inter-disciplinary basis.

**Activities**

Conferences and meetings, usually on a regional basis; continuing

examination of professional codes of conduct, registration and reciprocity of qualifications; assessment of needs in education for planning; interchange of information and contacts; encouraging formation of planning organisations where viable and developing links with individual planners where there are too few to form organisations.

**Publications**

*CAP Newsletter*, published triennially. Reports of plenary and regional conferences.

**COMMONWEALTH ASSOCIATION OF POLYTECHNICS IN AFRICA (CAPA)**

**P O Box 52428, Nairobi, Kenya**

**Tel: (254) 2 338156; Telex: 22529 CAPA**

**Chairman**

Dr (Mrs) H O Anjorin

**Founded**

1978

**Organisation**

With a membership of post-secondary, non-degree institutions of further education in African Commonwealth countries, CAPA is governed by a three- to five-yearly general conference and annual meeting of an executive board, and administered by a secretariat.

**Aims**

To facilitate collaboration by member-institutions to advance their common educational interests; to arrange meetings and seminars, study ways to improve courses, teaching and management of polytechnics; to disseminate information about education and about the member-polytechnics themselves; to facilitate the movement of students especially for courses not available in their own countries; in co-operation with governments and industry to study skill needs and technology transfer; and to provide member-institutions with such common services and documentation or teaching equipment centres.

**Activities**

Professional development (e.g. through workshops for heads of department).

**Publications**

*CAPA Newsletter*, quarterly, and *CAPA Journal of Technical Education and Training*, bi-annually; research and consultancy.

**COMMONWEALTH ASSOCIATION OF SCIENCE, TECHNOLOGY AND MATHEMATICS EDUCATORS (CASTME)**

**c/o Marlborough House, Pall Mall, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 6039; Fax: (44) 071 930 0827; Telex: 27678**

**Honorary Secretary**

Rogers W'O Okot-Uma

**Founded**

1974

### **Organisation**

The current membership of about 200 represents 32 Commonwealth countries. The governing council comprises members from Britain, Ghana, Sierra Leone and Uganda. A part-time administrative assistant is employed.

### **Aims**

To foster links between those concerned with education in science, technology and mathematics, with special reference to the social significance of the subjects and their relationship to community education; to exchange views among the members of CASTME engaged in integrating science, technology and mathematics into existing cultures, customs and developing technology, and to provide a clearing house for the assembly and dissemination of knowledge of schemes related to the above aims.

### **Activities**

Provides a discussion forum for those engaged in developing work related to the needs of Commonwealth countries; exchanges views on ways in which teachers can develop their own local and regional work, and encourages local schemes for initial and in-service education of teachers; exchanges views on the provision of rural and urban education facilities, and promotes projects likely to benefit groups of countries facing similar problems of evolving new educational patterns.

CASTME organises an annual award scheme for innovative projects developed by science, technology and mathematics educators in the Commonwealth.

### **Publication**

*CASTME Journal*, quarterly.

### **COMMONWEALTH ASSOCIATION OF SCIENTIFIC AGRICULTURAL SOCIETIES (CASAS)**

c/o FPM SDN BHD, 7th Floor, Menara Boustead, Jalan Raja Chulan, 50200 Kuala Lumpur, Malaysia

Tel: (60) 03 2410952/2416954; Fax: (60) 03 2416780

### **Honorary Secretary/Treasurer**

A Hashim

### **Founded**

1978

### **Organisation**

Thirty Commonwealth countries have formal association with CASAS through either their national professional association or, where none exists, a correspondent. Policy is fixed by a board of directors at present from five countries. Funds come direct from membership fees and grants.

### **Aims**

To strengthen the application of scientific agricultural practices in Commonwealth countries.

**Activities**

Promotes, and assists in, setting up new societies and develops those which exist; encourages and organises regional and other seminars and meetings; promotes the recognition and status of agricultural scientists; promotes professional interchange; awards scholarships; and helps identify suitable experts for work in member countries.

**Publications**

*CASAS Newsletter*, published bi-annually; *Commonwealth Agricultural Digest*, published annually.

**COMMONWEALTH ASSOCIATION OF SURVEYING AND LAND ECONOMY (CASLE)**

**16 St Mary-at-Hill, London EC3R 8EE, Britain**

**Tel: (44) 071 283 8961; Fax: (44) 071 283 8966**

**Executive-Director Designate**

S H Keith

**Founded**

1969

**Organisation**

The Association covers the three separate but related fields of surveying and mapping, quantity surveying and building surveying, and land economy. CASLE represents 54 member societies in about 30 countries; and 20 correspondents, in areas where societies have not been formed. Management board of eight elected by a general assembly meeting every four or five years.

**Aims**

To maintain and strengthen professional links between Commonwealth countries; to cultivate a better understanding of surveying and land economy; to foster the establishment of strong indigenous professions; to encourage appropriate standards of education and training for professionals and technicians, and to improve the standards of the profession through dissemination of information, seminars, etc. CASLE also seeks to develop new skills in marine resource management.

**Activities**

Four or five-yearly general assemblies; regional seminars; meetings of the management board and the Commonwealth Board of Surveying Education; education advisory service which *inter alia* assesses Commonwealth university degree courses in surveying and disciplines against the published CASLE standard; Aubrey Barker Awards to assist young surveyors to widen their education and practical experience; mid-career lecture programme publication of courses complying with the CASLE Standard, reports, papers, etc.

**Publications**

Newspaper, twice-yearly. A list of priced publications is available.

**COMMONWEALTH ASSOCIATION OF TAX ADMINISTRATORS (CATA)**

c/o Commonwealth Secretariat, Marlborough House, Pall Mall, London SW1Y 5HX, Britain

**Tel: (44) 071 839 3411; Telex: 27678**

**Executive Secretary**

S I Chelvathural

**Organisation**

All Commonwealth countries, associated states and dependencies are eligible for membership; 38 countries had joined CATA by April 1990. Each member is entitled to representation at general meetings which govern the Association; there is a management committee of eleven members elected triennially.

**Aims**

To promote the improvement of tax administration in all its aspects within the Commonwealth, with particular emphasis on developing countries.

**Activities**

Arranges meetings, seminars, workshops and training courses and disseminates information.

**Publications**

Quarterly newsletter, conference reports and reports of surveys.

**COMMONWEALTH BROADCASTING ASSOCIATION (CBA)**

CBA Secretariat, BBC White City, 201 Wood Lane, London W12 7TS, Britain

**Tel: (44) 081 752 5252, Ext. 25022; Fax: (44) 081 752 4137; Telex: 265781; Cable: COMBROAD LONDON**

**Secretary-General**

Alva G Clarke

**Founded**

1945

**Organisation**

Fifty-eight member organisations in 51 Commonwealth countries and dependencies; the CBA Secretariat is financed by their subscriptions, and administered by a standing committee and one executive.

**Aims**

To work for the professional improvement of broadcasting in member organisations through collective study and mutual assistance.

**Activities**

Biennial general conferences, specialist conferences and regional group meetings; regular regional training courses; publication of information booklets; organisation of staff exchanges and provision of information to members on broadcasting matters.

**Publications**

*COMBROAD*, quarterly journal; *Who's Who in Commonwealth Broadcasting*, annual members' listing; *Commonwealth Broadcasting Association Handbook*, biennial.

**COMMONWEALTH CARIBBEAN GOVERNMENT STATISTICIANS CONFERENCE**

**Central Statistical Office, P O Box 98, 23 Park Street, Port of Spain, Trinidad and Tobago**

**Organised by**

Inter-Conference Committee of members (i.e. government statisticians).

**Activities**

Government statisticians, representatives of regional bodies and observers from Canada, Britain, the USA and UN agencies in the Caribbean meet approximately every two years. Last meeting in St Lucia, December 1989.

**Purpose**

To provide opportunities for the interchange of knowledge and experience in the statistical field with a view to improving methods of compiling statistics.

**COMMONWEALTH CHESS ASSOCIATION**

**c/o Department of Mathematics, University of British Columbia, 121-1984 Mathematics Road, Vancouver, BC V6T 1Y4, Canada  
Tel: (1) 604 228 2666; Fax: (1) 604 228 6074**

**President**

Professor Nathan Divinsky

**Founded**

1980

**Organisation**

Membership of 37 National Chess Federations and one associate; policy is decided by a meeting held at a two-yearly Chess Olympiad attended by one representative of each member federation. The CCA is a member of the Federation Internationale des Echecs (FIDE).

**Aims**

To further the development of chess in the Commonwealth; give opportunities for competitive play; and hold the Annual Commonwealth Chess Championship.

**Activities**

Organising chess events; assisting training and providing International Masters to run seminars in developing countries; supplying books and equipment, and providing travel grants to enable players from other Commonwealth countries to participate in the British Chess Championship.

**Publication**

*Chess Trainer*, quarterly, advises on teaching methods.

**COMMONWEALTH COMMITTEE OF DEFENCE  
(OPERATIONAL CLOTHING AND COMBAT EQUIPMENT)  
CCD (OCCE) Secretariat, Ministry of Defence, Room 210, B Wing,  
Sena Bhawan, DHQ PO, New Delhi, India  
Tel: (91) 11 3012130**

**Secretary**

Dr T R Sharma

**Founded**

1946

**Aims and Activities**

To organise three-yearly conferences on operational clothing and combat equipment (excluding arms and ammunition); to facilitate the exchange of information and the exchange of samples of items of protective clothing and equipment; where appropriate to organise technical and scientific staff exchanges; to arrange joint research and development; where necessary to assist countries to set up R&D and quality assurance establishments; and to publish directories and other information.

**COMMONWEALTH CONFERENCE OF POSTAL ADMINISTRATIONS  
c/o CCPA Co-ordinator, International Postal Affairs, Australia  
Post, GPO Box 17777Q, Melbourne VIC 3001, Australia  
Tel: (61) 3 204 7128; Fax: (61) 3 204 7560; Telex: AA 34096**

**Co-ordinator**

Mr K J S McKeown

**History**

The CCPA first met in London in 1971, after deciding to form an association at a gathering in Hong Kong prior to the 1969 Universal Postal Union (UPU) Congress. Since 1971, the CCPA has met in formal conference on eight occasions in various Commonwealth countries. It has also met prior to each of the four UPU Congresses held during that time.

**Organisation**

In principle, the CCPA meets every two years and just prior to each UPU Congress. The latter are normally scheduled at five-yearly intervals. The CCPA has no permanent secretariat and relies on its Co-ordinator to perform the necessary liaison activities between conferences. The Co-ordinator is appointed by and from CCPA member administrations.

**Aims**

To enable Commonwealth countries to keep under review those activities of the UPU which have a bearing on their interests; and to permit administrations with differing experiences but a common Commonwealth approach to exchange ideas and opinions about postal services in an atmosphere of friendly understanding.

**Activities**

Apart from the regular Conferences and pre-UPU Congress gatherings, CCPA member administrations tend to operate on an informal

basis. Surveys of membership opinion are conducted on important matters of common interest.

**Publication**

An occasional newsletter is produced.

**COMMONWEALTH CONSULTATIVE GROUP ON TECHNOLOGY MANAGEMENT**

See page 9.

**COMMONWEALTH COUNCIL FOR EDUCATIONAL ADMINISTRATION**

**c/o Faculty of Education, University of New England, Armidale, NSW 2351, Australia**

**Tel: (61) 067 732543; Telex: 166050**

**Executive Director**

John Weeks

**Founded**

1970

**Organisation**

Twenty-two affiliated groups as well as independent members represent 6,000 administrators throughout the Commonwealth. Management is by a board elected at four-yearly general meetings, held in association with international intervisitation programmes (board members represent all regions of the Commonwealth); an executive committee meets between biennial board meetings.

**Aims**

To foster close links among those concerned with educational administration, and high standards in the practice and study of the subject; to facilitate the exchange and dissemination of knowledge; and to encourage the establishment in Commonwealth countries of national and regional associations.

**Activities**

Biennial regional conferences and annual national conferences; international visitation programmes; in-service seminars; a survey of institutions teaching educational administration in the Commonwealth at tertiary level; advisory service; consultancies; Fellowships programme.

**Publications**

Newsletter, six-monthly; *Studies in Educational Administration*, monograph, six-monthly; *Directory of Courses in Educational Administration* (with the Commonwealth Secretariat); reports of conferences and various occasional papers in association with the Commonwealth Secretariat and UNESCO.

## **COMMONWEALTH COUNTRIES' LEAGUE**

**c/o Mrs S O'Reilly, 14 Thistlewood Close, Isleworth, Middlesex  
TW7 4QQ, Britain**

**Tel: (44) 081 568 9868; Fax: (44) 081 568 2495**

### **President**

Mrs Alice Hemming

### **Founded**

1925 as British Commonwealth League; assumed current name in 1965.

### **Organisation**

Membership includes individuals and organisations in the Commonwealth; Honorary Vice-Presidents represent various Commonwealth countries; management is by an Executive Committee.

### **Aims**

To secure equality of liberties, status and opportunities between women and men; to promote mutual understanding throughout the Commonwealth; to bring together women's organisations with similar objectives; to promote the social and political education of women and thereby to raise their status; and to increase mutual understanding of common problems.

### **Activities**

Meetings and functions in London with speakers, discussions, films, etc; annual general meeting; annual one-day conference, alternating between London and another Commonwealth country, on Commonwealth topics of special interest to women. Annual Commonwealth Fair to raise money for the League and its Educational Fund (a registered charity) which enables talented Commonwealth girls to complete their secondary education in their own countries. Welcomes Commonwealth visitors to London, and provides introductions in Commonwealth countries.

### **Publications**

*CCL Newsletter* (3 issues per year) and Commonwealth Countries League Fair souvenir/reference programme (annual).

## **COMMONWEALTH DEFENCE SCIENCE ORGANISATION**

**Ministry of Defence, DSAC Secretariat, Northumberland House,  
Northumberland Avenue, London WC2N 5BP, Britain**

**Tel: (44) 071 218 0333**

### **Secretary**

Dr T P Hobin

### **Founded**

1946 (Commonwealth Advisory Committee on Defence Science); assumed current name in 1961.

### **Organisation**

Sixteen Commonwealth countries are members of the CDSO. An executive committee, composed of the head defence scientists of each member country, directs the organisation's work; between executive committee meetings the Commonwealth Defence Science Commit-

tee, composed of London-based representatives of the executive, conducts day-to-day operations.

**Aims**

To promote the advancement of defence science throughout the Commonwealth.

**Activities**

Triennial conferences; exchange of information on military and civilian problems of food research through the CDSO Food Study Group; collection, collation and distribution of information on corrosion research through the CDSO Corrosion Cell in India; exchange of information on civilian and military health research through the CDSO Preventive Medicine Group; exchange of information on Operational Clothing and Combat Equipment through the CDSO Operational Clothing and Combat Equipment Group; provision of advice on establishing contacts, exchanging information, and arranging joint facilities for co-operative research.

**Publication**

*Directory of Commonwealth Research and Development Establishments* (for members only).

**COMMONWEALTH DENTAL ASSOCIATION (CDA)**

**c/o British Dental Association Headquarters, 64 Wimpole Street, London W1M 8AL, Britain**

**Tel: (44) 071 935 0875; Fax: (44) 071 487 5232**

**Chairman**

Dr S Prince Akpabio

**Secretary**

Dr Norman H Whitehouse

**Founded**

1990, following the first Commonwealth Oral Health Initiative Meeting, sponsored by the Commonwealth Foundation, and attended by dental delegates from 32 Commonwealth countries. Following consultations with National Dental Associations in Commonwealth countries, an Inauguration Meeting took place in Malaysia in April 1991 when the CDA was formally constituted and launched.

**Aims and Objectives**

To provide opportunities for the exchange of information, experience and expertise between member dental associations within the Commonwealth on all aspects of their work, and in particular in the promotion of oral health within Commonwealth countries.

**Activities**

Will follow formal inauguration in Malaysia.

**Publications**

Bulletin and newsletters planned.

**COMMONWEALTH DEVELOPMENT CORPORATION (CDC)**

**1 Bessborough Gardens, London SW1V 2JQ, Britain**

**Tel: (44) 071 828 4488; Fax: (44) 071 828 6505;**

**Telex: 21431 VELOP G**

**General Manager**

John Eccles, CBE

**Founded**

1948 as the Colonial Development Corporation; adopted current name in 1963.

**Organisation**

The CDC is a British Government public corporation governed by a board appointed by the Minister for Overseas Development. There are about 100 executive staff in London and about 170 overseas. CDC has powers to borrow up to £750 million, of which £700 million may be from the British Government.

**Aims**

To assist the countries in which it operates in the development of their economies by investing funds in development projects which not only increase the wealth of those countries but also yield a reasonable return.

**Activities**

Investment in projects for the promotion of expansion of economic development enterprises covering basic development (but not social infrastructure), primary production and processing, and industry and commerce. Such projects provide opportunities for on-the-job training but the CDC also maintains the Mananga Agricultural Management Centre in Swaziland, which operates courses for the training of agricultural managers from many countries; the CDC is active in 48 countries, of which 37 are independent Commonwealth countries, associated states or dependencies.

**Publications**

Annual Report; *The History of the Commonwealth Development Corporation 1948-1972*, by Sir William Rendell (Heinemann Educational Publications).

**COMMONWEALTH ENGINEERS' COUNCIL**

**1-7 Great George Street, London SW1P 3AA, Britain**

**Tel: (44) 071 222 7722; Fax: (44) 071 222 7500; Telex: 9356367**

**Iceas G**

**Secretary**

J C McKenzie

**Founded**

1946 (Commonwealth Engineering Conference); assumed its current name in 1975.

**Organisation**

The CEC is a non-governmental organisation consisting of organisations of professional engineers in Commonwealth member countries. Corresponding members are appointed in as many as possible of

those countries and associated states where there is no formal organisation of professional engineers.

**Aims and Objectives**

To advance the science, art and practice of engineering for the benefit of mankind; to promote co-operation and the exchange of information among members and other cognate organisations; to foster education, training and professional development of engineers at all levels of professional and technical competence; to encourage and facilitate the transfer of technology between countries.

**Activities**

The CEC holds a meeting at two-year intervals which consists of meetings of the Council and of the Commonwealth Board on Engineering Education and Training (CBEET), and a two or three day seminar on an engineering topic of particular relevance to the Commonwealth country in which the meetings are held. Meetings have been held in Canada (1987), Cyprus (1989); Mauritius (1991).

The CBEET is taking a lead in a project on engineering education in Nigeria, and hopes to extend the project (funded by CIDA), into other Commonwealth countries.

**Publication**

Newsletter, six-monthly.

**COMMONWEALTH FORESTRY ASSOCIATION**

**c/o Oxford Forestry Institute, South Parks Road,  
Oxford OX1 3RB, Britain  
Tel: (44) 0865 275072**

**Chairman**

R L Newman

**Founded**

1921, granted Royal Charter and Supplemental Charters in 1962 and 1981.

**Organisation**

The subscribing membership is about 1,700, distributed throughout the Commonwealth and in some foreign countries. The governing council meets annually; management is by an executive committee, supported by two executive staff.

**Aims**

To foster public interest in forestry; to secure general recognition of the dependence of timber supply on forestry management; to collect and circulate information; and to form a centre and a means of communication for those concerned with forestry and with forest products.

**Activities**

Administers the Queen's Award for Forestry; annual meeting and lecture.

**Publications**

Publication of the quarterly *Commonwealth Forestry Review*, and the occasional *Commonwealth Forestry Handbook* (last issued 1989).

## **COMMONWEALTH FOUNDATION**

**Marlborough House, Pall Mall, London SW1Y 5HY, Britain**

**Tel: (44) 071 930 3783; Fax: (44) 071 839 8157; Telex: 27678**

### **Director**

Inoke Faletau

### **Founded**

1966 by Commonwealth Heads of Government, to promote professional co-operation within the Commonwealth. Mandate extended in 1979 to voluntary non-governmental organisations and functions broadened to include culture, the role of women, rural and social development, the disabled and the media and information.

### **Aims and Activities**

The Foundation makes travel grants to professional people and NGO staff for participation in conferences, workshops, study visits and training attachments within the Commonwealth; it provides travel grants to make the cultures of the Commonwealth better known; it provides ongoing financial support to Commonwealth professional associations, national professional centres and Commonwealth Liaison Units (designated national NGO networks).

### **Special Schemes**

The Foundation funds ongoing schemes including the Commonwealth Medical Electives Scheme, the Commonwealth Writers Prize, the Commonwealth Foundation Fellowship in Commonwealth Understanding, the Commonwealth Foundation Fellowships in Arts and Crafts, and the Commonwealth Fire Engineers Fellowships.

### **Special Initiatives**

The Foundation has initiated a series of NGO fora which will bring together NGOs from throughout the Commonwealth to share knowledge and expertise, to identify mechanisms for improved government-NGO co-operation and to make the work of NGOs better known within the Commonwealth. The first forum in August 1991 focuses on environmentally sustainable development.

### **Publications**

The Foundation makes donations of Commonwealth books and publications to libraries, resource centres and teaching institutions. It assists in the Commonwealth distribution of journals and newsletters. It publishes a newsletter and reports of seminars it organises, including the Report of the Conference of Commonwealth Professionals (July 1990).

### **Commonwealth Professional Associations**

The Foundation supports the following bodies and the London-based liaison group, the Organisation of Commonwealth Associations:  
Association of Commonwealth Archivists and Records Managers  
Association for Commonwealth Literature and Language Studies  
Association of Commonwealth Workers with the Hearing Impaired  
Commonwealth Association of Architects  
Commonwealth Association for Education in Journalism and Communication

Commonwealth Association for the Education and Training of Adults  
Commonwealth Association for Mental Handicap and Developmental Disabilities

Commonwealth Association of Museums

Commonwealth Association of Planners

Commonwealth Association of Science, Technology and Mathematics Educators

Commonwealth Association of Scientific Agricultural Societies

Commonwealth Association of Surveying and Land Economy

Commonwealth Association of Tax Administrators

Commonwealth Council for Educational Administration

Commonwealth Dental Association

Commonwealth Engineers Council

Commonwealth Forestry Association

Commonwealth Geographical Bureau

Commonwealth Human Ecology Council

Commonwealth Journalists Association

Commonwealth Lawyers Association

Commonwealth Library Association

Commonwealth Legal Education Association

Commonwealth Magistrates and Judges Association

Commonwealth Medical Association

Commonwealth Nurses Federation

Commonwealth Pharmaceutical Association

Commonwealth Trade Union Council

Commonwealth Veterinary Association

### **Professional Centres**

The Foundation has ongoing contact with and supports the activities of the following professional centres:

Barbados Association of Professional Organisations

Federation of Professional Bodies (Malta)

The Guyana Society

London Science Centre

Malaysia Professional Centre

Organisation of Professional Associations in Sri Lanka

Professional Centre of Kenya

Professional Centre of Trinidad and Tobago

Professional Centre of Uganda

Professional Centre of Zambia

Professional Societies Association of Jamaica

Sierra Leone Association of Professional Organisations

Singapore Professional Centre

Sydney Science Centre

Tanzania Professional Centre

### **COMMONWEALTH FUND FOR TECHNICAL CO-OPERATION (CFTC)**

See page 5.

## **COMMONWEALTH GAMES FEDERATION**

**Knightsbridge House, 197 Knightsbridge, London SW7 1RZ, Britain**  
**Tel: (44) 071 225 5555; Fax: (44) 071 225 5197;**  
**Telex: 9199156 ELFDN G**

### **Honorary Secretary**

D M Dixon

### **History**

First British Empire Games held in Hamilton, Canada, in 1930; title changed to British Empire and Commonwealth Games in 1966, and to the Commonwealth Games in 1974.

### **Organisation**

Sixty-six national associations are affiliated to the Federation; they are, in each country, dependency or associated state, the official body for matters concerning the Games. The co-ordinating governing body is the general assembly, on which all associations are represented, which meets annually together with an executive board, sports programme and finance committees.

### **Aims and Activities**

To promote at four-yearly intervals the Commonwealth Games, which are open to eligible competitors representing countries affiliated to the Federation; to establish rules and regulations for the conduct of the Games; and to encourage amateur sport throughout the Commonwealth by the organisation of the Games.

### **Publications**

Constitution of the Commonwealth Games; Notes on the Organisation of the Commonwealth Games.

## **COMMONWEALTH GEOGRAPHICAL BUREAU**

**James Cook University, Cairns Campus, Box 6811, Cairns, Queensland 4870, Australia**  
**Tel: (61) 070 311140; Fax: (61) 070 521280**

### **Director**

Professor J T Parry  
McGill University, Montreal, Canada

### **Secretary**

Professor P P Courtenay  
James Cook University, Cairns Campus, Australia

### **History**

The Commonwealth Geographical Bureau was initiated by a meeting of Commonwealth geographers held during the 21st International Geographical Congress in Delhi in 1968. Membership of the Bureau is open to all Commonwealth geographers and geographers normally resident in the Commonwealth.

### **Organisation**

The Bureau is responsible to the general assembly comprising Commonwealth geographers attending quadrennial Congresses of the International Geographical Union. The business of the Bureau is managed by a committee of management which consists of a director

and representatives of Commonwealth regions. The committee appoints a secretary and a treasurer from among its own members.

**Aims**

The promotion of the study and practice of geography at all levels within the Commonwealth, especially in developing countries; the dissemination of information of interest to Commonwealth geographers; the effecting of exchanges of staff, especially junior staff and research workers, between different countries of the Commonwealth; the establishment and improvement of contacts with other Commonwealth organisations; fundraising for these objectives.

**Activities**

Regional workshops for groups of about 30. These consist usually of a week's activities on a topic of contemporary importance to the discipline. Some financial support is usually available for participants, especially from the developing countries of the Commonwealth.

**Publications**

Journals and bulletins.

**COMMONWEALTH HANSARD EDITORS ASSOCIATION**

**c/o The Editor of the Official Report, House of Commons,  
Westminster, London SW1A 0AA, Britain**

**Tel: (44) 071 219 3388**

**Secretary**

Ian Church

**Founded**

1984

**Membership**

Editors of Commonwealth Hansards; current membership 50; potentially nearly 150.

**Organisation**

Association to meet every three years, chaired by the host editor; secretariat at Westminster.

**Aims**

To co-ordinate co-operation among Hansard editors with a view to exchanging technical and other information to improve standards generally.

**Publication**

A newsletter is planned.

**COMMONWEALTH HERALDRY BOARD**

**P O Box 23-056, Papatoetoe, Manukau City, Auckland, New Zealand**

**Tel: (64) 9 2787 415**

**President and Administrative Officer**

A E Tonson

**Founded**

1969 by the heraldry societies of New Zealand, Australia and Canada;

re-organised in 1977.

**Organisation**

Members are in Australia, New Zealand, Canada and Scotland. The board consists of three representatives from each society, one with voting rights. Funding comes from annual subscriptions of each member society, donations and the sale of journals.

**Aims**

To conserve and promote the interests and welfare of heraldry societies within the Commonwealth; to facilitate liaison; to seek protection for arms and encourage compilation of rolls of arms; to encourage the study of the art and science of heraldry, armoury, chivalry, precedence, ceremonial, genealogy and family history.

**Activities**

Publication of a newsletter; essay competitions, research.

**Publication**

*Commonwealth Heraldry Bulletin*, twice-yearly.

**COMMONWEALTH HISTORIANS SOCIETY**  
**113 Kaka Nagar, New Delhi 110003, India**  
**Tel: (91) 11 4624365**

**Chairman**

Dr P N Chopra

**Founded**

1989 by the then Minister for Defence, K R Narayanan.

**Organisation**

The organisation is headed by the chairman with a secretary and advisory committee of leading historians from India and abroad.

**Aims**

To bring together leading historians in various Commonwealth countries, particularly those who have specialised in Commonwealth history and its background; to organise seminars in order to make people aware of the Commonwealth contribution to world peace and harmony.

**Activities**

Has been holding talks and seminars on various aspects of historical background of Commonwealth countries.

**Publication**

*Commonwealth in Historical Perspective: Past, Present and Future.*

**COMMONWEALTH HUMAN ECOLOGY COUNCIL**  
**57/58 Stanhope Gardens, London SW7 5RF, Britain**  
**Tel: (44) 071 373 6761; Fax: (44) 071 244 7470**

**Executive Vice-Chairman**

Zena Daysh

**Founded**

1969, as a British charitable trust, having evolved from the Committee on Nutrition in the Commonwealth.



### **Organisation**

Corporate and individual membership throughout the Commonwealth which includes representatives of governments, universities, institutes of higher education, national affiliates of CHEC and other non-governmental organisations. The governing board represents 18 countries and all regions. The executive committee is responsible for management and is supported by five executives (three salaried, two part-time). The Human Ecology Council Foundation, set up to support CHEC's work, is composed of a number of distinguished Commonwealth and international citizens.

### **Aims**

To see fundamental ecological principles become an essential part of human action, from national and international social and economic planning to everyday activities, and to act as a catalyst and co-ordinator, clearing house and initiator of new ideas in human ecology; to establish CHEC administration to promote self-reliant community programmes in the Commonwealth and internationally; training courses in rural areas and all level courses in human ecology at Commonwealth universities.

### **Activities**

Conferences of government and non-governmental organisations, advisory role to intergovernmental organisations and governments; co-ordination of Commonwealth policies and activities with UN development programmes, publications and information service on human ecology. Promoting and supporting human ecology projects at national level.

### **Publications**

Newsletter, bibliographies, reports and occasional papers.

## **COMMONWEALTH INDUSTRIAL TRAINING AND EXPERIENCE PROGRAMME (CITEP)**

See page 10.

## **COMMONWEALTH INSTITUTE**

**Kensington High Street, London W8 6NQ, Britain**

**Tel: (44) 071 603 4535; Fax: (44) 071 602 7374**

### **Director General**

James F Porter

### **Founded**

1887 (Imperial Institute), to commemorate the Golden Jubilee of Queen Victoria, and opened in 1893; reconstituted with an independent board of governors in 1953; in 1958 the Commonwealth Institute Act provided for the current name, and a new building was opened by HM The Queen in 1962.

### **Organisation**

The Board of governors approves policies and meets annually; an executive committee (elected annually from the Board and including

six High Commissioners) is responsible for advising the Institute and meets six times a year; an education committee meets three times a year and advises the executive and the Board on education policy. The Institute has 90 full-time staff and many part-time lecturers. Income is derived from an annual grant from the British Government and contributions from all Commonwealth countries.

The Institute's first regional centre will open in Bradford, Britain, at the historic Salts Mill, Saltaire, in September 1991.

### **Aims**

To foster the interests and celebrate the cultures of the Commonwealth by information and education services designed to promote a wider knowledge of the association and greater understanding among its peoples; and to co-operate and collaborate with other agencies within the Commonwealth formed for similar purposes.

### **Activities**

Permanent exhibitions on the culture, lifestyle and resources of all Commonwealth countries; travelling exhibitions, art exhibitions; theatrical, musical and dance performances and workshops; study courses for adults; short courses for teachers in training; organised visits to the Institute by school and adult groups; special programmes for schools; extra-mural services for schools and colleges, including illustrated talks, conferences, courses, reference library of books, audio-visual materials and other resources, information centre; shop, selling books, craftwork, records and souvenirs; photographic library (Compix). Function rooms and catering facilities available.

### **Publications**

Annual Report; Teachers' Guides; Commonwealth Fact Sheets; *What is the Commonwealth?*; Commonwealth study kit; *The Commonwealth - What Do You Know?*; *What's On* (monthly calendar). A complete publications list is available.

## **COMMONWEALTH INSTITUTE, SCOTLAND**

**8 Rutland Square, Edinburgh EH1 2AS, Scotland**

**Tel: (44) 031 229 6668; Fax: (44) 031 229 6041**

### **Chairman**

Sir Mark Russell KCMG

### **Director**

Charles G Carrol

### **Assistant Director**

W Norman Henderson

### **Founded**

1956, in response to needs specific to the Scottish education system.

### **Organisation**

Functions independently within the broad policy of the Foreign and Commonwealth Office and of the Board of Governors of the Commonwealth Institute.

### **Aims**

To foster a knowledge and understanding of the Commonwealth, its member nations and related world issues by encouraging and developing activities with a Commonwealth dimension; to explain the United Kingdom's interests and role in the Commonwealth in a changing world; to achieve this primarily through close co-operative activity with the relevant areas of the distinctive Scottish education system in its formal, informal and wider community aspects.

### **COMMONWEALTH AND INTERNATIONAL MEDICAL ADVISORY BUREAU**

**British Medical Association, Tavistock Square,  
London WC1H 9JP, Britain**

**Tel: (44) 071 387 4499; Fax: (44) 071 383 6400**

#### **Overseas Officer**

Jill Draper

#### **Founded**

1948 (Empire Medical Advisory Bureau); assumed its current name around 1954.

#### **Organisation**

The Bureau is maintained by the British Medical Association, and is administered by an executive officer. It serves the membership of the BMA which is more than 71,000, 6,500 of whom are overseas.

#### **Aims**

To assist overseas doctors visiting Britain who are BMA members or affiliates.

#### **Activities**

Provision of information on postgraduate education, the availability of hospital appointments, and international conferences; advisory service for newly-arrived doctors.

### **COMMONWEALTH JEWISH COUNCIL**

**Somerset House, 37 Fortess Road, London NW5 1AD, Britain**

**Tel: (44) 071 267 7991; Fax: (44) 071 267 6394**

#### **Executive Director**

Paul Secher

#### **Founded**

1982

#### **Organisation**

Each of the 19 member countries is represented by a vice-president; the full council meets annually and its smaller 'working group' monthly. The Commonwealth Jewish Trust (registered 1983) funds the Council's charitable activities.

#### **Aims**

To provide links between Jewish communities in Commonwealth countries; to provide a central representative voice for such communities and help preserve their religious and cultural heritage; to assist

communities to meet their needs and to offer them mutual help and co-operation.

**Activities**

Conferences, meetings, visits, exhibitions; under the auspices of the Commonwealth Jewish Trust, to carry out educational, religious, cultural and other charitable work.

**Publication**

Newsletter, *Jewish Communities of the Commonwealth*.

**COMMONWEALTH JOURNALISTS ASSOCIATION**

**Room 48, 8-14 St Pancras Way, London NW1 0GQ, Britain**

**Tel: (44) 071 383 0009**

**Executive Director**

Lawrie Breen

**Founded**

1978

**Organisation**

A management committee nominated by the executive committee is responsible for the running of the association and for planning and arranging training workshops, seminars, exchanges and conferences. The first general conference was held in 1983 in Cyprus.

**Aims and Objectives**

To foster and promote better understanding and closer co-operation between journalists in print and broadcasting organisations in the Commonwealth; to promote high standards of journalism in the Commonwealth; to promote and provide facilities for the training of journalists; to disseminate information and literature on professional subjects; to organise conferences and seminars; and to assist and encourage the establishment of associations of Commonwealth journalists on a regional basis.

**Publication**

Newsletter, quarterly.

**COMMONWEALTH LAWYERS' ASSOCIATION**

**c/o The Law Society, 113 Chancery Lane, London WC2A 1OL, Britain**

**Tel: (44) 071 242 1222; Fax: (44) 071 405 9522;**

**Telex: 261203 LAWSOC G**

**President**

Dr R M A Chongwe, SC (Zambia)

**Founded**

1983, reconstituting, with a broader membership base, the Commonwealth Legal Bureau.

**Full Membership Organisation**

Bars, law societies and lawyers throughout the Commonwealth. Governed by the president and a council which includes Australia, Canada, Cyprus, Hong Kong, India, Jamaica, Malaysia, New Zealand, Nigeria, Scotland, England and Wales.



### **Aims**

To maintain and promote the rule of law by ensuring that the people of the Commonwealth are served by an independent and efficient legal profession; to enhance professional standards; and to promote the availability of legal services.

### **Activities**

Triennial Commonwealth Law Conferences (Jamaica 1986, Auckland, New Zealand 1990, Cyprus 1993, Canada 1996), exchange of information, promotion of legal training, workshops for developing bars and law societies, etc.

### **Publications**

*The Commonwealth Lawyer* (journal), periodic newsletters, *Report on Admission of Commonwealth Lawyers* (second edition 1990), *Continuing Legal Education in the Commonwealth* (Research Project 1990), *Directory of Members* (second edition 1990).

## **COMMONWEALTH OF LEARNING**

**1700-777 Dunsmuir Street, Box No 10428, Vancouver, British Columbia V7Y 1K4, Canada**

**Tel: (1) 604 660 4675; Fax: (1) 604 660 7472;**

**Telex: 04507508 COMLEARN**

### **President**

Dr James Maraj

### **History**

Created by Commonwealth Heads of Government and formally established in September 1988 by Memorandum of Understanding between governments of the Commonwealth.

### **Organisation**

The Commonwealth of Learning is an international organisation whose membership is comprised of all fifty Commonwealth governments. Responsibility for determining principles, policies and priorities is vested in a Board of Governors whose current chairman is Lord Briggs of Lewes.

### **Aims**

To strengthen member countries' capacities to develop the human resources required for their economic and social development, giving priority to those developmental needs to which Commonwealth co-operation can be applied.

### **Activities**

The Commonwealth of Learning seeks to create and widen access to opportunities for learning by promoting co-operation between universities, colleges and other institutions throughout the Commonwealth; making use of the potential offered by distance education and by the application of communications technologies to education; assisting the development of institutions and courses; undertaking staff training in the techniques and management of distance education; assisting with the acquisition, exchange, adaptation and devel-

opment of teaching materials and promoting the use of appropriate communications technologies.

**Publications**

Newsletter, *Comlearn*; Reports, papers and other publications.

**COMMONWEALTH LEGAL ADVISORY SERVICE**

**c/o British Institute of International and Comparative Law,  
Charles Clore House, 17 Russell Square, London WC1B 5DR,  
Britain**

**Tel: (44) 071 636 5802; Fax: (44) 071 323 2016**

**Director**

Roger Rose

**Founded**

1962, pursuant to proposals put forward at the Commonwealth Prime Ministers' Conference the previous year.

**Organisation**

The Service is funded by voluntary subscriptions from Commonwealth governments, and all Commonwealth countries, associated states and dependencies are eligible to use it.

**Aims**

To provide a research and legal information exchange service to the Commonwealth.

**Activities**

Research for, and advice and assistance to, Law Officers and their departments, law reform agencies and certain non-government organisations.

**Publications**

Memoranda, produced three to four times a year, containing short studies, usually of a comparative nature, of topical aspects of Commonwealth law.

**COMMONWEALTH LEGAL EDUCATION ASSOCIATION**

**c/o Legal Division, Commonwealth Secretariat, Marlborough  
House, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 3411, Ext 3300**

**Honorary Secretary**

Jeremy Pope

**Organisation**

Membership totals about 400 (two-thirds individuals, one-third institutions) drawn from 27 countries; executive committee of 11 and one part-time executive.

**Activities**

Information and advisory service; organisation of specialised regional and general conferences on matters related to legal education and research; and promotion of contacts and collaboration among professionals and academics.



### **Publications**

Newsletter, quarterly; *List of Commonwealth Schools of Law*; *Directory of Post-Graduate Legal Programmes in the Commonwealth*; occasional papers.

### **COMMONWEALTH LIBRARY ASSOCIATION**

**P O Box 144, Mona, Kingston 7, Jamaica**

**Tel: (1) 809 926 0701; Fax: (1) 809 927 1926; Cable: COMLA**

### **Executive Secretary**

Mrs Norma Y Amenu Kpodo

### **Founded**

1972

### **Organisation**

Membership of 52 national organisations, of which 41 are library associations, and 11 library institutions in countries where a national association has not yet been formed. In addition, 130 library schools and libraries are affiliated organisations (Commonwealth) or newsletter subscribers (non-Commonwealth). Each member and affiliate is required to appoint a personal member of the organisation to be its representative to COMLA and to exercise its vote. The Association is governed as a whole by a general council, and within each geographical area of the Commonwealth by its regional council. Management is by an executive committee of the general council.

### **Aims**

To support and encourage library associations in the Commonwealth; to forge, maintain and strengthen professional links between librarians of the Commonwealth; to promote the status and education of librarians and the reciprocal recognition of qualifications in librarianship; to initiate research projects designed to promote library provision and to further technical developments in libraries in Commonwealth countries.

### **Activities**

General council workshops/seminars at intervals of three to four years, with associated business meetings; mid-term regional council conferences in conjunction with executive committee meetings; support for library staff training schemes; development of library association management skills; attachment and exchanges of library staff, especially between developing countries; maintenance of professional standards and conditions of service; and collection of comparative information on library services.

### **Publications**

*COMLA Newsletter*, quarterly in September, December, March and June; occasional Reports and Proceedings of workshops/seminars.

**COMMONWEALTH LINKING TRUST**

**Commonwealth House, 7 Lion Yard, Tremadoc Road, Clapham,  
London SW4 7NF, Britain**

**Chairperson**

Jill Dilks

**Founded**

1974 as an educational charity; formerly known as the Commonwealth Youth Movement Affiliation Scheme.

**Organisation**

The Trust has links in more than 3,000 schools in 28 Commonwealth countries, involving about 9,000 school children. Five trustees, the signatories of the Trust Deed, direct policy; most of the work is done voluntarily by a committee of eight in Britain; an administrative assistant is employed part-time.

**Aims**

To link schools in the Commonwealth so that they may exchange educational material, for use as an educational aid, and as a means of promoting interest in and knowledge of another part of the Commonwealth.

**Activities**

Effecting links between schools, and giving help and advice to them; circulating a newsletter to schools; occasional exhibitions of work produced by children.

**Publication**

Occasional newsletter.

**COMMONWEALTH MAGISTRATES' AND JUDGES' ASSOCIATION**

**28 Fitzroy Square, London W1P 6DD, Britain**

**Tel: (44) 071 387 4889; Fax: (44) 071 383 0757;**

**Telex: 937400 ONECOM-G Ref: 40073001**

**Secretary**

Dr J S Buchanan, JP

**Founded**

1970

**Organisation**

Membership comprises 54 member associations and 170 associate members in Commonwealth countries, dependencies and associated states. Governed by a general assembly, consisting of representatives of each member country, which meets every four years. Management is by a council of 19 elected members representing all six regions of the Commonwealth, and by two executive staff.

**Aims**

To advance the administration of the law by promoting the independence of the judiciary; to advance education in law, administration of justice, the treatment of offenders and the prevention of crime within the Commonwealth; and to disseminate information and literature on all matters of interest concerning the legal process within the various countries comprising the Commonwealth.



### **Activities**

Organises triennial Commonwealth Magistrates' and Judges' Conferences (1991, Sydney, Australia) at which subjects of current Commonwealth interest to the Judiciary are discussed; regional seminars in various Commonwealth countries, study tours, training and exchange visits, and the association acts as an advice and resource centre for magistrates; collaborates with other Commonwealth professional associations.

### **Publications**

*Commonwealth Judicial Journal*, reports of conferences and seminars; supports production of bulletins or newsletters from regions.

### **COMMONWEALTH MEDIA DEVELOPMENT FUND**

See page 10.

### **COMMONWEALTH MEDICAL ASSOCIATION**

c/o BMA House, Tavistock Square, London WC1H 9JP, Britain  
Tel: (44) 071 383 6266; Fax: (44) 071 383 6233; Telex: 265 929;  
International Telegrams: Medisecra London WC1H 9JP

#### **Secretary**

Dr John Havard

#### **Founded**

1962; adopted a new constitution in 1989.

#### **Organisation**

The Council meets every 3 years and comprises representatives of national medical associations in the Commonwealth. The executive consists of the officers of the Association which are the president, immediate past president, president-elect, treasurer, honorary secretary and the six regional vice-presidents. The Council last met in London in July 1989 when the new constitution was approved. Informal meetings take place at the annual representative meetings of the BMA to which all national medical associations in the Commonwealth are invited to send representatives.

#### **Aims and Activities**

Exchange of information between member-associations; provision of technical co-operation and advice to member-associations in developing countries; formulation and maintenance of a code of ethics; provision of continuing medical education programmes including distance learning and a low-cost medical journal and book programme for doctors in developing countries; development and promotion of health education programmes; active participation in the work of WHO and of Commonwealth Health Ministers.

#### **Publication**

*CMA Bulletin*, quarterly.

### **COMMONWEALTH NASSAU FELLOWSHIPS SCHEME**

See page 11.

## **COMMONWEALTH NURSES FEDERATION**

**Commonwealth House, 18 Northumberland Avenue, London WC2N 5BJ, Britain**

**Tel: (44) 071 930 1863; Cable: NURSECOM, London WC2**

### **Executive Secretary**

Margaret A Brayton, MBE

### **Founded**

1973

### **Organisation**

The Federation groups national nurses' associations in six regions of the Commonwealth. At present there are 54 country member-societies and nine corresponding members.

### **Aims**

To further the development of nursing for the benefit of the community in all Commonwealth countries; to encourage the establishment of national associations where none exists; to co-operate with other Commonwealth professional associations in studies or projects; to foster professional interchange of members; to mount workshops and seminars between member-associations; and to assist governments and health agencies in the planning of appropriate health services.

### **Activities**

CNF has assisted in the establishment of regional colleges of nursing; publication of local textbooks; the implementation of nursing strategies for the global target of Health for All, and is presently considering distance learning programmes for nurses and midwives.

### **Publications**

*Federation Newsletter*; reports of regional workshops and seminars.

## **COMMONWEALTH PARLIAMENTARY ASSOCIATION**

**7 Old Palace Yard, London SW1P 3JY, Britain**

**Tel: (44) 071 799 1460/219 4666; Fax: (44) 071 222 6073;**

**Telex: 911569 CPAHQ G**

### **Secretary-General**

Hon David Tonkin

### **Founded**

1911 (Empire Parliamentary Association); current name adopted and a general council established 1949. In 1978 an executive committee superseded the general council.

### **Organisation**

CPA has 115 member-branches in national, state and provincial parliaments, comprising 9,500 Members of Parliament throughout the Commonwealth. The governing body is the general assembly, representative of all branches. Management is delegated to the executive committee which includes representatives from the seven regions into which branches are grouped, and four executive staff.

### **Aims**

To provide a forum for the discussion of matters of common parlia-

mentary interest; to disseminate information on parliamentary institutions and to spread knowledge of the constitutional, legislative, economic, social and cultural systems of Commonwealth countries, and others with close historical and parliamentary associations.

**Activities**

Annual Commonwealth Parliamentary Conferences, and annual Conferences of Members for Small Countries; annual or biennial regional conferences; seminars on parliamentary practice and procedure; exchange visits between branches; maintenance at headquarters of a parliamentary information and reference centre.

**Publications**

*The Parliamentarian*, quarterly; newsletters, annual reports, seminar and conference reports (circulated to members only).

**COMMONWEALTH PHARMACEUTICAL ASSOCIATION**

**1 Lambeth High Street, London SE1 7JN, Britain**

**Tel: (44) 071 735 9141; Fax: (44) 071 735 7629**

**Secretary**

Raymond Dickinson

**Founded**

1969

**Organisation**

The CPA comprises 36 pharmaceutical associations, organised in six regions throughout the Commonwealth. The governing council includes one representative of each member association; the executive committee includes one nominee from each region. There are two executive staff.

**Aims**

To promote the interests of pharmaceutical sciences and the profession of pharmacy in the Commonwealth; to maintain high professional standards; to effect close links between members and facilitate personal contacts between pharmacists and students; to encourage the creation of national associations; and to facilitate the dissemination of knowledge and information.

**Activities**

Organisation of quinquennial conferences; regional meetings; circulation of working party reports and policy documents; collection and redistribution of recent issues of the *British National Formulary*.

**Publication**

*CPA Newsletter*, 4 issues a year.

**COMMONWEALTH PRESS UNION**

**Studio House, 184 Fleet Street, London EC4A 2DU, Britain**

**Tel: (44) 071 242 1056; Fax: (44) 071 831 4923; Telex: 936565**

**Director**

Robin Mackichan

**Founded**

1909 (Empire Press Union); restyled CPU in 1950.

### **Organisation**

Corporate membership comprising about 500 newspapers, news agencies and periodicals in 30 Commonwealth countries. Management is by an annually reconstituted Council, assisted by standing committees. Autonomous sections operate in Australia, Bangladesh, Britain, Canada, Malaysia, New Zealand, Singapore, Sri Lanka, the West Indies and Zimbabwe with individual membership in the other Commonwealth countries.

### **Aims**

To uphold the ideals and values of the Commonwealth; to promote understanding and goodwill within the Commonwealth through its press; to advance the freedom, interests and welfare of the Commonwealth's press; and to promote the training of Commonwealth journalists.

### **Activities**

Biennial conferences elsewhere in the Commonwealth with one-day meetings in alternate years in London. Periodic Council meetings and more frequent meetings of standing committees (in London). Training schemes for Commonwealth journalists, including annual Fellowship and Scholarship Schemes; interchanges of journalists through newspaper attachments; and in-house training through workshops and seminars. Close liaison with the Commonwealth Secretariat and other Commonwealth NGOs in London.

### **Publication**

*CPU News*, published bi-monthly.

## **COMMONWEALTH REGIONAL HEALTH SECRETARIAT FOR EAST, CENTRAL AND SOUTHERN AFRICA**

**P O Box 1009, Arusha, Tanzania**

**Tel: (255) 57 2961/2; Telegrams: REGHEALTH**

### **Regional Secretary**

Professor A M Nhonoli

### **Founded**

1974

### **Organisation**

The Secretariat serves 11 member countries: Botswana, Kenya, Lesotho, Malawi, Mauritius, Seychelles, Swaziland, Tanzania, Uganda, Zambia and Zimbabwe. Their Ministers of Health constitute the governing body, assisted by an advisory committee of four countries with rotating membership. Administrative and programme funds are contributed by members. The CFTC has contributed to programme activities.

### **Aims and Activities**

To foster regional co-operation in health through exchange of experiences, co-operation and co-ordination in training, textbooks and teaching manuals; to control infectious diseases; to co-ordinate health research, food and nutrition, development of nursing education. The Regional Health Secretariat also organises the annual

conferences of Health Ministers, chief Medical Officers and other personnel.

**Publications**

*Report of the Regional Health Conference for East, Central and Southern African Commonwealth Countries* (annual); reports on workshops and seminars; *Inventory of Health Training Institutions and Courses in Commonwealth countries of East, Central and Southern Africa*; *Inventory of Medical and Health Related Research Institutions in Commonwealth countries of East, Central and Southern Africa*; *Report of the Needs Assessment Survey of the Reproductive Health Status*.

**COMMONWEALTH RELATIONS TRUST**

**Nuffield Lodge, Regent's Park, London NW1 4RS, Britain**

**Tel: (44) 071 722 8871**

**Secretary**

Barbara Anderson

**Activities**

The purpose of the Trust is to promote understanding and communication between the countries of the Commonwealth. To this end it awards fellowships and travelling bursaries to broadcasters, trade unionists and educators.

**COMMONWEALTH SCHOLARSHIP AND FELLOWSHIP PLAN**

See page 12.

**COMMONWEALTH SCIENCE COUNCIL**

See page 8.

**COMMONWEALTH SECRETARIAT**

See page 1.

**COMMONWEALTH SOCIETY FOR THE DEAF**

**Dilke House, Malet Street, London WC1E 7JA, Britain**

**Tel: (44) 071 631 5311**

**Administrative Secretary**

Elisabeth Lubienska

**Founded**

1959

**Organisation**

Governed by a council which represents national bodies concerned with the welfare of the deaf, and meets half-yearly; managed by an executive committee supported by four staff members.

**Aims**

To initiate and support work for the welfare, education and employment of the deaf throughout the Commonwealth; and to provide a centre for the exchange of information and provision of expert advice.

### **Activities**

Organising research study into the incidence and causes of deafness; organising refresher courses for teachers of the deaf; organising visits of volunteer specialists to work for 2-3 weeks with local communities; organising seminars for doctors, teachers of the deaf and social workers; encouraging the formation of schools for the deaf; providing scholarships to train teachers.

### **Publication**

Annual Report.

## **COMMONWEALTH SOCIETY OF INDIA**

**2 Panchsheel Marg, Chanyakupuri, New Delhi 110 021, India**

### **Chairman**

Mr M M Bhagat

### **Founded**

1978

### **Organisation**

Has 170 members in New Delhi and is developing a network in other cities in India. All work is undertaken voluntarily; funding is through membership subscription.

### **Aims**

To promote understanding of the nature and working of the Commonwealth and of the factors which shape the lives of its people, with special concern for an understanding of India, its people and its culture by other Commonwealth citizens, and an understanding of the Commonwealth and its people among Indians.

### **Activities**

Talks, discussion meetings and film shows; hospitality for Commonwealth visitors in Indian homes; sponsorship of overseas visits, particularly of young people, to enable them to appreciate the nature and working of other Commonwealth countries.

## **COMMONWEALTH SOCIETY OF SINGAPORE**

**55 Greenwood Avenue, Singapore; Meeting Place: Metropolitan YMCA, 60 Stevens Road, Singapore 1025**

**Tel: (65) 7326655**

### **Chairman**

Leslie Wang

### **Founded**

1966

### **Organisation**

Membership is open to all Commonwealth citizens over 17 years old who are ordinarily resident in Singapore. The Society is affiliated to the Royal Commonwealth Society in London.

### **Aims and Activities**

To promote knowledge of the peoples of the Commonwealth; to foster unity of thought and action in relation to matters of common interest through discussions, seminars and lectures on Commonwealth

subjects; co-operating with organisations having similar objectives; encouraging study and research.

**COMMONWEALTH TELECOMMUNICATIONS ORGANISATION**  
**Clareville House, 26-27 Oxendon Street, London SW1Y 4EL,**  
**Britain**

**Tel: (44) 071 930 5511; Fax: (44) 071 930 4248; Telex: 27328**  
**CMNTLS G; Cable: Commontels London SW1**

**General Secretary**

Graham H Cunnold

**Founded**

1928 as the Imperial Communications Advisory Committee; reconstituted 1944 and 1948 and in 1966 as Commonwealth Telecommunications Organisation.

**Organisation**

Comprising Commonwealth Telecommunications Conference, Council and Bureau. The Conference considers policy and makes recommendations to governments. The Commonwealth Telecommunications Bureau is the secretariat of the Organisation.

**Aims**

To promote efficiency of the external communications services of partner governments.

**Activities**

Training for staff in the administrations of developing countries; the loans of experts to undertake special projects; the provision of emergency spares; as well as seminars, workshops and courses.

**Publication**

Conference report.

**COMMONWEALTH TRADE UNION COUNCIL (CTUC)**

**Congress House, 23 - 8 Great Russell Street, London WC1B 3LS,**  
**Britain**

**Tel: (44) 071 631 0728; Fax: (44) 071 436 0301;**

**Telex/Cable: 266006 CTUC G**

**Director**

Patrick Quinn

**Founded**

1979

**Membership and Organisation**

The national trade union organisations of some 40 Commonwealth countries (representing 30 million union members) form the membership. The CTUC is governed by the annual general session of all member organisations, and a steering committee meeting 4-monthly. The CTUC Charitable Trust funds many of its activities.

**Aims**

To promote the interests of workers in Commonwealth countries through co-operation between national trade union centres; to stimulate collaboration between national centres; to influence institutions, and to promote acceptance of and respect for the Commonwealth

Declaration of Principles and for trade unionism.

**Activities**

Provides practical assistance in workers' education to national trade union centres. This includes sponsoring training, donating equipment, providing experts, and helping set up labour colleges. Seeks to inform its members about North-South issues, supports human and trade union rights, and has made representations on behalf of trade unions to Commonwealth Heads of Government and ministerial meetings.

**Publications**

*CTUC Update*, quarterly; *CTUC Annual Report*; *Trade Union Rights in the Commonwealth* (1989).

**COMMONWEALTH TRUST**

**Commonwealth House, 18 Northumberland Avenue, London WC2N 5BJ, Britain**

**Tel: (44) 071 930 6733; Fax: (44) 071 930 9705**

**Director-General**

Sir David Thorne

**Founded**

1989

**Organisation**

The Commonwealth Trust links the activities and members of the Royal Commonwealth Society and The Victoria League for Commonwealth Friendship (see separate entries). It is governed by a Board of Governors and brings together over 100 Trusts, Leagues and Branches worldwide with a total membership of approximately 20,000. It is a pan-Commonwealth non-governmental organisation, independent of any national economy or government.

**Aims**

To promote greater understanding of the Commonwealth through a wide range of activities and to help finance the activities of the founding society branches/leagues. It provides a meeting place in which people from all parts of the Commonwealth may come together to share friendship, foster mutual causes and enjoy its society. It provides a centre in which Commonwealth people may draw upon the rich resources of knowledge and understanding provided by the speeches of Commonwealth leaders, scholars and experts, by the treasure house of a famous library, and by the sharing of more personal experience.

**Activities**

Arranging an extensive programme of lectures, activities – including weekend visits to its British branches, tours, social diary of events, hospitality which brings people together and encourages friendship and understanding, particularly amongst the young. Carrying out charity fundraising events for other Commonwealth charities and to support a 60-bed student hostel, Victoria League House. Through the facilities of Commonwealth House, members are offered a loca-



tion to meet, dine and stay. There are several branches of Young Commonwealth Trust (geared for those under 40 years), usually linked to a university town, which organise their own programmes of events.

**Publications**

Annual Report, three issues of *Commonwealth Trust Newsletter*, regular members Programme.

**World Organisation**

For information, please contact the Trust at the above address.

**COMMONWEALTH VETERINARY ASSOCIATION (CVA)**

**c/o British Veterinary Association, 7 Mansfield Street, London W1A 0AA, Britain**

**Tel: (44) 071 636 6541; Fax: (44) 071 436 2970**

**Patron**

Sir Dawda Jawara, President of The Gambia

**President**

Dr J T Blackburn

**Founded**

1967, at a meeting chaired by Sir Dawda Jawara, the founding President.

**Organisation**

The CVA is made up of national veterinary associations or approved bodies of most Commonwealth countries. The Association is divided into six geographical regions: Africa—East, Central and Southern; Africa—West; Asia; Australasia; Canada/Caribbean; and UK/Mediterranean. Each national association or approved body elects a council member as its representative on a regional council. Representatives of the six regional councils elect a representative from among its council members who, together with the president and the secretary/treasurer, form the executive committee responsible for running the affairs of the association.

**Aims**

To promote within the Commonwealth the interests of the veterinary and allied sciences; to maintain the honour and traditions of the profession; to effect links between member associations; to facilitate the dissemination of professional knowledge and information; to encourage the creation of national veterinary associations in any Commonwealth country where none exists; to promote the interchange of veterinarians; to encourage the creation of statutory bodies to regulate the study and practice of veterinary science in member countries where none exists.

**Activities**

Organisation of regional conferences and workshops; organisation of twinning projects between various member associations to encourage personal ties, the exchange of information and possible exchange of personnel; assistance in drawing up model Veterinary Acts and model Association Bylaws; organisation of a book, journal and audio-visual aids project for countries with currency difficulties; various

other projects including a study of the training and role of sub-professional staff.

**Publication**

*The Commonwealth Veterinary Association News*, twice-yearly.

**COMMONWEALTH WAR GRAVES COMMISSION**

**2 Marlow Road, Maidenhead, Berkshire SL6 7DX, Britain**

**Tel: (44) 0628 34221, ext. 173; Fax: (44) 0628 771208;**

**Telex: 847526 COMGRA G**

**Director-General**

J Saynor, JP

**Founded**

by Royal Charter in 1917 (Imperial War Graves Commission); assumed current name in 1960.

**Organisation**

Member governments are Australia, Britain, Canada, India, New Zealand and South Africa; they share the cost of the Commission's work in proportion to the numbers of their graves. The Commission comprises eight official members (in addition to the President), including the British Secretary of State for Defence in Britain (Chairman) and Minister for Housing and Construction, and the representatives in London of the overseas member governments, and up to nine non-official members appointed by Royal Warrant. There are ten executive staff.

**Aims**

To mark and maintain the graves of all members of Commonwealth forces who died in the two world wars, to build memorials to those who have no known grave, and to keep records and registers including—after the Second World War—a record of the civilian war dead.

**Activities**

Following the permanent marking of graves, construction of war memorials and cemeteries, the main task of the Commission is now the structural and horticultural maintenance of the sites in 140 countries; information on grave sites, etc. is provided to inquirers. Commission meetings are held every three months; technical and administrative staff training courses are organised.

**Publications**

*The Unending Vigil, A History of the Commission, 1917-85* (a revised and updated edition) by Philip Longworth, *Cemetery and Memorial Registers*; Michelin Maps Nos. 51-53, overprinted with Commission sites; Annual Report; *I will make you a name*, 16mm film and VHS cassette in colour about the Commission's work, 1976.



**COMMONWEALTH WEIGHTLIFTING FEDERATION**

**Pennant, Blaenau, Ammanford, Dyfed SA18 3BZ, Wales, Britain**

**Honorary Secretary**

Myrddin John

**Founded**

1948 as the British Empire & Commonwealth Weightlifting Council.

**Aims and Activities**

To assist in the organisation of the Commonwealth Games; to recognise, by the award of badges, the Commonwealth Weightlifting Champions; to promote annual Commonwealth Championships; to distribute information by means of regular bulletins; to maintain record lists for seniors, under 20, under 18 and under 16 men as well as senior and under 20 women and to award diplomas to record holders. The Congress on the occasion of the Commonwealth Games elects a management committee and officers who serve for four years.

**COMMONWEALTH YOUTH EXCHANGE COUNCIL (CYEC)**

**Commonwealth House, 7 Lion Yard, Tremadoc Road, Clapham, London SW4 7NF, Britain**

**Tel: (44) 071 498 6151; Fax: (44) 071 720 5403**

**Director**

Vic Craggs

**Founded**

1970

**Organisation**

Comprises 171 member organisations in the UK; managed by an executive committee, elected from within the membership, and has two executive staff.

**Aims**

To promote and encourage contact between young people of the UK and other Commonwealth countries by means of educational visits and exchanges; to provide information and advice on contacts and exchanges; and to promote the funding of Commonwealth youth exchanges.

**Activities**

Advice on Commonwealth youth exchange; grant-aiding exchange projects and discussion groups; launching one or two new projects each year; liaison with similar organisations throughout the Commonwealth.

**Publications**

Information leaflets, *Contact*, a youth exchange handbook.

**COMMONWEALTH YOUTH PROGRAMME**

See page 8.

**COMMUNITY AID ABROAD**

**156 George Street, Fitzroy, Victoria 3065, Australia**

**Tel: (61) 3 419 7111**

**Organisation**

CAA is a partnership between people in Australia and people in poor nations. Funds are raised by about 160 groups throughout Australia and from donations and trading activities.

**Aims**

To encourage new ways of solving development problems through self-help projects in Africa, Asia, the Pacific and Central America.

**Activities**

Sponsors an education programme related to development issues such as changing trade and economic structures, resource utilisation, human rights and justice in development, self-help projects in developing countries.

**COMPARATIVE FEDERALISM AND FEDERATION RESEARCH COMMITTEE**

**(of the International Political Science Association),**

**Department of Political Science, University of Windsor, Windsor, Ontario N9B 3P4, Canada**

**Chairperson**

Dr C Lloyd Brown-John

**Founded**

1984 as one of 22 specialised groups of the International Political Science Association.

**Organisation**

Individual membership from academic institutions or centres for the study of federalism. Annual general meeting.

**Aims**

To provide a forum for comparative study of federal political systems including constitutions, institutions, law, public financial management systems. Interested in federal states (e.g. Australia, Canada, India, Malaysia, Nigeria) plus states with decentralised administrative systems (e.g. Kiribati, Tuvalu).

**Activities**

Conferences in conjunction with Congress of the International Political Science Association; research seminars held annually. Meeting in an African Commonwealth country planned in 1993.

**Publications**

Newsletter to members; books.

**CONFERENCE OF COMMONWEALTH AUDITORS GENERAL**  
**c/o Conference Secretary Cliff Kemball, International Liaison**  
**and Audit Manager, National Audit Office, 157 Buckingham**  
**Palace Road, London SW1 9SP, Britain**  
**Tel: (44) 071 798 7000; Fax: (44) 071 828 3774**

**Organised by**

The audit department of the host country. Central liaison is maintained by the British National Audit Office.

**Frequency**

Triennial; last held in London (1990).

**Purpose**

To enable auditors general to discuss subjects of common interest and to pool experience.

**Next Conference**

Zimbabwe, 1993. Contact: Mr Harid, Zimbabwe Auditor General.

**CONFERENCE OF COMMONWEALTH METEOROLOGISTS**  
**c/o Meteorological Office, London Road, Bracknell, Berkshire**  
**RG12 2SZ, Britain**  
**Tel: (44) 0344 856214**

**Organised by**

the British Meteorological Office until 1985; thereafter by host countries within the Commonwealth, in collaboration with the Meteorological Office.

**Frequency**

Every four years.

**Purpose**

The Conference provides an opportunity for an informal exchange of ideas on developments and common problems in meteorology.

**Next Conference**

1993, Reading, Britain.

**CONFERENCE OF SPEAKERS AND PRESIDING OFFICERS OF**  
**COMMONWEALTH PARLIAMENTS**  
**c/o House of Commons, Ottawa, Canada**  
**Tel: (1) 613 995 8524**

**Organised by**

Conference Standing Committee.

**Secretary**

Philip Laundry, Clerk Assistant, House of Commons, Ottawa

**Frequency**

Approximately every two years.

**Purpose**

To provide a forum for the discussion of parliamentary procedure and other matters of common interest.

**Next Conference**

Jamaica, 1992. The Standing Committee met in Papua New Guinea in January 1991.

**CO-OPERATION FOR DEVELOPMENT (CODE)**

**21 Germain Street, Chesham, Bucks HP5 1LB, Britain**

**Tel: (44) 0494 775557; Fax: (44) 0442 827272; Telex: 826715**

**AERO G**

**Chairperson**

Anthony Simpson, MEP

**Founded**

1983 as a development agency and registered charity. It was set up by a group of professional aid administrators seeking an alternative to the traditional approach of the mainstream agencies.

**Organisation**

Governed by trustees assisted by finance and project committees. Four members of staff, assisted by specialist consultants.

**Aims**

To help relieve poverty through the promotion of small-scale enterprise development projects. All projects involve training for small enterprise.

**Areas of Activity**

The Middle East, the Caribbean Basin, Southern Africa and the Pacific Islands.

**Publication**

*What's New?*, a magazine discussing issues of current interest to NGOs.

**COUNCIL FOR EDUCATION IN THE COMMONWEALTH**

**House of Commons, House of Lords, London SW1, Britain**

**All correspondence to: The London Chamber of Commerce and Industry, Examinations Board, Marlowe House, Station Road, Sidcup, Kent DA15 7BJ, Britain**

**Tel: (44) 081 302 0261**

**Patrons**

Peers from House of Lords, Joint Parliamentary Chairmen, Members of Parliament.

**Executive Chairman**

Sir Roy Marshall, CBE

**Hon Secretary**

Dave Daniel

**History**

Originated from a parliamentary discussion group, formed in connection with the first Commonwealth Education Conference in 1959.

**Organisation**

The membership of about 200 is drawn widely from both British Houses of Parliament, voluntary agencies, academic institutions and educational bodies, student welfare organisations, Commonwealth High Commissions and individuals. An executive committee directs the Council's work between annual meetings; there are no paid executive staff.

**Aims**

To create an informed public opinion on the problems of education in the Commonwealth and on Britain's contribution towards the solution of those problems.

**Activities**

General meetings, usually in the Houses of Parliament, on subjects related to education in the Commonwealth; working parties on issues of current concern; parliamentary and governmental circles are apprised of CEC concerns and recommendations through briefing papers, deputations, and parliamentary questions as appropriate; newsletter containing news of educational developments, reports of meetings, new publications, etc.

**Publications**

Occasional newsletter; working party reports.

**CROWN AGENTS FOR OVERSEA GOVERNMENTS AND ADMINISTRATIONS**

**St Nicholas House, St Nicholas Road, Sutton, Surrey SM1 1EL, Britain**

**Tel: (44) 081 643 3311; Telex: 916205 CALOND G**

**Founded**

1822 (Crown Agents for the Colonies); became a statutory corporation in 1980 under The Crown Agents Act of 1979.

**Organisation**

Their clearly defined powers and functions are exercised by a board appointed by the Secretary of State for Foreign and Commonwealth Affairs. They do not receive any subsidy from public funds.

**Aims**

To be the foremost international supplier of goods and services to the public sector of other countries and, through their efficiency and integrity, to enable developing countries to make the very best use of aid programmes.

**Activities**

The Crown Agents provide procurement, professional, commercial and financial services to more than one hundred governments and three hundred public authorities and international bodies throughout the world. They maintain a network of thirty offices throughout Africa, the Pacific, Caribbean, USA, the Far East and Europe.

**Publications**

*The Crown Agents Review; The Crown Agents Financial Review.*

**CSIRO INTERNATIONAL RELATIONS CENTRE (CIRC)**

**P O Box 225, Dickson, ACT 2605, Australia**

**Tel: (61) 06 276 6467; Fax: (61) 06 276 6292; Telex: AA62446**

**Officer-in-Charge**

Dr B K Filshie

**Founded**

1978

**Organisation**

CIRC is a unit of the Corporate Services Department of the Commonwealth Scientific and Industrial Research Organisation, Australia (CSIRO), comprising five staff. Its activities are supported by CSIRO and by such bodies as international and Australian Government agencies, and overseas governments.

**Aims**

To co-ordinate CSIRO's international relations activities at the corporate level.

**Activities**

Provide policy advice to the CSIRO executive; liaise with foreign governments and agencies; establish agreements with overseas research bodies and co-ordinate agreement activities as necessary; arrange training for overseas scientists; arrange visits to CSIRO for important foreign guests; and represent Australia at the Commonwealth Science Council.

**Publications**

Publication of CSIRO's biennial report on its international activities; occasional reports.

**CUSO**

**135 Rideau Street, Ottawa, Ontario K1N 9K7, Canada**

**Tel: (1) 613 563 1242; Fax: (1) 613 563 8068**

**Executive Director**

Chris Bryant

**Founded**

1961 as Canadian University Service Overseas. In 1981 the acronym alone was adopted as the organisation's title.

**Aims and Activities**

To support development in the Third World by providing skilled volunteer-workers and material and financial contributions to self-help projects, and to make Canadians aware through public education programmes of the causes of underdevelopment. At any one time, CUSO has 500-600 qualified volunteer-workers passing on their skills on two-year contracts in the Third World, and is providing support for approximately 200 projects, both large and small.

**Publications**

*Cuso Forum*, five times a year; *Cuso Journal*, once a year.



## **D**

### **DEVELOPMENT CO-OPERATION DIVISION, NEW ZEALAND**

**Ministry of External Relations and Trade, Private Bag,  
Wellington, New Zealand**

**Tel: (64) 04 728 877; Fax: (64) 04 729 596; Telex: EXTERNAL  
NZ 3441**

#### **Director**

Mr Roger Farrell

#### **History**

Evolved out of smaller units set up to implement official development assistance inspired by the Colombo Plan (1950) of which New Zealand was a founding member.

#### **Organisation**

Responsible to the Minister of External Relations and Trade; full time staff of 57; each year the Government allocates funds appropriated by Parliament for Official Development Assistance.

#### **Aims**

To make a positive contribution to the economic growth and social progress of recipient countries.

#### **Activities**

Manages New Zealand's official development assistance programme, including bilateral and multilateral assistance, according to policies determined by the Government. Bilateral aid is concentrated on the island countries of the South Pacific and member countries of the Association of South-East Nations (ASEAN).

#### **Publications**

*Programme Profiles*, annually; *Review of New Zealand Official Development Assistance*, annually.

### **DIPLOMATIC AND COMMONWEALTH WRITERS' ASSOCIATION OF BRITAIN**

**c/o Administrative Secretary, Mrs Jenny Newitt, 15 Spillbutters,  
Outings Lane, Doddinghurst, Essex, CM15 0LT, Britain**

**Tel: (44) 0277 821997**

#### **President**

Robert Mauthner, Financial Times, One Southwark Bridge, London SE1 9H, Britain

#### **Founded**

1960 (Commonwealth Writers of Britain); enlarged in 1967 to cover all areas of diplomatic reporting; assumed current name in 1969.

### **Organisation**

The Association has nearly 100 full members from British publications, news services and broadcasting, and some 84 associates who are diplomatic press attachés and public relations officers. An executive committee is elected annually at a general meeting of full members.

### **Aims**

To assist the work of diplomatic and Commonwealth correspondents; and to help them create, maintain, and improve facilities for obtaining news and information.

### **Activities**

Luncheon meetings (with British and Commonwealth ministers, diplomats, etc, as guest speakers); an annual dinner; assisting members with arrangements for overseas conferences.

### **DUKE OF EDINBURGH'S AWARD SCHEME**

**Madeira Walk, Batchelor's Acre, Windsor, Berkshire SL4 1EU, Britain**

**Tel: (44) 071 937 5205; Fax: (44)071 376 1622**

### **Director**

M F Hobbs CBE

### **International Secretary**

Cdr D J Newing

### **History**

The Award Scheme for Boys (begun 1956) and for Girls (1958) were launched in Britain; they were revised and merged in 1969.

### **Organisation**

The Scheme operates under a variety of titles in 52 countries (eg President's Award, Trinidad, The Malta Award, Prince Mohatu Award, Lesotho). The programme is adapted to match the needs of young people from different backgrounds. Policy is directed by a board of trustees which delegates executive power to the director and executive staff, which number 50.

### **Aims**

To encourage in the individual: the spirit of voluntary service; self-reliance and perseverance; a sense of responsibility; the pursuit of hobbies and other leisure activities.

### **Activities**

A programme of lively and enjoyable activities for 14 to 25 year olds in schools, youth organisations, industrial firms and other groups. For individuals it is divided into four sections: community service, expeditions, skills and physical recreation. Over 2 million young people have now taken part in the scheme.

### **Publications**

*Award Journal*, magazine issued three times a year; *Award World International Magazine*, issued once a year; a catalogue listing basic handbooks, guides and leaflets is available on request.

## **E**

### **EAST AFRICA ASSOCIATION**

**Savoy Hill House, 7/10 Savoy Hill, London WC2R 0BU, Britain  
Tel: (44) 071 836 2540**

#### **Director and Secretary**

C E J Shepherd

#### **Founded**

1964

#### **Organisation**

The Association has 135 subscribing members in 9 countries. The governing council comprises representatives of members. Management is by an executive committee, elected by the annual general meeting, and by a small executive staff.

#### **Aims**

To aid participation in the economic development of Kenya, Tanzania, Uganda, Mauritius and Seychelles by overseas companies and individuals to mutual economic advantage; to encourage the flow of private investment and enterprise; and to support legitimate business interests of member companies in these countries.

#### **Activities**

Meetings of executive committee and council; entertainment of, and meetings with, government and diplomatic visitors and information to member companies on developments in these areas.

### **ENGLISH-SPEAKING UNION OF THE COMMONWEALTH**

**Dartmouth House, 37 Charles Street, London W1X 8AB, Britain  
Tel: (44) 071 493 3328**

#### **Director-General**

David Hicks, MBE

#### **Founded**

1918; the first United States Chapter was formed in 1920.

#### **Organisation**

A worldwide branch network of over 80,000 members with 50 branches in Britain, over 80 in the United States and national committees or honorary representatives in 30 countries.

#### **Aims**

To promote worldwide friendship through the English language.

#### **Activities**

Educational exchange programmes with the USA, the Commonwealth and Europe; scholarships, speaking competitions, schools

affiliation schemes, conferences, lectures and debates; international summer schools; cultural events and programmes and young members activities, including university groups.

**Publications**

*CONCORD*, six times a year.

**ENHANCED COMMONWEALTH PROGRAMME OF TECHNICAL ASSISTANCE FOR NAMIBIA**

See page 13.

**ENVIRONMENT LIAISON CENTRE INTERNATIONAL**

**P O Box 72461, Nairobi, Kenya**

**Tel: (254) 2 562015; Fax: (254) 2 562175; Telex: 23240 ELCKE**

**Executive Director**

Dr Shimwaayi Muntemba

**Founded**

1974.

**Organisation**

ELCI's governing board consists of 15 elected members, on which each of the 5 continents is equally represented. ELCI operates in five areas: women, environment and development; food, security and forestry; energy and sustainable development; industrial and human settlements; and international environment and economic relations.

**Aims**

To empower grassroots environment and development organisations; to influence environmental policy through a strong NGO involvement in the policymaking process; to promote and facilitate South-South and North-South networking.

**Activities**

Internships, field project grants, volunteer programmes, networking.

**Publications**

A full list of publications is available upon request.

**EXPERIMENT IN INTERNATIONAL LIVING**

**Otesaga, Upper Wyche, Malvern, Worcestershire, WR14 4EN, Britain**

**Tel: (44) 0684 562577; Telex: 334709 EIL UK**

**National Director**

A J McLeod

**Founded**

1932; in UK 1936

**Aims**

To promote international understanding through the exchange of people both in groups and as individuals to study and experience the way of life in other countries.

**Activities**

Exchange programmes based on homestay with families are operated in about 40 countries.

## **F**

### **FOR THOSE WHO HAVE LESS**

**(ACTION AID AUSTRALIA LIMITED)**

**P O Box 265, Dandenong 3175, Victoria, Australia**

**Tel: (61) 031 791 4411; Fax: (61) 031 706 7937; Telex: ME 2671**

#### **Executive Director**

David J Weir

#### **Founded**

1962

#### **Aims**

To assist in the development of the poorest people in developing countries regardless of race, colour, and creed.

#### **Activities**

Conducts child sponsorship programmes in India and Bangladesh. Establishes self-help development projects in community co-operation for primary health care; education in agriculture; family planning; and nutritious diet.

### **FRIENDS WORLD COMMITTEE FOR CONSULTATION**

**(Religious Society of Friends)**

**Drayton House, 30 Gordon Street, London WC1H 0AX, Britain**

**Tel: (44) 071 388 0497**

#### **General Secretary**

Val Ferguson

#### **Founded**

1937, at a world conference of the Religious Society of Friends in the USA.

#### **Organisation**

The Committee is a consultative organisation, worldwide in scope, and its membership comprises Friends who are representatives of yearly meetings, and smaller groups. Sections have been set up on a regional basis to further the aims of the Committee.

#### **Aims**

To encourage and strengthen the spiritual life within the Society of Friends (Quakers); to help Friends gain a better understanding of the international charter of the Society; to promote consultation amongst Friends of all cultures, countries and languages; and to keep under review the Quaker contribution to world affairs.

### **Activities**

Maintains contacts with all Quaker groups, enabling them to carry out co-operative enterprises; supports the United Nations and has been granted non-governmental organisation (NGO) status with the Economic and Social Council of the UN; the shaping of world resources is a central concern and Friends are encouraged to contribute to development and to influence public policy in the development field; Quaker Youth Pilgrimages for worship, study and community service are held biennially; and visitation (travel in the ministry) is an important part of the committee's work.

### **Publications**

Calendar of Yearly Meetings; *Handbook of the Religious Society of Friends*; *Friends World News*, twice yearly; *Quaker Information Network*; six times a year.

## G

### **GIRL GUIDES ASSOCIATION**

**17-19 Buckingham Palace Road, London SW1W 0PY, Britain**  
**Tel: (44) 071 834 6242**

#### **General Secretary**

Miss M W Hayter

#### **Founded**

1909: Royal Charter granted 1922.

#### **Activities**

The Association keeps in close contact with associations in Commonwealth member countries and associated states; a conference for national guide leaders of Commonwealth countries is held every three years.

#### **Publications**

*Guiding, Today's Guide, Brownie*; all published monthly.

### **GIRLS' BRIGADE INTERNATIONAL COUNCIL**

**International Headquarters, Brigade House, The Old Bridewell,  
3 Burgh Road, Aylsham, Norfolk NR11 66AJ, Britain**  
**Tel: (44) 0263 734917; Fax: (44) 0263 734822**

#### **Founded**

1968

#### **Organisation**

There are Girls' Brigades (membership approx. 200,000 in 1989) in 52 countries, most of them in the Commonwealth. Though some Brigades are autonomous, all operate under the umbrella of the policy-making International Council. This comprises representatives of National Councils, the Atlantic and Pacific committees and meets at least once every five years. Between council meetings the international management committee meets. There is one executive staff. Funds are raised from members.

#### **Aims**

To help girls to live as Christians and find true enrichment of life. The Brigade's International Council seeks to strengthen international links and to protect and extend the Brigade worldwide.

#### **Activities**

Conferences, meetings, training, publications, scholarships, travel and exchanges.

#### **Publications**

*International News*; Annual Report; *Around the World*, map; leaflets.

# H

## **HOPE INTERNATIONAL DEVELOPMENT AGENCY**

**210 Sixth Street, New Westminster, British Columbia V3L 3A2,  
Canada**

**Tel: (1) 604 525 5481; Telex: 04352848 VCR; Electronic Mail:  
HDA 357**

### **Executive Director**

David S McKenzie

### **Organisation**

Management is by a board of directors; the Executive Director and staff are responsible for implementing the programme.

### **Aims and Activities**

Hope International Development Agency works to facilitate self-help programmes in the areas of water, food and education in developing countries. It works in partnership with developing-country organisations. It also endeavours to educate the Canadian public regarding global issues of food, health, and employment. In mid-1990, it was sponsoring 70 projects in 20 countries and, within Canada, offering speakers and slide-tape presentations in churches and schools.

## **HUNGER PROJECT**

**Global Office: 1 Madison Avenue, New York, NY 10010, USA**

**Tel: (1) 212 532 4255; Fax: (1) 212 532 9785**

**UK Office: 140 Cromwell Road, London SW7 4HA**

**Tel: (44) 071 373 5066; Fax: (44) 071 373 5134**

### **Global Executive Director**

Joan Holmes

### **Chief Executive Officer, UK**

Mick Crews

### **Founded**

1977 in the US; 1978 in the UK, as The Hunger Project Trust.

### **Organisation**

More than 6.2 million people are enrolled in The Hunger Project worldwide. There is organised activity in 23 countries, with national offices in Australia, Canada, Europe, India, Japan, New Zealand and the United States; and a Global Secretariat in New York City. The worldwide activities of The Hunger Project are directed by a Global Board of 12 Directors. The Hunger Project UK is directed by a board of 4 Trustees; activity in the UK is conducted by 9 staff and supported by 250 volunteers. The Hunger Project is on the roster of the

Economic and Social Council of the United Nations. It is also a member of the Australian Council for Overseas Aid and the Zambia Council for Social Development.

**Aims**

The Hunger project is dedicated to generating, in partnership with other concerned organisations, corporations and governing institutions, an environment of opportunity in which hungry people are given a chance to end their own hunger.

**Activities**

Through programmes of communication and education, international events – like the Annual Arturo Tanco Memorial Lecture; strategically-designed and targetted global initiatives, like The Africa Prize for Leadership for the Sustainable End of Hunger; and support for on-the-ground projects like The Bayad Taluka Project – the Hunger Project endeavours to make ending hunger a high priority at both the national and international level.

**Publications**

A variety of publications and films: the book, *Ending Hunger*; the magazine, *The African Farmer*; the newspaper, *A Shift in the Wind*; papers on special topics, including sustainable development, women as the key to ending hunger, and the environment; a bi-monthly newsletter, *The World Development Forum.*; an 11-minute video, *Famine and Chronic, Persistent Hunger: A Life and Death Distinction.*

# I

**INSTITUTE OF COMMONWEALTH STUDIES**  
**(University of London),**  
**28 Russell Square, London WC1B 5DS, Britain**  
**Tel: (44) 071 580 5876; Fax: (44) 071 255 2160**

**Director**

Professor Shula Marks

**Founded**

1949

**Organisation**

Annual admissions to the Institute total about 1000, half of which are from overseas and include representatives of most Commonwealth and some non-Commonwealth countries. The Institute is a part of the University of London: the governing body is a Board of management appointed by the Senate of the university. It is administered by an executive staff of four.

**Aims**

To promote advanced study of the Commonwealth (excluding Britain, except where its relations with other Commonwealth countries are concerned) and provide facilities for academics and research students engaged in Commonwealth research in the social sciences, literature and recent history.

**Activities**

A reference library (140,000 volumes) with special attention to official publications and bibliographical material; research projects (currently British Documents on the End of Empire, Southern Africa Constitutional Studies Centre, Socio-Economic History of AIDS in Nigeria and Eastern Zaire); seminars; occasional conferences and discussion meetings. The Sir Robert Menzies Centre for Australian Studies, now financed by the Menzies Foundation, is an integral part of the Institute.

**Publications**

*Commonwealth Papers*, occasional; collected seminar papers; Prospectus; Annual Report; theses in progress; library acquisitions; newsletter.

**INSTITUTE OF SOCIAL AND ECONOMIC RESEARCH**

(University of the West Indies)

St. Augustine, Trinidad

Tel: (1) 809 622 2904, ext 2037; Fax: (1) 809 663 9684

Telex: 24520-UWI/W9

**Director**

Prof Selwyn Ryan

**Founded**

1970

**History**

The Institute of Social and Economic Research (ISER) of the University of the West Indies was established in 1950 on the Mona campus. A branch of the Institute was set up on the Cave Hill campus in 1962, while the St Augustine branch came into being in 1970.

**Organisation**

ISER has a dual status. It is a department of the Faculty of Social Sciences as well as part of the regional social science research arm of the University which comprises the three campus institutes.

**Aims**

Social and economic research in Anglophone Caribbean countries.

**Activities**

Provides technical assistance, on request, to governments in the region; co-ordinates international or regional research projects; disseminates research findings; hosts regional and international conferences; assists in graduate and undergraduate teaching; and provides opportunities for teaching staff of the Faculty and non-University personnel to engage in scholarly research.

**Publications**

Teaching material for the social sciences; scholarly and other material on the Caribbean.

**INTER PARES**

58 Arthur Avenue, Ottawa, Ontario K1R 7B9, Canada

**Executive Directors**

Jean Christie, Raymond Pesrochers

**Founded**

1975

**Organisation**

A non-profit making corporation governed by a Canadian board of directors.

**Aims**

To assist overseas groups, national or local, in projects for the economic, educational, cultural or social welfare of the societies in which they exist; to promote an understanding among Canadians of development problems; and to inquire into the causes, effects and alleviation of underdevelopment and poverty.

**Activities**

Funding overseas groups consistent with the aims above; producing

a series of programmes in Canada on development issues; working with other organisations to revise school curricula dealing with human influence on the environment.

**Publications**

Occasional articles and briefs on Canadian aid and trade policies, and related matters; regular *Bulletin* on activities of Inter Pares; series of educational kits including *Cultures and Commodities*, *Global Issues* series, and others.

**INTERMEDIATE TECHNOLOGY DEVELOPMENT GROUP**

**Myson House, Railway Terrace, Rugby CV21 3HT, Britain**

**Tel: (44) 0788 60631; Telex: 317466 ITDG G**

**Director**

Frank Almond

**Founded**

1965

**Aims**

To increase the income-generating employment opportunities of resource-poor people in developing countries. This is achieved through advice and assistance in the choice of appropriate technologies aimed at improving small and community-based productive enterprises, especially in rural areas.

**Activities**

The Group operates a Technical Enquiry Unit to provide information and guidance on technology choice to individuals or organisations including, where appropriate, sources of supply. This free service draws upon the Group's wide range of contacts in the UK and overseas, in addition to its own extensive experience.

**INTERNATIONAL AFRICAN INSTITUTE**

**Lionel Robbins Building, 10 Portugal Street, London WC2A 2HB, Britain**

**Tel: (44) 071 831 3068**

**Director**

Professor Peter Lloyd

**Founded**

1926

**Organisation**

IAI has members spread throughout the world: individuals, universities, museums, bookshops, seminars, governments, institutes, and libraries. The executive council is responsible for the management of IAI, through a small secretariat. Funds come from companies, trusts, foundations, individuals, members, and some governments.

**Aims**

To promote international research and publications on African societies, languages and cultures; and to apply research and science to practical affairs in Africa.

**Activities**

Research, publications, conferences, international African seminars, African languages programme.

**Publications**

*Africa*, quarterly journal; list of publications and books available.

**INTERNATIONAL BEE RESEARCH ASSOCIATION**

**18 North Road, Cardiff CF1 3DY, Britain**

**Tel: (44) 0222 372409/372450**

**Director**

Andrew Matheson

**Founded**

1949 as the Bee Research Association; present name adopted 1976.

**Membership**

1165 associations and individuals in 1984.

**Organisation**

Governing council meets six times a year; 8 full-time staff; funded by CAB International, the British Government, subscriptions, etc.

**Aims**

To provide comprehensive information, analysis and advisory services on scientific and practical aspects of apiculture worldwide.

**Activities**

Provides information; organises conferences on tropical apiculture; provides resource personnel to FAO and other international apiculture and pollination conferences; promotes beekeeping practice and research; maintains library (25,000 titles) with computerised information system.

**Publications**

*Bee World*, quarterly; *Apicultural Abstracts*, quarterly; *Journal of Apicultural Research*, quarterly; textbooks, bibliographies, dictionaries, visual aids, reports, etc. Publications list available.

**INTERNATIONAL CENTRE FOR OCEAN DEVELOPMENT (ICOD)**

**Head Office: 5670 Spring Garden Road, 9th Floor, Halifax, Nova Scotia B3J 1H6, Canada**

**Tel: (1) 902 426 1512; Fax: (1) 902 426 4464**

**Ottawa Office: 255 Argyle Avenue, Suite 100, Ottawa, Ontario K2P 1B8 Canada**

**Tel: (1) 613 954 1920; Fax: (1) 613 954 1348**

**Regional Office: Canadian Co-operation Office – South Pacific:**

**Private Mail Bag, 14 McGregor Road, Suva, Fiji**

**Tel: (679) 381139**

**Chairperson**

Elisabeth Mann Borgese

**Founded**

1985 by the International Centre for Ocean Development Act, SC 1984-85.

### **Organisation**

ICOD is a Canadian Crown Corporation which receives policy direction from a Board of Directors comprised of the Chairman, the President, eight other directors from Canada, and four directors chosen internationally.

### **Objectives**

The programmes are part of Canada's Official Development Assistance (ODA) policy. They follow from the organisation's mandate and the needs expressed by developing countries in ocean resource development and management.

### **Activities**

ICOD focuses on small island and coastal countries where ocean resources can have the maximum development impact. The Centre is active in four regions: the Caribbean Basin, the South Pacific, the South and West Indian Ocean, and West Africa. Projects of an interregional or global nature are also undertaken. Programmes and projects are grouped under seven broad ocean themes or sectors: integrated ocean management and development, fisheries management and development, mariculture, coastal development and management, non-living resource management, marine transportation and ports management, and marine environment conservation.

### **Publications**

Annual Report; newsletter; list of project summaries by region, and other publications.

## **INTERNATIONAL CONFEDERATION OF MIDWIVES**

**10 Barley Mow Passage, Chiswick, London W4 4PH, Britain**

**Tel: (44) 081 994 6477; Telex: 8811418**

### **Executive Secretary**

Mrs E M Goubran

### **Founded**

1922 as the International Union of Midwives; adopted its current name in 1954.

### **Organisation**

Over 100,000 members spread through 50 countries, many of them Commonwealth members. Management is by a three-member board and an executive secretary. The ICM has consultative status with the World Health Organisation, International Planned Parenthood Federation; UNICEF, International Federation of Obstetricians and Gynaecologists (FIGO); and the International Paediatric Association.

### **Activities**

Triennial congress; conferences and meetings; information exchange.

### **Publications**

Triennial congress reports; reports of workshops, newsletters.

**INTERNATIONAL COUNCIL FOR ADULT EDUCATION**  
**720 Bathurst Street, Suite 500, Toronto, Ontario**  
**M5S 2R4 Canada**  
**Tel: (1) 416 588 1211; Fax: (1) 416 588 5725**

**Secretary General**  
Budd L Hall

**Founded**

1973, through the efforts of the late J Roby Kidd, a prominent Canadian adult educator with the support and endorsement of 19 national education associations. Past Presidents have included Dr Malcolm Adiseshiah of India, Dr Robert Gardiner of Ghana and Dame Nita Barrow of Barbados.

**Organisation**

106 regional and national member associations in 85 countries. Governing organs include the General Assembly which meets every four years; Executive Committee of 33 officers; secretariat of 15 full-time staff; 7 special representatives in major cities.

**Aims**

The ICAE supports and strengthens adult education action for the achievement of a just, equitable and sustainable world. It works for equal gender relations, universal access to education and training, environmental awareness and the promotion of peace and human rights.

**Activities**

Regional conferences; strengthening of self-reliant capacities of regional and national members; support of grassroots working groups in participatory research, primary health care, popular culture, older adults and history of adult educations; increasing awareness, stimulating action and facilitating global co-operation in major programmes of literacy, environment, peace and human rights and women's perspectives. ICAE initiated and launched the International Task Force on Literacy (32 international NGOs and 30 funding agencies) for mobilising activities during International Literacy Year.

**Publications**

*Convergence*, quarterly journal; *ICAE News*, quarterly newsletter; *Voices Rising*, twice-yearly newsletter of Women's Programme; *Literacy Newsletter*; *Health and Popular Education*; *Education and Criminal Justice*; *Participatory Formation Newsletter*; *Peaceletter*; *Older Adults Newsletter*.

**INTERNATIONAL DEVELOPMENT RESEARCH CENTRE**

**250 Albert Street, Box BP 8500, Ottawa K1G 3H9, Canada**

**Tel: (1) 613 236 6163; Fax: (1) 613 238 7230; Telex: 053 3753;**

**Cable: RECENTRE**

**President**

Ivan L Head

**Founded**

1970

**Organisation**

IDRC is a public corporation administered from headquarters in Ottawa and regional offices in Dakar, Cairo, Singapore, Montevideo, Nairobi and New Delhi. Total staff number is 608 of which 444 are in Ottawa, and 15 are executive positions appointed by the board of governors. The board comprises 21 members, 11 from Canada and 10 from other countries, including 6 from developing countries.

**Aims**

To initiate, encourage, support and conduct research into the problems of the developing regions of the world and into the means for applying and adapting scientific, technical and other knowledge to the economic and social advancement of those regions.

**Activities**

Funding research carried out by scientists in developing countries; funding training as an integral part of research projects; funding scholarship programmes for individuals involved in international development both in Canada and other countries; funding collaborative research between Canadian and Third World institutions; and publishing research results and conference proceedings. IDRC operates in 100 countries of Asia, Africa, Latin America and the Caribbean.

**Publications**

*IDRC Reports*, quarterly magazine published in English, French and Spanish; *Annual Report to Parliament*; Annual Review and over 110 monographs related to research projects, as well as technical studies and bibliographies.

**INTERNATIONAL PLANNED PARENTHOOD FEDERATION**

**Regent's College, Inner Circle, Regent's Park, London NW1 4NS, Britain**

**Tel: (44) 071 486 0741; Fax: (44) 071 487 7950; Telex: 919573**

**IPEPEE G; Cable: IPEPEE LONDON**

**Secretary-General**

Dr Halfdan Mahler

**Founded**

1952

**Organisation**

Membership of 134 non-governmental family planning associations in different countries. The Central Council, representing all regions, meets once a year and determines policy. Staff: 150 at headquarters

and 73 at field offices worldwide. Most funding from governments.

**Aims**

To advance family planning education worldwide in the interests of the family, community and international goodwill; to increase awareness of demographic problems; to help set up family planning associations; to organise training for health, education and community development personnel; to organise regional workshops, seminars and conferences.

**Activities**

Channelling funds from donor governments to member associations; helping set up associations; organising training courses, workshops, visits, educational publications; information exchange.

**Publications**

*People* magazine (includes supplements *Earthwatch* and *Aidswatch*), quarterly; *IPPF Medical Bulletin*, six times a year; materials on educational, medical and other aspects of family planning in several languages.

**INTERNATIONAL VOLUNTARY SERVICE**

**Ceresole House, 53 Regent Road, Leicester LE1 6YL, Britain**

**Tel: (44) 0533 541862**

**General Secretary**

Peter Wood

**History**

IVS is the British branch of Service Civil International (SCI), a voluntary movement begun in 1920 by the Swiss pacifist, Pierre Ceresole; the first British project of SCI was in 1931. In the 1960s, IVS joined with three other organisations to form the British Volunteer Programme.

**Organisation**

IVS is run by a national committee, elected annually, and an executive committee, supported by 20 executive staff. It is divided into home and overseas departments.

**Aims**

To afford opportunities by which men and women, in a spirit of friendship, international understanding and voluntary discipline, may be encouraged and enabled to give to the community, either individually or in groups, effective voluntary service.

**Activities**

The overseas programme maintains about 50 qualified and skilled volunteers mainly in Botswana, India, Lesotho, Mozambique, Seychelles, Sri Lanka and Swaziland. Short-term exchanges are also organised with a number of other African and Asian countries. Volunteers are usually placed on projects, at the request of the country concerned, for two years. The home programme provides

constructive voluntary help to the community through international work camps and local groups.

**Publications**

Annual Report; information leaflets; *Service*.

**INTERNATIONAL YOUTH HOSTEL FEDERATION**

**9 Guessens Road, Welwyn Garden City AL8 6QW, Britain**

**Tel: (44) 0707 324170; Telex: 298784 IYHF WGG**

**Secretary-General**

Rawdon S C Lau

**Founded**

1932 in Amsterdam.

**Organisation**

Membership, in 58 countries, is about 3.5 million. Management is by an executive committee of eleven, elected at biennial conferences.

**Aims**

To promote the education of all young people of all nations, but especially young people of limited means, by encouraging in them a greater knowledge, love and care of the countryside and an appreciation of the cultural values of towns and cities in all parts of the world, and as ancillary thereto to provide hostels or other accommodation in which there shall be no distinctions of race, nationality, colour, religion, sex, class or political opinions and thereby develop a better understanding of all people, at home or abroad.

**Activities**

Co-ordination of activities among 59 national youth hostel associations; maintenance of standards in youth hostels; provision of training, funding and travel services and development assistance to member associations and agents; distribution of information and publications.

**Publications**

*International Youth Hostel Handbook*, annual; *News About Youth*; and various others.

## **J**

**JOINT COMMONWEALTH SOCIETIES' COUNCIL**  
**c/o Commonwealth Trust, Commonwealth House,**  
**18 Northumberland Avenue, London WC2N 5BJ, Britain**  
**Tel: (44) 071 930 6733**

**Secretary**

Jenny Groves

**Organisation**

Council membership is comprised of representatives of 13 unofficial Commonwealth organisations (including the Royal Commonwealth Society, the Victoria League for Commonwealth Friendship, the Royal Overseas League and the English Speaking Union) and nominees of four official bodies (the Commonwealth Secretariat, the British Foreign and Commonwealth Office, the Commonwealth Institute and the British Council). The work of the Council's secretariat is administered by the Commonwealth Trust.

**Aims**

To provide a forum for the exchange of information on work and activities of member organisations which share a concern in the promotion of understanding about the Commonwealth and between its people.

**Activities**

Organisation of the annual multi-faith Commonwealth Day observance in London and liaison for organisers of similar occasions in other parts of the Commonwealth; the production and distribution throughout the Commonwealth of the Commonwealth Day Message from HM the Queen, Head of the Commonwealth; organising of Commonwealth gatherings in London on appropriate occasions.

## L

### **LEAGUE FOR THE EXCHANGE OF COMMONWEALTH TEACHERS**

**Commonwealth House, 7 Lion Yard, Tremadoc Road, Clapham,  
London SW4 7NF, Britain**

**Tel: (44) 071 498 1101; Fax: (44) 071 720 5403**

#### **Director**

Patricia Swain

#### **Founded**

1901 (League of Empire); first teacher exchanges took place in 1919; renamed League of the British Commonwealth and Empire in 1949; assumed its current name in 1963.

#### **Organisation**

LECT has 1600 life members throughout the Commonwealth. It is managed by a Council, elected annually, which comprises teachers, teacher organisations, and government representatives. The League works in close co-operation with education authorities in those countries which participate in the exchange scheme. There are eleven executive staff.

#### **Aims**

To promote the exchange of teachers in Britain and the Commonwealth and thereby help create, through education, international goodwill and understanding.

#### **Activities**

Briefing conferences for British teachers going to Australia, Canada, Guyana, Jamaica, Kenya, New Zealand, Pakistan and Trinidad and Tobago; two annual orientation conferences for overseas teachers in Britain; group travel is arranged for all British and some overseas teachers.

#### **Publications**

Annual Report, *The Story of the League for the Exchange of Commonwealth Teachers 1901-1976*.

J

L

**LEONARD CHESHIRE FOUNDATION**

**26-29 Maunsel Street, London SW1P 2QN, Britain**

**Tel: (44) 071 828 1822; Local Fax: (44) 071 976 5704;**

**International Fax: (44) 071 828 0699**

**International Secretary**

Mrs Lynette Learoyd

**Founded**

1948; Cheshire Foundation Home for the Sick 1951; assumed present name in 1976.

**Organisation**

The Foundation is a Charitable Trust, presiding over 83 Cheshire homes in Britain and has affiliations with over 180 homes in 48 countries. Every home has a management committee or local volunteers.

**Aims**

To provide residential accommodation and care for people who have severe physical and mental disabilities.

**Activities**

Providing care and support for disabled people in residential accommodation and in their own homes. Park House, Sandringham Royal Estate in Norfolk, was given to the Foundation by H M The Queen in 1983 to provide holidays for disabled people throughout the year. It was the birthplace and childhood home of the Princess of Wales.

**Publications**

*Cheshire Smile*, a bi-monthly magazine; many information booklets about the Foundation and Cheshire Homes in Britain and abroad.

**LEPRA (The British Leprosy Relief Association)**

**Fairfax House, Causton Road, Colchester, Essex CO1 1PU**

**Tel: (44) 0206 562286; Fax: (44) 0206 762151**

**Director**

E A N Winship

**Founded**

1924 (British Empire Leprosy Relief Association, BELRA); became British Leprosy Relief Association in 1957; assumed its current name, LEPRA, in 1964. In 1970 LEPRA's work, formerly confined to the Commonwealth, became international.

**Organisation**

Management is by an executive committee which meets seven times a year, and by two executive staff.

**Aim**

To eradicate leprosy.

**Activities**

Leprosy research and dissemination of information; the prevention and cure of leprosy in children; the training and support of indigenous medical staff; assistance to governments; finance and management of leprosy control, mainly in Africa and India.

**Publication**

*Leprosy Review*, quarterly.

## M

### **MARIE STOPES INTERNATIONAL (MSI)**

**129 Whitfield Street, London W1P 5RT, Britain**

**Tel: (44) 071 388 3740**

#### **Chief Executive**

Dr T Black

#### **Status**

Registered charity with liability limited by guarantee.

#### **Founded**

1971 by Dr Tim Black in response to the high levels of unmet need for family planning and maternal health overseas.

#### **Aims**

To promote the acceptance of family planning concepts and practices and thereby enhance human well being.

#### **Activities**

Projects in the maternal and child health and family planning field—including preventive and reproductive healthcare clinics; information, education and communication programmes; training and the production of family planning and health education films.

#### **Main Geographical Areas of Activity**

Africa, Asia, Latin America.

### **MATCH INTERNATIONAL CENTRE**

**401 171 Nepean Street, Ottawa, Ontario K2P 0B4, Canada**

**Tel: (1) 613 238 1312**

#### **Executive Director**

Rosemary Brown

#### **Founded**

1976, following the International Women's Year conference, and incorporated in 1977 as a Canada-wide non-profit organisation.

#### **Organisation**

Membership of 650 (individuals and groups) in Canada; contacts in over 100 countries. The 14-woman board of directors represents women's organisations in Canada. Six full-time staff supported by part-time workers and volunteers. Funding from membership fees, donations, government grants for projects and CIDA (see page 38). The office and public meetings use both French and English.

#### **Aims**

Believing that development through and by women has considerable impact on the family and community, Match works to support

community development programmes by Third World women, and to promote understanding in Canada of the aspirations of Third World women through education on issues common to all women.

**Activities**

Receiving and fielding project submissions; facilitating the implementation of programmes in Africa, Asia, the Caribbean and Latin America, designed by women to meet basic needs; developing an international network for the channelling, evaluation and monitoring of projects, and a national network in Canada to identify and recruit personnel; and carrying out a programme of development education across Canada. These functions are put into action through conferences, meetings and seminars; a talent bank registry of experienced women for developing projects; briefing services; resource centre on women in development; advisory service; providing speakers; and information dissemination.

**Publications**

A quarterly newsletter; annual report; reports of meetings and workshops; overseas programme guidelines; project descriptions, information leaflets.

**MEETING OF COMMONWEALTH CORRECTIONAL ADMINISTRATORS**

**c/o Commonwealth Secretariat, Marlborough House, Pall Mall, London SW1Y 5HX, Britain**

**Tel: (44) 071 839 3411; Fax: (44) 071 930 0827; Telex: 27678**

**Organised by**

The Office for Correctional Services in the host country assisted by the Commonwealth Secretariat.

**Frequency**

First meeting March 1985, in Hong Kong. Second meeting, 1989, in Britain.

**Attended by**

Correctional officers from Commonwealth jurisdictions.

**Purpose**

To exchange experience in dealing with crises in prisons, prison management, prison-officer training; to discuss the transfer of convicted offenders, and the purposes and use of imprisonment.

**MINORITY RIGHTS GROUP**

**379 Brixton Road, London SW9 7DE, Britain**

**Tel: (44) 071 978 9498**

**Director**

Alan Phillips

**Organisation**

The MRG is an educational trust and charitable organisation which operates internationally and has consultative status at the United Nations (ECOSOC); governed by a council of individuals from public

life, the press, the academic world, various churches, and the law; and run by eight full-time staff.

**Aims**

Remedial, preventive and educative; to secure justice for minority or majority groups suffering discrimination by investigating their situation, publicising the facts, and educating public opinion; to help prevent, through publicity about violations of human rights, such problems from developing into conflicts, and to foster, by research findings, international understanding of the factors which create prejudiced treatment and group tensions, thus promoting a world consciousness of human rights.

**Activities**

Continual survey of world events to monitor developments in minority situations, and focusing attention on specific problems; research into the selected situations, usually by commissioning experts to prepare impartial reports; distributing the reports to media and decision-makers throughout the world, and to universities, schools, libraries and other individuals; and hold meetings, lectures, seminars and conferences on minority issues.

**Publications**

A full list of reports is available on request.

## N

### **NEW ZEALAND ASSOCIATION FOR INTERNATIONAL RELIEF, REHABILITATION AND DEVELOPMENT (CORSO)**

**P O Box 9716, Wellington, New Zealand**

**Tel: (64) 04 836 224**

#### **National Co-ordinator**

Libby Clements

#### **Founded**

1944; took over the New Zealand Freedom from Hunger Campaign in 1961.

#### **Organisation**

Corso represents 20 member organisations and operates through its national office and six regional offices; there is a national staff of 2. Corso is primarily a voluntary organisation.

#### **Aims**

To fund requests for emergency aid and long-term projects overseas; and to promote development education in New Zealand.

#### **Activities**

Annual national and regional conferences; public meetings, lectures and film shows; research and educational activities in conjunction with schools, youth organisations; national fundraising appeals.

#### **Publications**

*Overview*, quarterly newspaper; regional newsletters, leaflets, etc.

### **NORTH-SOUTH INSTITUTE**

**185 Rideau Street, Ottawa K1N 5X8, Canada**

#### **Executive Director**

Bernard Wood

#### **Founded**

1976

#### **Organisation**

A non-profit corporation supported variously by government grants, the Donner Canadian Foundation, research contracts, publication sales, etc. It is governed by a board of directors and managed by an executive committee of 8 chosen from among the board members.

#### **Aims**

To provide professional, policy-relevant research and information on North-South issues for policy makers, interested groups and the general public.

### **Activities**

Conducts research on important issues in world development; monitors Canadian programmes and performance in international co-operation; stimulates other institutions and individuals in Canada to conduct research and helps to translate their work into a forum for national discussion, policy and action; provides a non-governmental centre for the exchange of views and information; offers an independent voice and advice to policy makers; and takes steps to keep world development issues before the Canadian public and policy makers.

### **Publications**

Some 40 publications dealing with North-South relations, trade, development assistance, agriculture and food, and other developmental and international issues.

### **NUFFIELD FOUNDATION**

**28 Bedford Square, London WC1B 3EG, Britain**

**Tel: (44) 071 631 0566**

### **Director**

Robert Hazell

### **Aims and Activities**

Assistance towards the advancement of health and the prevention and relief of sickness, particularly by medical research and teaching; the advancement of social well-being, notably by scientific research; the care and comfort of the aged poor; and the advancement of education. The Foundation supports visits to Britain from other Commonwealth countries through a scheme of travelling fellowships. These are generally for three months or so, and are for the professional training or career development of men or women aged 25-45. Awards are made on the nomination of host institutions in the UK, and the main categories include journalists, broadcasters, teachers, educationists, trades unionists, co-operative workers, librarians, law teachers and development workers. A few grants are also made for scientific, medical, social and educational projects in Commonwealth countries.

# O

## **OPERATION EYESIGHT UNIVERSAL**

**Box 123, Station M, Calgary, Alberta T2P 2H6, Canada**

**Tel: (1) 403 283 6323**

### **President**

R C MacDonald

### **Founded**

1963

### **Organisation**

Governed by a board of directors and managed by an executive committee. The OEU has a membership of 42,000 in Canada (the majority), Britain, India and the USA.

### **Aims**

The mission of Operation Eyesight Universal is to develop, encourage and fund sight-restoration and blindness prevention programmes in the developing world.

### **Activities**

Financial assistance to establish and run eye hospitals, departments, clinics, mobile eye units and eye camps, mainly in Africa, Peru and Southeast Asia.

### **Publications**

Newsletter, six times a year; brochures.

## **ORGANISATION OF COMMONWEALTH ASSOCIATIONS**

**(formerly Commonwealth Professional Associations)**

**c/o Commonwealth Trust, Commonwealth House,**

**18 Northumberland Avenue, London WC2N 5BJ, Britain**

**Tel: (44) 071 930 6733; Fax: (44) 071 930 9705**

### **Chairman**

Reg Mason

### **History**

Met informally from 1976; established as Commonwealth Professional Associations in 1983; changed name to Organisation of Commonwealth Associations in 1989.

### **Membership**

Some 40 associations, mostly professional, formed under the auspices of the Commonwealth Foundation.

### **Aims**

To exchange and pool information and to co-operate and promote

professional development.

**Activities**

Quarterly general meetings; assistance to member-associations.

**ORGANISATION OF EASTERN CARIBBEAN STATES**

**Castries, St Lucia, West Indies**

**Tel: (1) 809 452 2537/8; Fax: (1) 809 453 1628; Telex: 6248**

**OECAS LC**

**Director General**

Dr Vaughan Lewis

**Founded**

1981

**Organisation**

An inter-governmental body established by Treaty. Seven member countries: Antigua and Barbuda, Dominica, Grenada, Montserrat, St Kitts-Nevis, St Lucia, St Vincent and the Grenadines and the British Virgin Islands (associate member). Directed by Heads of Member Governments (the Authority) meeting in regular session twice a year. It is funded by member governments, with a full-time staff of 80.

**Aims**

To promote co-operation between member governments, and at regional and international levels, in economic, political, diplomatic and defence and security areas; to organise functional co-operation for development.

**Activities**

Meetings of Heads of Government, Foreign Affairs Committee, Economic Affairs Committee, Defence and Security Committee, and Legal Affairs Committee, Eastern Caribbean Drug Service (ECDS), Natural Resources Management Unit (NRMU), Civil Aviation and Fisheries Unit; seminars, workshops and training programmes.

**Publications**

*OECAS Trade Digest.*

**OVERSEAS DEVELOPMENT ADMINISTRATION**

**Eland House, Stag Place, London SW1E 5DH, Britain**

**Tel: (44) 071 273 3000; Fax: (44) 071 273 0019; Telex: 263907, and Abercrombie House, Eaglesham Road, East Kilbride, Glasgow G75 8EA, Britain**

**Tel: (44) 03552 41199**

**Aims**

To formulate and manage the British Government's aid programme, including the allocation of resources to: multilateral aid agencies (including funds administered through the Commonwealth Secretariat); individual country programmes; other sectoral activities; the Commonwealth Development Corporation, and the division of resources between financial aid and technical co-operation.

**Activities**

Special services on natural resources research are provided through

the Natural Resources Institute on land resources, crop and livestock protection, and on production and post-harvest technology. The ODA supports a number of technical, scientific and educational organisations whose services and research are available under technical co-operation arrangements to developing countries. It makes financial provision for a large part of the work of the British Council, the Oxford Forestry Institute, the British Volunteer Programme, and many other organisations.

### **OVERSEAS DEVELOPMENT INSTITUTE**

**Regent's College, Inner Circle, Regent's Park, London NW1 4NS, Britain**

**Tel: (44) 071 487 7413; Fax: (44) 071 487 7590; Telex: 994082191 ODIUK**

#### **Director**

John Howell

#### **Founded**

1960

#### **Organisation**

The ODI is independent and is governed by a Council; it has a staff of about 35.

#### **Aims**

To provide a centre for research on development issues; to be a forum for the exchange of views and information among those directly concerned with overseas development; and to keep development issues and problems before the public and responsible authorities.

#### **Activities**

Research; conferences and meetings; library; ODI fellowship scheme, agricultural administration networks.

#### **Publications**

*Development Policy Review*, quarterly; briefing papers, working papers and general studies; a list of publications is available on request.

### **OVERSEAS SERVICE BUREAU**

**71-75 Argyle Street, P O Box 350, Fitzroy 3065, Australia**

**Tel: (61) 03 419 1788; Fax: (61) 03 419 4280; Telex: AA 35638**

#### **Aims**

The Overseas Service Bureau is an independent voluntary organisation which provides skilled Australian voluntary technical assistance personnel to work in the developing countries of Africa, Asia and the Pacific. The OSB seeks to promote increased understanding and co-operation between Australians and the people of developing countries.

#### **Activities**

The Bureau encourages within Australia the growth of a network of people who have a broad awareness of their responsibilities for development both within their own society and in the international community.

## **OVERSEAS STUDENTS TRUST**

**177 Vauxhall Bridge Road, London SW1V 1ER, Britain**  
**Tel: (44) 071 834 4466**

### **Director**

Martin R Kenyon

### **Founded**

1961

### **Aims and Activities**

The Trust was established as an educational charity by a group of leading trans-national companies, to promote the education in Britain of overseas students and the appropriate conditions for it. To achieve these objectives it sponsors independent investigation and relevant research; promotes and organises meetings, seminars and study groups and the production of publications, reports and papers; facilitates the exchange of information and ideas amongst those in education, government, business, international affairs, student and other organisations. It has endeavoured to help develop a sound and coherent long-term strategy towards overseas students. It was mainly responsible for the formation in 1968 of the UK Council for Overseas Student Affairs. The Trust does not make grants to overseas students.

## **OXFAM**

**274 Banbury Road, Oxford OX2 7DX, Britain**

**Tel: (44) 0865 56777; Fax: (44) 0865 57612; Telex: 83610**

### **Director**

Frank Judd

### **Founded**

1942 (Oxford Committee for Famine Relief) to help relieve famine and sickness in Nazi-occupied Greece and Belgium. Renamed Oxfam in 1965. Gradually Oxfam's focus has moved from disaster relief to long-term rehabilitation and development work in Asia, Africa, Latin America, the Caribbean and the Middle East.

### **Organisation**

Management is by a council of management, a trustee body of nominated unpaid members; and an executive committee, supported by the director and committee.

### **Aims**

To provide funds and expertise to groups in developing countries concerned with improving the lives of poor people, with an emphasis on long-term development work.

### **Activities**

Funding projects in some 71 developing countries, in agriculture, health, production, social development, education, welfare and emergency relief. Fund-raising through volunteer-run shops, special events and various donation schemes. Carrying out an educational and campaigning programme in Britain and Ireland. Oxfam Trading sells goods produced by groups in developing countries (through



shops and mail order catalogues) and returns profits as dividends and grants. Oxfam Wastesaver operates a textile and aluminium waste processing plant.

**Publications**

Annual Report, *Oxfam News*, quarterly magazine; *The Edge*, youth magazine, three times yearly; *Healthlines*, quarterly newsletter, from Health Unit; general and technical publications catalogue, including *Field Directors' Handbook*; education materials catalogue, audio-visual resources and free information materials, available from Oxfam Information.

**OXFORD FORESTRY INSTITUTE**

**Department of Plant Sciences, University of Oxford, South Parks Road, Oxford OX1 3RB, Britain**

**Tel: (44) 0865 511431; Fax: (44) 0865 295074**

**Director**

Dr J Burley

**Organisation**

The Institute accommodates the University's Department of Forestry and the Commonwealth Forestry Bureau (see C·A·B International, page 36). Its overseas research and development services are funded mainly from grants from Commonwealth countries, and the British Overseas Development Administration.

**Activities**

Teaching and research in forestry: the University runs a post-graduate MSc course in Forestry and its Relation to Land Management; the library is the most comprehensive of its kind in the Commonwealth and has a data terminal for use with Dialog information retrieval service. It also provides a microfilm service which is based on a collection of international forestry literature and a series of catalogues of world forestry literature, 1822-1977 (approximately 1,500,000 cards). A Unit of Tropical Silviculture is concerned with research on tropical tree species and organises courses in forest research, social and community forestry, agroforestry, conservation and utilisation and planning and management, for foresters from the Commonwealth.

**Publications**

Annual Report; Institute papers, tropical forestry papers and occasional papers.

## P

## P

### **PACIFIC ISLANDS NEWS ASSOCIATION**

**P O Box 36, Nuku'alofa, Tonga, SW Pacific**

**Tel: (676) 23555/23550; Fax: (676) 22670**

#### **Executive Director**

Tavake Fusimalohi

#### **Founded**

1974 as Association of Media Organisations; adopted current name later that year.

#### **Organisation**

The Association is governed by an executive board elected for a four year term by the general assembly. This is the main media association in the South Pacific region with membership including newspapers magazines, radio and television stations, government departments of information and individuals.

#### **Aims**

To promote and protect freedom of expression in both the nations of its members and elsewhere; to promote and foster responsible journalism and professional standards in all areas of the news media; and to promote and co-ordinate the collection and exchange of news, literary and other information.

#### **Activities**

Organising workshops/seminars on various aspects of the profession such as desktop publishing, media law, photojournalism etc.

#### **Publication**

*PINA NIUS*, a monthly newsletter distributed to members only.

### **PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND**

**Anglican Church of Canada, 600 Jarvis Street, Toronto, Ontario M4Y 2J6, Canada**

**Tel: (1) 416 924 9192; Fax: (1) 416 968 7983; Telex: 06524128**

#### **Associate Director**

Hulene Montgomery

#### **Founded**

1959 (Primate's World Relief Fund) assumed current name in 1969.

#### **Organisation**

The Fund is part of the Anglican Church of Canada, responsible to PWRDF national committee and through them to the national executive council and the general synod. Administered by 15 staff.

**Aims**

To banish from the earth all those ills which debase the dignity of people, starve their bodies and crush their spirit.

**Activities**

Provision of funds and resources for emergency aid/rehabilitation, world-wide development projects, and development education.

**PROJECT CONCERN AUSTRALIA**

**61 Leeds Street, Footscray, Victoria 3011, Australia**

**Tel: (61) 03 687 2983; Fax: (61) 03 689 2124**

**National President**

Royce R Pepin

**Aims and Activities**

Project Concern International provides primary health care, education and training world-wide. The PCI Options Service is a non-profit personnel placement service directing health care professionals into areas of need. Funds, volunteers and equipment come from individuals, organisations, government and non-governmental sources. The Australian section of Project Concern International concentrates its efforts on programmes in the South East Asian and South Pacific areas, particularly Papua New Guinea and Indonesia.

**PROJECT TRUST**

**Breacachadh Castle, Isle of Coll, Argyll PZ78 6TB, Scotland**

**Tel: (44) 08793 444; Fax: (44) 08793 357; Telex: 777325 PROJEC**

**Director**

Major Nicholas Maclean-Bristol

**Founded**

1968, moved to the Hebrides in 1972.

**Organisation**

Governed by three trustees; a council, and a Finance and General Purposes Committee. It is managed by a Director and a full-time staff of ten. It has representatives based in 13 countries.

**Aims**

To educate a new generation in Britain to understand life outside Europe, particularly in less-developed countries, by sending young people between the ages of 17½ and 19 overseas to spend the time between school and university or employment. The Trust aims to give young people a constructive outlet for idealism and a chance to develop self-reliance and responsibility, as well as the opportunity to see how other communities work.

**Activities**

Three main types of projects are presently available: teacher aides in schools; social service/child care in homes and outdoor instructors at a field centre in Hong Kong. Volunteers work in South and Central America, Africa, the Middle and Far East and Australia.

**Publications**

*Project Post*, quarterly newsletter.

## Q

### **QUAKER PEACE & SERVICE**

**Friends House, Euston Road, London NW1 2BJ, Britain**

**Tel: (44) 071 387 3601; Fax: (44) 071 388 1977**

#### **General Secretary**

Andrew C Clark

#### **Founded**

1979, incorporating former Friends Service Council and Friends Peace and International Relations Committee.

#### **Organisation**

Department of the Religious Society of Friends (Quakers), responsible to the Meeting for Sufferings, the executive committee. Has itself a council and several specialist committees.

#### **Aims**

To work for peace and service as an expression of religious conviction.

#### **Activities**

Service projects in many countries; educational and other work with government representatives on disarmament, human rights, the just sharing of world resources.

#### **Publications**

*QPS Reporter*, quarterly; annual report; posters and other publications. Publications list available.

### **QUEEN ELIZABETH HOUSE**

**International Development Centre, University of Oxford, 21 St Giles, Oxford OX1 3LA, Britain**

**Tel: (44) 0865 273600; Fax: (44) 0865 273607; Telex: 83147 attn**

**QEH**

#### **Director**

Professor Robert Cassen

#### **Founded**

Under Royal Charter, 1954; became a department of the University of Oxford in 1986, taking the sub-title of 'International Development Centre' in 1987.

#### **Organisation**

The department consists of a University-funded core comprising the Agricultural Economics Unit (formerly the Institute of Agricultural Economics), the Commonwealth Studies Group (formerly the Institute of Commonwealth Studies) and the International Development

Centre Library (formed from the amalgamation of the libraries of the two institutes listed above). The department also has a number of self-funded groups and programmes covering a variety of subjects relating to development studies.

**Aims**

To carry out and encourage teaching and research in development studies and agricultural economics; to provide a centre to which persons who are in positions of authority or influence in, or in relation to, Commonwealth and other overseas countries may resort for the study of such subjects; and to assist such persons to obtain access to the academic resources of other institutions in the University.

**Activities**

Teaching and research in the following areas: agricultural economics; developing country finance, industry and trade; developing country food and agricultural policy; developing country environmental policy and natural resource management; forced migration; South Asia. The MSc in Agricultural Economics is taught within the department and members of the academic staff also contribute to other University courses.

## R

### **RANFURLY LIBRARY SERVICE LIMITED**

**2 Coldharbour Place, 39/41 Coldharbour Lane, London SE5 9NR,  
Britain**

**Tel: (44) 071 733 3577**

#### **Director**

Sara Harrity

#### **Founded**

1954, became registered charity in 1966.

#### **Organisation**

Books are donated to RLS by publishers, libraries and individuals in Britain. Rotary helps transport the books to London. Voluntary helpers assist in the packing of books which are then shipped for distribution in about 70 developing countries.

#### **Aims and Activities**

To provide new and second-hand books as gifts to developing countries where shortage of reading materials hampers education and literacy, and to give practical assistance to people, particularly the young, in developing countries. To date over 14 million books have been donated and there are constant requests for more.

### **REUTER FOUNDATION**

**85 Fleet Street, London EC4P 4AJ, Britain**

**Tel: (44) 071 250 1122; Fax: (44) 071 353 0156; Telex: 23222**

#### **Director**

Stephen Somerville

#### **Founded**

1982 as a charitable trust with an initial fund of £1 million, provided by Reuters.

#### **Aims**

To help narrow the gap between developing and developed countries in the use of information technology; to provide opportunities for research to promising journalists.

#### **Activities**

Providing eight fellowships a year to practising journalists from developing countries. Three are at Oxford University, Britain (one in memory of Indian journalist Najmul Hassan, Reuter correspondent killed in 1983 while reporting on the Iran-Iraq War); two are at Stanford University, USA, two at Bordeaux University, France, and

one at the University of Columbia-Missouri (a photo-journalism fellowship in memory of Filipino photographer Willie Vicoy, killed while reporting for Reuters in the northern Philippines in 1986).

**THE RHODES TRUST**

**Rhodes House, Oxford OX1 3RG, Britain**

**Tel: (44) 0865 270902; Fax: (44) 0865 270914**

**Correspondent**

Anthony Kenny

**Activities**

Supports general charitable projects, in particular the advancement of education in the Commonwealth and the USA. Preference is given to charities where the Trust has a special interest, knowledge or association. No grants are made to individuals.

**ROYAL AGRICULTURAL SOCIETY OF THE COMMONWEALTH**

**55 Sleaford Street, London SW8 5AB, Britain**

**Tel: (44) 071 627 2111; Fax: (44) 071 978 1824**

**Hon Secretary**

F R Francis

**Founded**

1957

**Organisation**

The RASC has 31 member-societies: in Australia (9), Britain (8), Canada (3), Botswana, India, Jamaica, Kenya, Mauritius, New Zealand, Papua New Guinea, Trinidad and Tobago, Zambia and Zimbabwe (2). Management is by an advisory committee, comprising two representatives from each of the member-societies. Officers are appointed at biennial conferences attended by delegates from all member-societies.

**Aims**

To encourage and arrange the interchange of knowledge and experience in the practice and science of agriculture; to strengthen and improve existing relationships between agricultural societies in the developed and the developing Commonwealth countries, and to encourage the promotion and extension of agricultural education.

**Activities**

Biennial conferences and tours of agricultural and research developments in the host country.

**Publications**

Conference reports.

**ROYAL COMMONWEALTH SOCIETY**

**Commonwealth House, 18 Northumberland Avenue, London WC2N 5BJ, Britain**

**Tel: (44) 071 930 6733; Fax: (44) 071 930 9705**

**Secretary-General**

Sir David Thorne

**Founded**

1868 as the Colonial Society; renamed the Royal Colonial Institute (1870), Royal Empire Society (1928), and Royal Commonwealth Society (1958).

**Organisation**

Incorporated by Royal Charter as a non-sectarian, non-party educational charity, the Society's affairs are governed by a central council. It is administered through the Commonwealth Trust (see page 85).

**Aims**

To promote internationally an understanding of the nature and working of the Commonwealth and of the factors which shape the lives of its peoples and the policies of its governments.

**Activities**

Maintenance of a major library of Commonwealth historical and contemporary works, including published, manuscript and photographic material suitable for researchers and general readers. Provides a link with other non-governmental organisations through its information section. Promotion and co-ordination of an annual Commonwealth-wide essay competition. Running the Secretariat of the Joint Commonwealth Societies' Council to promote the celebration of Commonwealth Day Observance in Westminster Abbey and the distribution of HM The Queen's Commonwealth Day Message.

**Publications**

Annual Report; *Library Notes*, 6 issues per annum.

**ROYAL INSTITUTE OF PUBLIC ADMINISTRATION (RIPA)**

**Regent's College, Inner Circle, Regent's Park, London NW1 4NS, Britain**

**Tel: (44) 071 935 0496; Fax: (44) 071 487 7746; Telex: 262433, Ref. No. 1983; Cable: PUBADMIN LONDON**

**Director-General**

David Falcon

**Founded**

1922; established as a Trust in 1950; received the title 'Royal' in 1954; International Services formed in 1972; RIPA constituted as a company limited by guarantee in 1976.

**Organisation**

Individual membership totals 1,500 and corporate membership 500, predominantly in Britain. A council is elected biennially by members.

**Aims**

To help improve the effectiveness of public administration and to increase public understanding of its scope and processes. RIPA is

concerned both with the needs of public authorities and with the needs of the public they serve in Britain and overseas.

**Activities**

Training courses held in London attended by participants from over 60 countries; consultancy and training for overseas countries including Bangladesh, Botswana, Cyprus, The Gambia, Ghana, India, Malawi, Nigeria, Sri Lanka, the Solomon Islands, Uganda and Zambia; training courses and seminars for public authorities in Britain; major research projects; nationally and regionally-based conferences; library and information service.

**Publications**

*Public Administration*, quarterly journal; *Public Administration and Development*, quarterly journal; *RIPA Report*, quarterly newsletter; and other publications covering general administration, central and local government and public enterprises.

**ROYAL LIFE SAVING SOCIETY**

(Commonwealth Headquarters), Mountbatten House, Studley, Warwickshire B80 7NN, Britain

Tel: (44) 052 785 4454

**Commonwealth President**

HRH Prince Michael of Kent

**Deputy Commonwealth President**

Sir Robin Gillett

**Chief Commonwealth Secretary**

John W R Taylor

**Founded**

1891, incorporated by Royal Charter 1924.

**Organisation**

Commonwealth council representing 45 member countries meets annually. Day-to-day management by secretariat reporting to a management committee. Commonwealth Development Advisory Committee is responsible for technical matters and research and development. A trust fund provides some financial support.

**Aims**

To prevent death by drowning through the promotion of water safety education, training in methods of rescue and resuscitation and provision of lifeguard services. The Society makes over one million awards each year for demonstrated skill in knowledge of lifesaving practice. The Society organises the Quinquennial Conference (Centenary Conference in 1991) which provides overall guidelines, though each member society is free to pursue its own aims within the parameters of the charters.

**Publication**

*Commonwealth Contact*, published twice yearly.

## **ROYAL OVER-SEAS LEAGUE**

**Over-Seas House, Park Place, London SW1A 1LR, Britain**

**Tel:(44) 071 408 0214; Fax: (44) 071 499 6738; Telex: 268995**

**ROSL G**

### **Director-General**

John Rumble

### **Founded**

1910 (Over-Seas Club and Patriotic League); became the Over-Seas League and was granted a Royal Charter in 1922; assumed current title in 1960.

### **Organisation**

The total membership is over 25,000, of which over half are overseas, the remainder in Britain. The governing body is the central council.

### **Aims**

To promote friendship and understanding between the peoples of the Commonwealth.

### **Activities**

Provision of extensive, comfortable and reasonably priced club premises for members in London (at above address) and at Over-Seas House, Edinburgh. There are also club rooms in Adelaide, Melbourne, Hobart and Christchurch, New Zealand; organisation of social functions; an annual music competition and art exhibition to encourage young Commonwealth musicians and artists; co-founders of the Annual Commonwealth Writers' Prize.

### **Publication**

*Overseas*; a quarterly journal for members.

## **ROYAL SOCIETY**

**6 Carlton House Terrace, London SW1Y 5AG, Britain**

**Tel: (44) 071 839 5561; Fax: (44) 071 930 2170; Telex: 917876**

### **Executive Secretary**

Dr P T Warren

### **Founded**

1660; received Royal Charter in 1662.

### **Organisation**

Membership comprises about 1,100 Fellows and 100 foreign members. The governing body is a council which consists of 21 Fellows, elected annually.

### **Aims**

The promotion of science.

### **Activities**

Lectures and conferences; library; grants; prizes and awards; independent advice on scientific matters; research professorships and fellowships, co-operation with scientific academies and research councils overseas and international exchanges.

### **Publications**

*Philosophical Transactions of the Royal Society*, monthly; *Proceedings of the Royal Society*, monthly; *The Year Book of the Royal*

*Society; Notes and Records*, six monthly; *Science and Public Affairs*, quarterly.

**ROYAL SOCIETY FOR THE ENCOURAGEMENT OF ARTS,  
MANUFACTURES AND COMMERCE**

**8 John Adam Street, Adelphi, London WC2N 6EZ, Britain  
Tel: (44) 071 930 5115; Fax: (44) 071 839 5805**

**Secretary**

Christopher Lucas

**Founded**

1754 as the Society for the Encouragement of Arts, Manufactures and Commerce.

**Fellowship**

There are over 15,000 members of the Society, most in Britain and with significant groups in Canada, Australia, New Zealand, Hong Kong and the USA.

**Aims**

The RSA sustains a forum for people from all walks of life to come together to address issues, shape new ideas and stimulate action. The Society works through lectures, seminars, conferences, projects and awards. Independent of special interests, it has been a seed-bed for new ideas and an agent for change since its foundation.

**Activities**

*Arts:* Scholarships for advanced studies overseas for young professional singers and string players.

*Manufactures and Commerce:* Management of New Ideas is an award scheme to recognise and promote successful practice. The Women's Working Group addresses issues affecting women in industry. The Foundation for Education Business Partnership is the contact for the education/industry links started by Industry Matters.

*Design:* Student Design Awards; Young Designers into Industry Awards (placing graduates in industry); Art for Architecture—to encourage skills and craftsmanship in new developments and refurbishments of old buildings.

*Education:* Widening Access to Higher Education project; Education for Capability campaign, covering schools, further and higher education and fieldwork.

*Environment:* Better Environment Awards for Industry; Future countryside programme; W J Parker Award Scheme (research into buildings for the arts).

The Society has a special Commonwealth section.

**Publication**

The RSA's monthly journal publishes the texts of lectures arranged by the Society including subjects of Commonwealth interest.

## S

### **ST JOHN AMBULANCE ASSOCIATION AND BRIGADE**

**1 Grosvenor Crescent, London SW1X 7EF, Britain**

**Tel: (44) 071 235 5231**

#### **Director-General**

(Association)

D E Seymour

#### **Commissioner-in-Chief**

(Brigade)

Major General Sir John Younger

#### **History**

A Foundation of the Order of St John (about 600 AD); in 1968 the St John Ambulance Association (founded 1877) and the St John Ambulance Brigade (founded 1887) merged.

#### **Organisation**

Governed by a headquarters board, which meets monthly, by local councils in Britain, and by national councils overseas. There is an executive staff of 11 at headquarters.

#### **Aims**

The teaching and practice of first aid, nursing, hygiene and ancillary subjects; and the publication of textbooks.

#### **Activities**

Organisation of training courses for industry, the public services and the public; the provision of trained volunteers in uniform wherever and whenever crowds assemble; training of young people, through the cadet movement, to work for the benefit of mankind.

#### **Publications**

Training manuals on first aid, in many languages; publications on training methods and aids; *The Review*, a monthly house magazine.

### **SAVE THE CHILDREN FUND**

**Mary Datchelor House, 17 Grove Lane, London SE5 8RD, Britain**

**Tel: (44) 071 703 5400**

#### **Founded**

1919

#### **Organisation**

International children's charity operating through teams of workers and local organisations.

**Aims**

Save the Children strives to promote the Rights of the Child and to influence national and international policy and practice to achieve lasting benefits for children.

**Activities**

Save the Children is Britain's largest international voluntary agency concerned with child health and welfare with operations spanning 30 countries and some 100 projects in Britain. Long-term health, nutrition, education, community development and welfare programmes form the principal part of SCF's work in developing countries.

**SCIENCE CENTRE FOUNDATION**

**Private Bag No. 1, Darlinghurst NSW 2010, Australia**

**Tel: (61) 02 331 6920**

**Executive Director**

Ruth J Inall

**Founded**

1981, taking over the functions and activities of the Science Centre from Science House Pty Ltd. The Science Centre has existed since 1976 in its present form, although a Centre for Professional Associations has existed in Sydney since 1932.

**Organisation**

The governing body is a board of 10; day-to-day management is under the direction of the Executive Director, assisted by a staff of 11.

**Aims**

To assist scientific and professional associations manage their affairs and act as an intermediary between such organisations and government, tertiary institutions, commerce and industry.

**Activities**

To act as a secretariat for all its member organisations; organise seminars and conferences wherever required including overseas; to assist in the publication of journals and newsletters; to undertake special projects on behalf of members and generally watch over members' interests.

**Publication**

Quarterly newsletter.

**SCOUT ASSOCIATION**

**Baden-Powell House, Queen's Gate, London SW7 5JS, Britain**

**Tel: (44) 071 584 7030; Fax: (44) 071 581 9953**

**Head, International Department**

Nick Higgins

**Organisation**

An educational charity.

**Aims**

To encourage the physical, mental and spiritual development of young people so that they may take a constructive place in society.

### **Activities**

The International Department maintains contact with Scout Associations throughout the world and encourages exchanges and links between members.

### **Publications**

*Scouting*; monthly magazine.

### **SIGHT SAVERS**

**(ROYAL COMMONWEALTH SOCIETY FOR THE BLIND)**

**P O Box 191, Haywards Heath, West Sussex RH16 1FN, Britain**

**Tel: (44) 0444 412424; Fax: (44) 0444 415866; Telex: 87167**

**COMBLD**

### **Executive Director**

Alan W Johns, OBE

### **Founded**

1950 as the British Empire Society for the Blind; name changed to Commonwealth Society for the Blind in 1957; the title Royal incorporated in 1958. Present title adopted in 1988; Royal Charter of Incorporation, 1990.

### **Organisation**

Governed by the Society's Council representing 19 Commonwealth countries and managed from Sight Savers' headquarters in Britain. Regional offices in South and South-East Asia and Africa; liaison offices in the Caribbean and Pakistan; linked to 49 national bodies.

### **Aims**

To save sight, prevent blindness and promote the education, and rehabilitation of blind people.

### **Activities**

Operates in collaboration with national partners to bring services to the maximum number of people. Sight Savers builds and helps to support permanent eye units, funds mobile units and eye camps which reach out to remote rural areas, and promotes education about eye health. Consultants help in developing national eye care programmes. All education and rehabilitation programmes promote the training of blind people in their own communities. Sight Savers supports pilot projects which demonstrate the feasibility of this approach. Sight Savers sponsors training for higher level personnel who will in turn be able to pass on their skills to more junior workers. Many of these staff also contribute to national programmes.

### **Publications**

Annual report and accounts; Annual Review; *Horizons*, newsletter; project leaflets.

**SIR ERNEST CASSEL EDUCATIONAL TRUST**  
**8 Malvern Terrace, London N1 1HR, Britain**  
**Tel: (44) 071 607 7879**

**Secretary**

Richard Le Fanu

**Founded**

1919

**Aims**

To make grants to organisations and individuals for educational purposes.

**Activities**

Overseas research grants of up to £500 administered by the British Academy are awarded to junior teaching members of universities and other institutions of higher education in Britain; grants for educational purposes are considered from institutions and organising bodies; and the Mountbatten memorial grants (up to £500) are administered and awarded by a number of universities and institutions of higher learning to Commonwealth students in the final year of their studies in Britain.

**SKILLS FOR SOUTH AFRICA NETWORK**

**c/o Southern Africa Advanced Education Project, 110 Banbury Road, Oxford OX2 6JU, Britain**

**Tel: (44) 0865 310621; Fax: (44) 0865 310647**

**Chairman**

Archbishop Edward Scott

c/o South African Education Trust Fund, 1 Nicholas Street, Ottawa K1P 7B7, Canada

**History**

Since 1987 more than 150 Fellows have received training and work experience placements in Britain, Canada, New Zealand, Zimbabwe and Tanzania. From 1990, in collaboration with the Commonwealth Secretariat, the Southern African Advanced Education Project organised group courses, held in Britain, Zimbabwe and India.

**Organisation**

Skills for South Africa is a network of organisations within Commonwealth countries providing enhanced training and work experience for South Africans disadvantaged by apartheid.

**Activities**

The Skills Network promotes the teaching of management and other skills in order to prepare South African participants to assume positions of responsibility in both public and private sectors in a future democratic South Africa.

**SOCIETY OF ST VINCENT DE PAUL**

**Level 2, 94 Oxford Street, Darlinghurst, NSW 2010, Australia  
Tel: (61) 02 332 4033; Fax: (61) 02 332 2305**

**National President**

R Hudson

**Organisation and Activities**

An international Catholic lay organisation with over 750,000 members in 112 countries (15,000 members in Australia). The overseas aid programme assists the Society's branches in Asia and Oceania through a 'twinning' scheme and helps finance small self-help projects. Emergency aid is provided as necessary.

**SOUTH PACIFIC APPLIED GEOSCIENCE COMMISSION (SOPAC)**

**Private Mail Bag, Suva, Fiji**

**Tel: (679) 381 377; Fax: (679) 370 040; Telex: 2330 SOPACRO FJ**

**Director, Technical Secretariat**

Jioji Kotobalaru

**Organisation**

Membership comprises Australia, Cook Islands, Fiji, Solomon Islands, Tonga, Tuvalu, Vanuatu, Western Samoa. Funding support comes from Australia, Canada, EC, Fiji, Germany, France, Japan, New Zealand, Norway, Britain and the USA as well as from the CFTC, UNDP/ESCAP, UNESCO/IOC.

**Functions**

To investigate mineral and other resource potential in coastal, inshore, nearshore and offshore areas in member countries; gather baseline data; co-ordinate marine geological and geophysical studies; and train nationals in the implementation and management of programmes.

**Activities**

Near and offshore mineral investigation in 1975. Since 1981 offshore work has continued on oceanographic vessels and prospection for hydrocarbons and other minerals has been undertaken. Training of nationals is progressing and workshops and special courses on petroleum resources etc. have been held.

**SOUTH PACIFIC BOARD FOR EDUCATIONAL ASSESSMENT**

**P O Box 2083, Government Buildings, Suva, Fiji**

**Tel: (679) 302141/315600**

**Director**

Trevor Rees

**Founded**

1981, through the South Pacific Commission.

**Organisation**

In 1990 Cook Islands, Fiji, Kiribati, Solomon Islands, Tonga, Tuvalu, Vanuatu, Western Samoa and the University of the South Pacific were members; Nauru and Niue, were observers, and Australia,

Britain and New Zealand supporters. Solomon Islands is current chairman (rotating chair). Eleven full-time staff.

**Aims**

Assistance and training for member countries in the development of national certificates, e.g. Form V School Certificate; computer technology as related to educational assessment.

**Activities**

The Board's consultants and trainers travel to member countries; it holds an annual month-long examiners' training course for officials from member countries. It administers in its entirety the Pacific Senior Secondary Certificate, a regional Form Six award. In addition it operates on behalf of UNDP/UNESCO a regional testing project.

**SOUTH PACIFIC COMMISSION**

**BPD 5, Noumea, New Caledonia**

**Tel: (689) 262000**

**Founded**

1947 by the Canberra Agreement signed by the Netherlands, Australia, France, New Zealand, Britain and the United States of America.

**Organisation**

The establishment of the Commission was in response to the desire of the colonial powers to ensure the economic and social stability of the island countries and avoid a repeat of the World War II experience by creating mechanisms for meaningful relations among governments. Membership comprised Western Samoa, Nauru, Fiji, Papua New Guinea, Solomon Islands, Tuvalu, Niue and the Cook Islands. Later followed American Samoa, Federated States of Micronesia, French Polynesia, Guam, Kiribati, Marshall Islands, New Caledonia, Northern Mariana Islands, Palau, Pitcairn Islands, Tokelau, Tonga, Vanuatu and Wallis and Futuna.

**Functions**

To pursue a programme that responds to the changing needs and aspirations of the people of the region; and explain its history of solid achievements.

**Activities**

To integrate the work programme of the region in agriculture and plant protection, marine resources, environment management, rural development, rural technology, community health statistics, economics, cultural conservation and exchange, among others.

**SOUTH PACIFIC FORUM**

**P O Box 856, Ratu Sukuna Road, Suva, Fiji**

**Tel: (679) 312600; Fax: (679) 302203; Cable: SPECSUVA**

**Founded**

1971

**Organisation**

The Forum has fifteen member countries – Australia, Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Nauru, New Zealand,

Niue, Papua New Guinea, Republic of the Marshall Islands, Solomon Islands, Tonga, Tuvalu, Vanuatu and Western Samoa. It comprises the fifteen Heads of Government who meet once a year to discuss regional political and economic co-operation, and develop regional policies and work programmes for its Secretariat. The Head of Government of the host country is Forum Chairman for that meeting and holds office until the next meeting.

The Secretariat's activities are co-ordinated at the inter-governmental level by a Forum Officials Committee made up of senior representatives from member countries. This usually meets twice annually to determine policy, budgetary and other matters. There is a full-time staff of nearly seventy.

**Aims**

To facilitate co-operation and consultation on trade, economic, development, transport, tourism and other related matters.

**Activities**

Annual meeting of the South Pacific Forum; meetings in connection with the work programmes; fellowship schemes; small island country development fund; co-ordination of regional action on trade promotion and marketing, transport, tourism, telecommunications, agriculture and industrialisation; co-ordination of Law of the Sea, environment and energy matters; operation of an aid advisory service.

**SOUTHERN AFRICAN DEVELOPMENT CO-ORDINATION CONFERENCE (SADCC)**

**Private Bag 0095, Gaborone, Botswana**

**Tel: (267) 351863**

**Executive Secretary**

Dr Simba Makoni

**Founded**

1980

**Organisation**

Member countries are Angola, Botswana, Lesotho, Malawi, Mozambique, Namibia, Swaziland, Tanzania, Zambia and Zimbabwe.

**Aims**

To promote regional co-operation in the interests of accelerating social and economic development, increasing self-reliance and reducing the region's economic dependence, particularly on South Africa.

**Activities**

Annual summit of Heads of State and Government; regular meetings of Council of Ministers; annual consultative conference with international co-operating partners; programmes in agricultural research, and animal disease control (co-ordinated by Botswana), food security (Zimbabwe), human resources development (Swaziland), energy (Angola), transport and communications (Mozambique), industry and trade (Tanzania), soil and water conservation, land utilisation and tourism (Lesotho), fisheries, forestry and wildlife (Malawi). Zambia



co-ordinates the Southern African Development Fund and the mining programme.

**SPECIAL COMMONWEALTH FUND FOR MOZAMBIQUE**

See page 14.

**STANDING COMMITTEE ON COMMONWEALTH FORESTRY**

**231 Corstorphine Road, Edinburgh EH12 7AT, Scotland**

**Tel: (44) 031 334 0303; Fax: (44) 031 316 4891**

**Secretary**

P S Baylis

**Aims**

To provide continuity between Commonwealth Forestry Conferences at which are discussed questions of forestry policy in the Commonwealth and wider technical aspects of forestry.

**Activities**

The Standing Committee takes action on conference resolutions, provides a forum for discussion of forestry matters, and arranges inter-conference meetings as required.

**Publications**

Proceedings, Committee Report and Resolutions of the Commonwealth Forestry Conferences; papers prepared for the conferences, newsletters.

## T

### **TEAR FUND (THE EVANGELICAL ALLIANCE RELIEF FUND)**

**100 Church Road, Teddington, Middlesex TW11 8QE, Britain**

**Tel: (44) 081 977 9144; Fax: (44) 081 943 3594**

#### **Executive Director**

David Adeney

#### **Founded**

1968, as a relief and development agency.

#### **Organisation**

Tear Fund was established in 1968 by the Evangelical Alliance as a separate independent organisation with its own Board and Membership. It currently employs over 120 staff in Britain, with a similar number of overseas specialist workers.

#### **Aims**

To bring physical and spiritual help as an expression of Christian responsibility to those in need in developing countries. Finances development projects and some emergency relief initiated and implemented by expatriates or nationals; supports personnel to work in developing countries. Runs a Childcare Sponsorship Programme and produces educational and promotional materials for British Christians.

#### **Publications**

*Tear Times*, quarterly magazine; yearly financial report; educational literature and audio-visual aids; catalogue available upon request.

### **THOMSON FOUNDATION**

**68 Park Place, Cardiff CF1 3AS, Britain**

**Tel: (44) 0222 874873; Fax: (44) 0222 225194;**

**Telex: 498635 ULIBCF, attn: THOMSON FOUNDATION G**

#### **Director**

Norman Cattanach

#### **Activities**

The Foundation provides practical advice and training for press, news agency, information and broadcasting practitioners, with special emphasis on Commonwealth countries. It runs varied broadcasting and journalism courses in Britain as well as in-country and offers advice and consultancy services on management and organisation. The Foundation also operates a training centre in Beijing, China, in collaboration with Xinhua (New China) News Agency.



## U

**UNITED SOCIETY FOR THE PROPAGATION OF THE GOSPEL**  
**Partnership House, 157 Waterloo Road, London SE1 8XA,**  
**Britain**

**Tel: (44) 071 928 8681**

**Secretary**

Rev Canon Humphrey Taylor

**Founded**

1701 (Society for the Propagation of the Gospel) and granted a Royal Charter; merged in 1965 with the Universities Mission to Central Africa, and assumed current name.

**Organisation**

USPG is supported by Anglican parishes and individuals, mainly in England and Wales, but also in Scotland and Ireland, and operates in some 40 countries. Governed by an elected council and administered by 95 executive staff including 25 area secretaries.

**Aims**

To work in partnership with Anglican and United churches in many parts of the world in their mission to the gospel; by providing priests, doctors, nurses, teachers and other specialists to serve overseas; by offering bursaries for training of church people in the developing world outside their own countries; by funding support of churches in the developing world, including church hospitals, hostels and other institutions; by informing Anglicans about the world church.

**Publications**

*Thinking Mission*, quarterly, *Encounter* (formerly *Quarterly Intercession Paper*), quarterly; educational and informational material, leaflets.

**UNITED WORLD COLLEGES**

**London House, Mecklenburgh Square, London WC1N 2AB,**  
**Britain**

**Tel: (44) 071 833 2626; Fax: (44) 071 837 3102;**

**Telex: 296459 UWCLON G**

**International Development Director**

Richard Taylor

**Founded**

1962. International Office opened in London under the name United World Colleges. Incorporates seven schools, the latest being the College for Agricultural Training in Venezuela.

### **Organisation**

Voluntary national committees in over 60 countries are responsible for selecting and financing students; individual colleges are self-administering but are co-ordinated by an International Board and the International Office based in London.

### **Aims**

To establish a chain of international schools throughout the world; to promote international understanding through education; emphasis is placed on community service, outdoor activities and international understanding.

### **Activities**

In the case of the first six Colleges: pre-university education; two-year residential course leading to International Baccalaureate Diploma. In the case of the Venezuela College, tertiary-level 3-year training course in agricultural management and rural development leading to a degree. Entry is based on merit coupled with scholarships.

## **UNIVERSITY OF THE SOUTH PACIFIC**

**P O Box 1168, Suva, Fiji**

**Tel: (679) 27131; Telex: FJ 2276**

### **Vice Chancellor**

Geoffrey Caston

### **Founded**

1968

### **Organisation**

Four schools of study (Agriculture—W. Samoa campus, Education, Natural Resources, Social and Economic Development) and seven institutes provide research and consultative services as well as training. In 1990 there were 1946 full-time students and a further 7252 doing post-graduate, part-time, and extension courses. Senior staff number about 240 of which about 24 are administrative. The governing council is made up of representatives of governments, the Inter-University Council, University senate and others. Funding derives from fees, grants from regional governments, and bilateral and multilateral aid.

### **Aims**

To serve the needs of the eleven countries in the South Pacific by providing trained manpower, research and consultancy services geared to regional needs.

### **Activities**

Teaching, research, consultancy and training.

### **Publications**

Calendar, annually; Annual Report; *Information Bulletin*, weekly; a full list of publications from the USP and the extension services regional centres is available on request.

**UNIYA**

**24 Rosslyn Street, P O Box 522, Kings Cross NSW 2011, Australia  
Tel: (61) 02 356 3888; Fax: (61) 02 356 3021**

**Aims**

Uniya, named after the first Jesuit mission station established at Daly River, Northern Territory in 1886, is a Christian Centre for Jesuit research and action sponsored by the Australian Jesuits.

**Activities**

As a development of the Institute of Social Order and Asian Bureau Australia (1971), it opened its Sydney Office in 1989, working and speaking for the underprivileged members of society, with special reference to the needs of Aborigines, refugees and migrants in Australia or in the regions of South East Asia and the Pacific.

**Publication**

*UNIYA Newsletter*, quarterly, with research and information service.

**USC CANADA**

**56 Sparks Street, Ottawa, Ontario K1P 5B1, Canada  
Tel: (1) 613 234 6827; Fax: (1) 613 234 6842**

**Chief Executive Officer**

John Martin

**Founded**

by Dr Lotta Hitschmanova in 1945. USC is one of Canada's most experienced voluntary international development assistance organisations.

**Organisation**

A voluntary national Board of Directors is responsible for policies, planning and procedures. Board members are elected by volunteers from across Canada. The Programme Review Committee of the Board reviews all overseas projects. USC Canada operates through a staff of 25 and volunteer-operated branches and groups across Canada.

**Aims**

To alleviate poverty in the Third World through the promotion of self-help programmes and to create a deeper awareness of Canada's responsibilities toward the less fortunate everywhere.

**Activities**

Integrated community development programmes in Africa and Asia, and development education programmes in Canada.

**Publications**

*USC and You, USC Annual Report, USC and You Volunteer Brochure.*

## V

### **VICTORIA LEAGUE FOR COMMONWEALTH FRIENDSHIP**

**Commonwealth House, 18 Northumberland Avenue, London WC2N 5BJ, Britain**

**Tel: (44) 071 930 6733; Fax: (44) 071 930 9705**

#### **General Secretary**

Sir David Thorne

#### **Founded**

1901

#### **Organisation**

The policy-making body for the headquarters is the central council. A voluntary organisation with Overseas Leagues and Branch Leagues in Britain. It is administered through the Commonwealth Trust (see page 85).

#### **Aims**

To further personal friendships between Commonwealth people; to educate them about the Commonwealth; and to assist visitors and students in Commonwealth countries.

#### **Activities**

To offer private hospitality for Commonwealth visitors from its membership and students; welcoming and arranging social programmes for the same, and providing opportunities for them to meet British people, particularly through its support of HOST for overseas students; and providing and running a 60-bed hostel in London for Commonwealth students, Victoria League House.

#### **Publication**

Annual Report.

### **VOLUNTEER MISSIONARY MOVEMENT**

**Shenley Lane, London Colney, Herts AL2 1AR, Britain**

**Tel: (44) 0727 24853**

#### **Director**

Gerrard Doran

#### **Founded**

1969

#### **Organisation**

Active membership of about 300 returned volunteers, with 60 working in 6 countries in Africa (Kenya, Uganda, Sierra Leone, Zambia, Zimbabwe, South Africa). Administered by 8 full-time staff with a management team and board of trustees.



**Aims**

To recruit, prepare and send professionally or technically qualified Christian volunteers to serve overseas.

**Activities**

Recruiting of volunteers; running residential training courses; holding conferences on development education and overseas development; research on development through field work; publications.

**Publications**

*Spirit and Lifestyle*, by Edwina Gateley; newsletter 3 times a year; various leaflets.

**VOLUNTEER SERVICE ABROAD (VSA)—TE TUAO TAWAHI**

**P O Box 12-246, Wellington 1, Aotearoa/New Zealand**

**Tel: (64) 04 725759; Fax: (64) 04 725052**

**Director**

Chris Hawley (Development)

**Founded**

1962

**Organisation**

An incorporated society financed by government grants and private donations and sponsorships. VSA has a subscription membership, an elected governing Council, district branches, and a staff of 13.

**Aims**

To send New Zealanders with appropriate skills to work in partnership with people in developing countries to achieve sustainable economic development, social justice and international understanding.

**Activities**

In co-operation with both governments and NGOs in 16 countries in Asia, Africa and the Pacific, VSA maintains a programme of 100 volunteer development workers with specialised skills and experience for two-year assignments. There is an emphasis on training roles and assignments cover education, health, agriculture, business and community development. VSA also contributes to awareness of development issues in New Zealand.

**Publications**

Annual Report; *This is VSA* (bi-annual newsletter); *Te Manu Rere* (tri-annual periodical); other publicity and recruitment material.

**VOLUNTARY SERVICE OVERSEAS (VSO)**  
**317 Putney Bridge Road, London SW15 2PN, Britain**  
**Tel: (44) 081 780 2266**

**Director**

David Green

**Founded**

1958

**Organisation**

VSO is a company limited by guarantee, governed by a council of up to 50 members. Management is by an executive committee, supported by 100 executive staff.

**Aims**

To assist Third World development by providing opportunities for people with skills and work experience to make a practical and individual voluntary contribution.

**Activities**

Recruiting, selecting, training and posting volunteers with appropriate skills to developing countries; providing information, through talks and publications, on opportunities available and Third World needs. Volunteers operate in East, Central and West Africa, the Caribbean, the Pacific and South East Asia.

**Publications**

*Orbit*, quarterly newsletter; Annual Report; recruitment leaflets.

# W

## **WAR ON WANT**

**37/39 Great Guildford Street, London SE1 0ES, Britain**

**Tel: (44) 071 620 1111; Telex: 24784**

### **Director**

Mr Giampi Alhadeff

### **Founded**

1951

### **Organisation**

The membership elects a council of management. Staff number 30, including 13 shop staff.

### **Aims**

To campaign against world poverty by funding development projects; to support campaigns, education and research into the causes of poverty.

### **Activities**

Funding assistance to development projects in Asia, Africa, Central America and the Caribbean; education and campaign work; publications.

### **Publications**

Periodical; posters and publicity material; occasional reports.

## **WELSH CENTRE FOR INTERNATIONAL AFFAIRS**

**Temple of Peace, Cathays Park, Cardiff CF1 3AP, Wales**

**Tel: (44) 0222 28549/395664**

### **Director**

W R Davies

### **Founded**

1973

### **Organisation**

Membership of over 100 Welsh Institutions (local authorities, churches, Welsh Office, trade unions, industry, NGOs, the University of Wales, voluntary organisations, etc.) direct the Centre through an annual conference and co-ordinating committee. Full-time staff of 5.

### **Aims**

To foster among the people of Wales, by every appropriate means, a conception of national obligations to world interest and a sense of loyalty to the international community.

### **Activities**

Conferences, speaking tours, organising international volunteers, curriculum development, research institute and library.

### **WEST AFRICA COMMITTEE**

**Commonwealth House, 18 Northumberland Avenue,  
London WC2N 5BJ, Britain**

**Tel: (44) 071 839 8031; Fax: (44) 071 930 9705**

### **Joint Secretaries**

L J Walters and G W Howe

### **Founded**

1956

### **Organisation**

The governing body is a council, made up of nominees of member firms. Management is by an executive committee of 12-18, representing a cross-section of commercial interests; there are four executive staff, three in London, one in Nigeria. The Committee is a non-profit organisation, supported by subscriptions from member companies and businesses.

### **Aims**

To aid and stimulate the economic development of West African countries by firms, companies and individuals outside West Africa, to the mutual economic advantage of these countries and of the Committee members.

### **Activities**

The Committee represents and sustains overseas investment; assists and advises those considering investment in the region; and co-operates with the governments concerned with their plans to interest potential investors; it keeps in close touch with both political and economic developments in West Africa.

### **WEST INDIA COMMITTEE**

**Commonwealth House, 18 Northumberland Avenue, London  
WC2N 5RA, Britain**

**Tel: (44) 071 976 1493; Fax: (44) 071 976 1541**

### **Director**

David A Jessop

### **Founded**

1750. Incorporated by Royal Charter. Several re-organisations, the last in 1982.

### **Organisation**

The Committee has about 1,000 members in Britain and Europe and 1,200 in the Caribbean. Management is by an executive committee of 36, including seven Caribbean representatives. All Caribbean High Commissioners in London are vice-presidents. There is an executive staff of seven.

### **Aims**

To facilitate trade between the Caribbean and Britain/Europe; to



stimulate investment in the Caribbean; and to maintain and enhance relations between the two regions.

**Activities**

Two-way trade promotion; investment promotion; seminars and conferences; publications; public relations and information; political lobbying.

**Publications**

*Caribbean Insight*, a monthly bulletin on the Caribbean; various brochures, and publications on taxation, trade incentives, etc.

**WOMEN'S CORONA SOCIETY**

**Commonwealth House, 18 Northumberland Avenue, London WC2N 5BJ, Britain**

**Tel: (44) 071 839 7908**

**Chairperson**

Mrs Margaret Harwood, CBE

**Founded**

1950 as a Voluntary Society. It is open to women of all countries who have sympathy with its aims. In 1962 it became a Registered Charity.

**Organisation**

There is a membership of over 6,000 and a network of branches and groups in Britain and overseas, chiefly in Commonwealth countries. The society is managed by an executive committee through part-time staff and voluntary workers.

**Aims**

To promote knowledge and understanding of the peoples and cultures of the world and to give help, advice and friendship to anyone going to live temporarily in a country other than his/her own.

**Activities**

Services run from the London headquarters include information and briefing as well as living overseas courses and 'Notes for Newcomers' series for over 100 countries; a Children's Escort Service; a Women Speakers Service; and a triennial conference. Every third year the Society organises a conference on a subject of world importance.

**WOMEN SPEAKERS FOR THE COMMONWEALTH**

**c/o Women's Corona Society, Commonwealth House, 18 Northumberland Avenue, London WC2N 5BJ, Britain**

**Tel: (44) 071 839 7908**

**Chairperson**

Margaret A Brayton, MBE

**Founded**

1963

**Aims and Activities**

To provide women speakers able to increase understanding of the modern Commonwealth and its role in international stability. Maintains a panel of women who undertake speaking engagements at women's clubs, societies, including Rotary International and schools.

## **WORLD EDUCATION FELLOWSHIP**

**33 Kinnaird Avenue, London W4 3SH, Britain**

**Tel: (44) 081 994 7258**

### **General Secretary**

Rosemary Crommelin

### **Founded**

1921 as the New Education Fellowship; adopted current name in 1966.

### **Organisation**

Sections and groups in 21 countries, each with its own membership. Its guiding committee is in London and meets four or five times between annual meetings; it represents the executive board which is composed of elected members.

### **Aims**

To further educational improvement and reform throughout the world so that every individual, regardless of nationality, race, status or religion, can be educated under conditions which allow his/her full development, and fulfilling responsibilities to the community and the world.

### **Activities**

Meetings and conferences. International biennial conference in Utrecht in 1984, Bombay 1986, Adelaide 1988, London 1990, Connecticut 1992.

### **Publications**

*New Era in Education*, three times a year; *Education for Self-Discovery*, edited by J B Annand (1977); *World Perspectives*, edited by Colin Harris (1974); *The Unbridled Ego*, by Dr J L Henderson (1978).

## **Late Entry**

### **COMMONWEALTH ASSOCIATION ON ZIMBABWE AND FRONT-LINE STATES**

**P O Box 66182, Kopje, Harare, Zimbabwe**

### **President**

Professor Walter Kamba

### **Acting Executive Director and Secretary**

Leon Poza Mungofa

### **Founded**

April 1991; governing council including representatives of the World Council of Churches, University of Zimbabwe, CYP Africa Centre and National Zimbabwe Committee for South/South Co-operation.

### **Aims**

Educating the public in Zimbabwe and the Front-Line States about the Commonwealth; acting as a liaison forum for voluntary organisations; channelling support for Commonwealth projects; organising a Commonwealth Service Group to hold seminars and workshops.

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## Information required

Please help us make *Commonwealth Organisations* as comprehensive as possible:

### ***Changes to details given here:***

Please let us know if your organisation changes its address, telephone or fax number or contact person. This will help us ensure that we reach you quickly when the next edition is in preparation.

### ***New organisations or organisations not included:***

Please let us know about any bodies which rate inclusion (see the Introduction for criteria) but are not included here.

The criteria are broadly as follows:

- Non-commercial
- Aims in sympathy with those of the Commonwealth
- Based in a Commonwealth country
- Active in more than two Commonwealth countries, or in the promotion of wider Commonwealth interests.

Please write to us, giving name, address and general interests of the organisation, and we will contact it direct for further information. We welcome such information from representatives of the organisations and from any interested readers.

Please write to:

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